YEAR 4 IR IMPLEMENTATION PACING GUIDE 2017-18 INTERVENTIONS
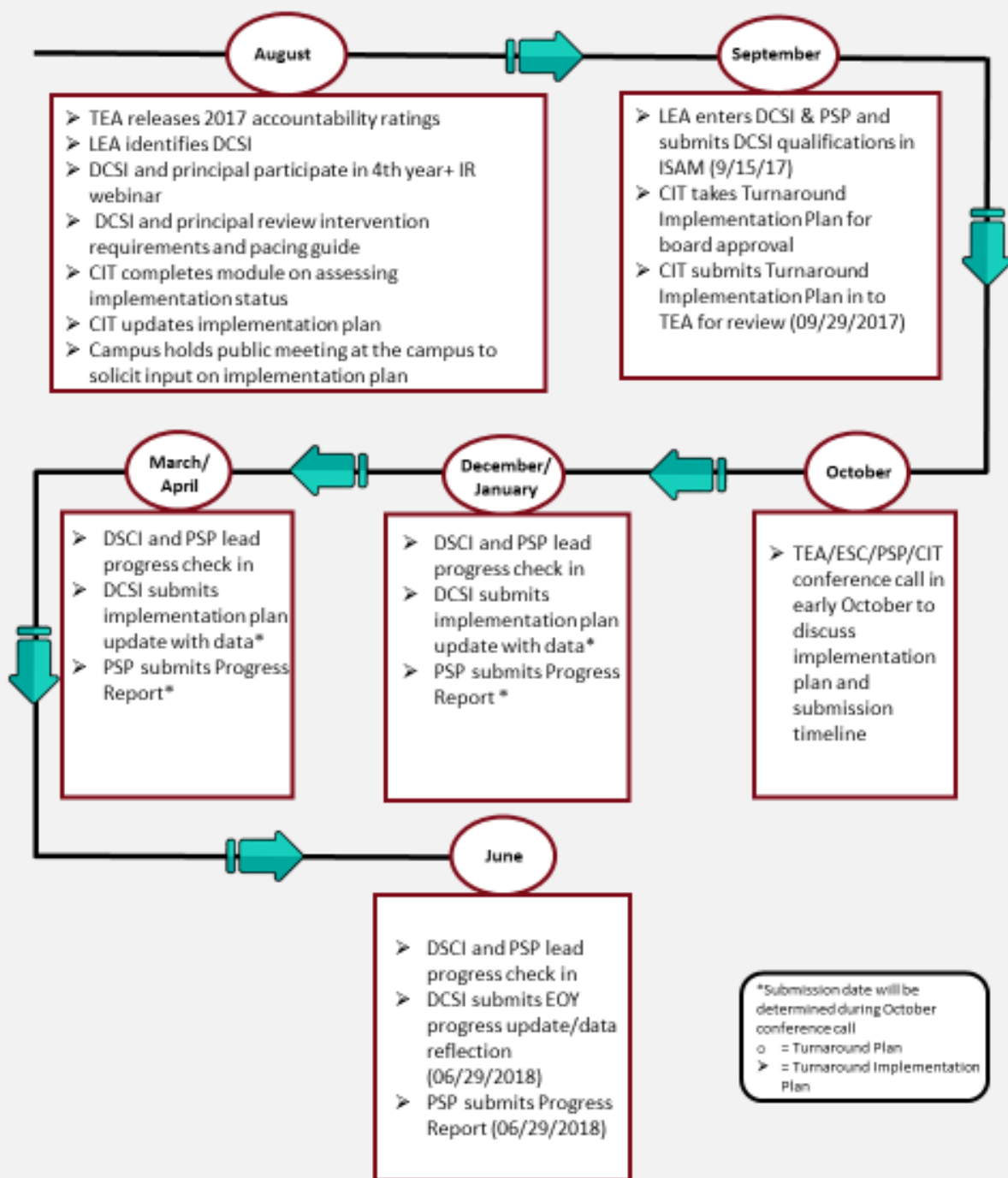
2017-2018 4th Year+ IR Intervention Calendar

Purpose: This document outlines the required actions for 4th Year (and above) Improvement Required campuses in the 2017-2018 School Year. Please contact your TEA consultant with questions.

August

- TEA releases 2017 accountability ratings
- LEA identifies DCSI
- DCSI and principal participate in 4th year+ IR webinar
- DCSI and principal review intervention requirements and pacing guide
- CIT completes module on assessing implementation status
- CIT updates implementation plan
- Campus holds public meeting at the campus to solicit input on implementation plan

September

- LEA enters DCSI & PSP and submits DCSI qualifications in ISAM (9/15/17)
- CIT takes Turnaround Implementation Plan for board approval
- CIT submits Turnaround Implementation Plan in to TEA for review (09/29/2017)

October

- TEA/ESC/PSP/CIT conference call in early October to discuss implementation plan and submission timeline

December/January

- DSCI and PSP lead progress check in
- DCSI submits implementation plan update with data*
- PSP submits Progress Report *

March/April

- DSCI and PSP lead progress check in
- DCSI submits implementation plan update with data*
- PSP submits Progress Report*

June

- DSCI and PSP lead progress check in
- DCSI submits EOY progress update/data reflection (06/29/2018)
- PSP submits Progress Report (06/29/2018)

*Submission date will be determined during October conference call
- o = Turnaround Plan
- ➢ = Turnaround Implementation Plan

ABOUT THE PACING GUIDE	The purpose of the pacing guide is to provide step-by-step guidance for Campus Intervention Teams (CITs) as they navigate the school improvement process throughout the school year. This is not intended as a compliance document, and it will not be submitted to TEA. The pacing guide is structured in a chronological manner. Following the overall 2017-2018 intervention calendar, each page is dedicated to one month with a list of all corresponding interventions and submissions as well as suggested actions to keep the CIT on track to meet all requirements.
SUGGESTED RESOURCES	The following resources are found at www.tea.texas.gov/schoolimprovement • IR 4 Introductory Webinar • Board Approval and Public Meeting Requirements • Implementation Plan Guidance • New Targeted Improvement Plan Template Guidance You may also wish to visit www.taisresources.net for more information and guidance.

AUGUST 2017

- ➤ TEA releases 2017 accountability ratings
- ➤ LEA identifies DCSI
- ➤ DCSI and principal participate in 4th year+ IR webinar
- ➤ DCSI and principal review intervention requirements and pacing guide
- ➤ CIT completes module on assessing implementation status
- ➤ CIT updates implementation plan
- ➤ Campus holds public meeting at the campus to solicit input on implementation plan

What's coming up in September?

- *ISAM update with PSP information*
- *ISAM update with DCSI information and DCSI qualifications*
- *Board approval of Turnaround Implementation Plan*
- *TEA review of Turnaround Implementation Plan*

What needs to be completed now and in preparation for next month?

- ❏ Review accountability rating and To the Administrator Addressed letter
- ❏ Ensure appropriate staff have ISAM access
- ❏ Update school and staff information in AskTED
- ❏ Review DCSI job description and select DCSI (ensure the DCSI can perform all the job duties)
- ❏ View IR4 Webinar and review Pacing Guide and Intervention Calendar
- ❏ Interview and select PSP (review PSP availability in their region)
- ❏ Prepare CIP in accordance with TEC 11.251
- ❏ Complete module on assessing implementation status
- ❏ Update implementation plan
- ❏ Hold public meeting at campus to solicit input on implementation plan
- ❏ Ensure approval process of implementation plan is on board agenda for September meeting

Extension opportunities:

- ★ TAIS Overview Video
  - ○ http://www.tcdss.net/resources/tag/tais_framework
- ★ Continuous Improvement Overview videos and Extended Learning Opportunities by Dr. Laura Lipton
  - ○ http://www.taisresources.net/continuous-improvement-overview/

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SEPTEMBER 2017

> ➤ LEA enters DCSI & PSP and submits DCSI qualifications in ISAM (9/15/17)
> ➤ CIT takes Turnaround Implementation Plan for board approval
> ➤ CIT submits Turnaround Implementation Plan in to TEA for review (09/29/2017)

What's coming up in October?

- *Conference call with TEA/ESC/PSP/CIT to discuss implementation plan and submission timeline*

What needs to be completed now and in preparation for next month?

- ❏ Enter PSP and DCSI information, including qualifications, in ISAM
- ❏ Submit Turnaround Implementation Plan for board approval
- ❏ Submit Turnaround Implementation Plan for TEA review
- ❏ Identify conference call participants and work with TEA consultant to schedule conference call
- ❏ Create and adjust inventory of current data sources

Extension opportunities:

- ★ Prepare for October's implementation planning:
  - ○ Implementation and Monitoring videos and Extended Learning Guides by Dr. Mike Schmoker, Dr. Margaret Heritage, and Dr. Michael Fullan
    - ■ http://www.taisresources.net/implement-and-monitor/
- ★

OCTOBER-NOVEMBER 2017

> TEA/ESC/PSP/CIT conference call in early October to discuss implementation plan and submission timeline

What's coming up in December and January?

- *Progress check-in lead by DCSI and PSP*
- *Implementation update with data*
- *PSP Progress Report*

What needs to be completed now and in preparation for next month?

- ❏ Draft possible submission dates to discuss during call
- ❏ Note action items from conference call
- ❏ Determine progress check-in method
- ❏ Continue monitoring implementation of improvement strategies from turnaround plan
- ❏ Communicate implementation progress and data analysis results to relevant stakeholders

Extension opportunities:

- ★ Prepare for December/January's progress check in:
  - ○ Implementation and Monitoring videos and Extended Learning Guides by Dr. Mike Schmoker, Dr. Margaret Heritage, and Dr. Michael Fullan

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DECEMBER 2017 – JANUARY 2018

> ➤ DSCI and PSP lead progress check in
> ➤ DCSI submits implementation plan update with data*
> ➤ PSP submits Progress Report *

What's coming up in March and April?

- *Progress check-in led by DCSI and PSP*
- *Implementation update with data*
- *PSP Progress Report*

What needs to be completed now and in preparation for next month?

- ❏ Implement progress check-in process
- ❏ Collect and analyze data points to monitor progress of implementation plan
- ❏ Synthesize data into findings to share with Agency consultant
- ❏ Communicate implementation progress and data analysis results to relevant stakeholders
- ❏ Record trends gathered during the progress check-in
- ❏ Submit implementation plan update with supporting data in ISAM
- ❏ Submit PSP Progress Report in ISAM

Extension opportunities:

- ★ Prepare for March/April's progress check in:
    - ○ Implementation and Monitoring videos and Extended Learning Guides by Dr. Mike Schmoker, Dr. Margaret Heritage, and Dr. Michael Fullan

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MARCH-APRIL-MAY 2018

> - DSCI and PSP lead progress check in
> - DCSI submits implementation plan update with data*
> - PSP submits Progress Report*

What's coming up in June?

- *Progress check-in lead by DCSI and PSP*
- *EOY progress update with data reflection*
- *PSP Progress Report*

What needs to be completed now and in preparation for next month?

- ❏ Implement progress check-in process Implement progress check-in process
- ❏ Collect and analyze data points to monitor progress of implementation plan
- ❏ Synthesize data into findings to share with Agency consultant
- ❏ Communicate implementation progress and data analysis results to relevant stakeholders
- ❏ Record trends gathered during the progress check-in
- ❏ Submit implementation plan update with supporting data in ISAM
- ❏ Submit PSP Progress Report in ISAM

Extension opportunities:

- ★ Prepare for June's progress check in:
  - ○ Implementation and Monitoring videos and Extended Learning Guides by Dr. Mike Schmoker, Dr. Margaret Heritage, and Dr. Michael Fullan

JUNE 2018

> ➢ DSCI and PSP lead progress check in
> ➢ DCSI submits EOY progress update/data reflection (06/29/2018)
> ➢ PSP submits Progress Report (06/29/2018)

What needs to be completed this month:

- ❏ Implement progress check-in process (identified in Fall)
- ❏ Record trends gathered during the progress check-in
- ❏ Collect and analyze data points to reflect on progress of TIP
- ❏ Synthesize data into findings to share with Agency consultant
- ❏ Submit EOY progress update/data reflection in ISAM
- ❏ Submit PSP Progress Report in ISAM
- ❏ Communicate progress check in results to relevant stakeholders

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