



## **VII. Non-Project Districts**



## ***Timelines for Non-Project Districts***

Non-project district recruitment and data entry are the responsibility of the regional education service center. The ESC must encode on NGS all COE data including:

- Migrant student enrollments;
- Withdrawals;
- Residency verification;
- Alternate student ID numbers; and
- State Assessment results, if available.

Once data is submitted to the terminal site, NGS timelines apply.

**NOTE:** A charter school may be a non-project district.

### ***Enrollments***

#### **Affected Students:**

- (1) All continuing enrollees and non-enrollees who do not have a new QAD.
- (2) All enrollees and non-enrollees who have a new QAD.

#### **Submission to terminal site:**

- (1) By October 1.
- (2) within 10 working days of parent signature date for new COEs.

#### **Entry into NGS:**

- (1) within 5 working days after receipt of enrollment data; or
- (2) within 5 working days after receipt of new COEs.

#### **NOTE:**

There is an extension for data entry of new COEs until October 11, 2013.  
After this date regular timelines apply.

### ***Withdrawals***

#### **Affected Students:**

Migrant students enrolled in Grades P3-12.

#### **Submission to terminal site:**

within 10 working days after early withdrawal or end of school year.

#### **Entry into NGS:**

within 10 working days after receipt of end of school year withdrawal data.

### ***Residency Verification***

**Affected Students:**

All identified migrant enrollees and non-enrollees

**Submission to terminal site:**

By November 1 for existing COEs with Section H. completed.

For new COEs completed during the 2013-2014 school year:  
within 10 working days of parent signature date.

**Entry into NGS:**

within 5 working days after receipt.

### ***Alternate Student ID Numbers***

**Affected Students:**

Migrant students enrolled in grades K-12.

**Submission to terminal site:**

Request Alternate Student ID Number Report by February 10.

**Entry into NGS:**

Update all student records without a PEIMS number by February 28.

### ***State Assessment Results***

**Affected Students:**

Migrant students enrolled in grades 3-12.

**Submission to terminal site:**

Request state assessment results by June 2, if available

**Entry into NGS:**

within 10 working days after receipt of state assessment results