

**CERTIFICATION
OF PROJECT
COMPLIANCE**

Distribution to:
District _____ Architect/Engineer _____
Contractor _____ Texas Education Agency _____
Other _____ Building Department _____

1. PROJECT INFORMATION:
(name, address)

ARCHITECT/ENGINEER:

CONTRACTOR/CM:

PROJECT NUMBER:

CONTRACT DATE:

DISTRICT:

DATE DISTRICT AUTHORIZES PROJECT:

BRIEF DESCRIPTION OF PROJECT:

2. CERTIFICATION OF DESIGN AND CONSTRUCTION

The intent of this document is to assure that the school district has provided to the architect/engineer the required information and the architect/engineer has reviewed the School Facilities Standards as required by the State of Texas, and used his/her reasonable professional judgment and care in the architectural/engineering design and that the contractor has constructed the project in a quality manner in general conformance with the design requirements and that the school district certifies to project completion.

3. The District certifies that the enrollment projections, educational specifications and objectives of this facility along with the identified building code to be used have been provided to the architect/engineer.

DISTRICT: BY:

DATE:

4. The Architect/Engineer certifies the above information was received from the school district, and that the building(s) were designed in accordance with the applicable building codes. Further, the facility has been designed to meet or exceed the design criteria relating to space (minimum square footage), educational adequacy, and construction quality as contained in the School Facilities Standards as adopted by the State Board of Education, July 1992, and as provided by the district.

ARCHITECT/ENGINEER: BY:

DATE:

5. The Contractor/CM certifies that this project has been constructed in general conformance with the construction documents as prepared by the architect/engineer listed above.

CONTRACTOR/CM: BY:

DATE:

6. The District certifies completion of the project (as defined by the architect/engineer and contractor).

DISTRICT: BY:

DATE:

INSTRUCTIONS FOR COMPLETION OF “CERTIFICATION OF PROJECT COMPLIANCE” FORM

Section 1. Identify the following:

- name and address of the school facility
- the Architect/Engineer and Contractor
- the school district’s project number (if applicable)
- the date of execution of the construction contract
- name, address, and telephone number of the school district
- the date that the school district authorized the superintendent to hire an architect/engineer
- scope of the project.

Section 2. This section outlines the intent of the document. No action required.

Section 3. This section is to be executed by the school district upon transmittal of the information (as listed) to the architect/engineer and is to remain in the custody of the school district throughout the entire project.

Section 4. This section is to be executed by the architect/engineer upon completion of the plans and specifications and in conjunction with the completion of the plan review for code compliance (ref. 19 TAC §61.104, School Facilities Standards) and returned to the school district’s files.

Section 5. This section is to be executed by the contractor upon substantial completion of the project and retained in the school district’s files.

Section 6. This section is to be executed by the school district upon acceptance and occupancy of the project.

NOTE: DO NOT SUBMIT THIS DOCUMENT TO THE TEXAS EDUCATION AGENCY. The school district will retain this document in their files indefinitely until review and/or submittal is required by representatives of the Texas Education Agency.