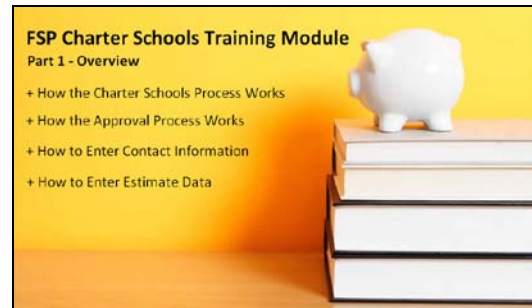
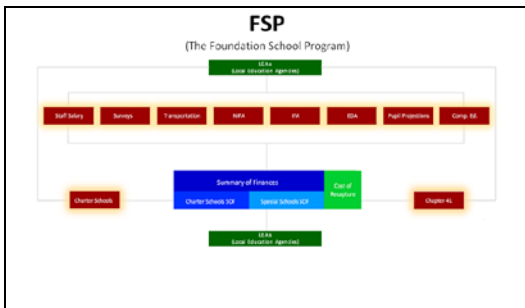


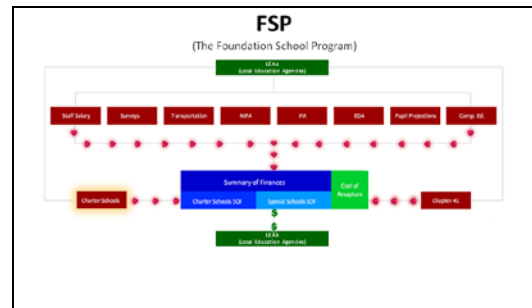
Slide 1
Slide notes:



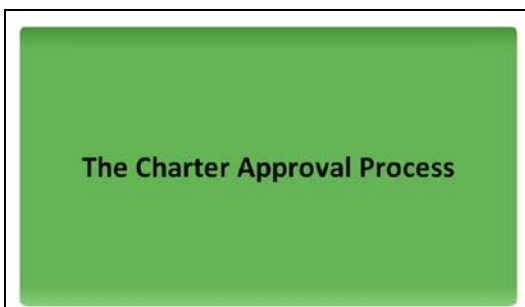
Slide 2
Slide notes: Welcome to the Overview part of the FSP Charter Schools training module. In this part, you will learn... How the Charter Schools process works...How the Approval Process works...How to Enter Contact Information, and How to Enter Estimate Data



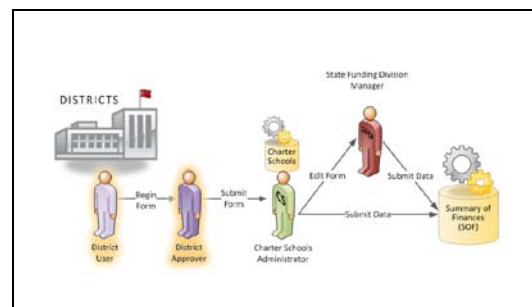
Slide 3
Slide notes: The Charter Schools subsystem is one of many data collection components of the Foundation School Program *(FSP)* online system.



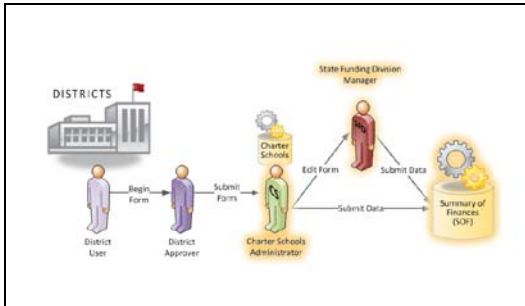
Slide 4
Slide notes: The data that Charters enter are used as part of the calculations estimating each Charter's funding, and calculating monthly FSP payments.



Slide 5
Slide notes:



Slide 6
Slide notes: All the data entered by charter schools follow a specific approval process. The data may be entered by a district user *or* a district approver, (usually the superintendent), but only the district approver can submit reports to TEA for review.



Slide 7

Slide notes: Once the data are submitted to TEA, the Charter administrator can either approve the data to be submitted to SOF, **or** if the charter administrator makes changes to the data, then it must be reviewed and approved by the SFD manager before it can be submitted to SOF for processing.

Practice Question #1

When a district user submits a report where does next?

- A) To the district approver, who submits it to TEA
- B) To the administrator at TEA for review
- C) To the Summary of Finances at TEA for calculations
- D) To the State Funding manager at TEA for review

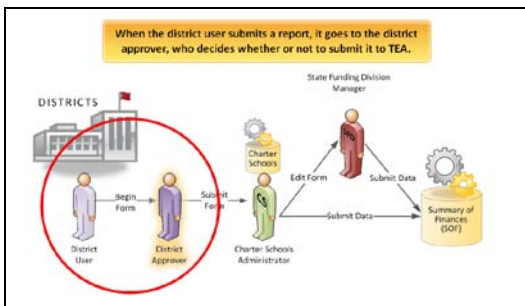
Question 1 of 4

Buttons: Clear, Back, Skip, Submit

Feedback: Correct - Click anywhere or press Y to continue. Incorrect - Click anywhere or press Y to continue. Try again.

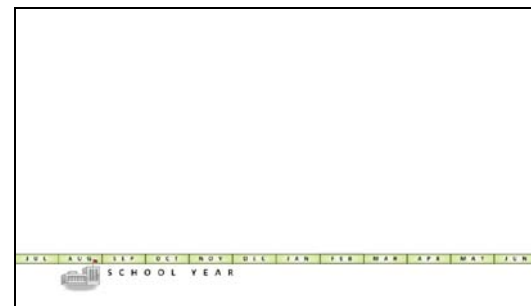
Slide 8

Slide notes: When a district user submits a report, where does it go next?



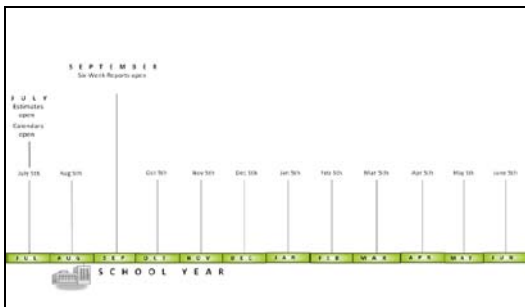
Slide 9

Slide notes: When the district user submits a report it goes to the district approver, who decides whether or not to submit it to TEA.



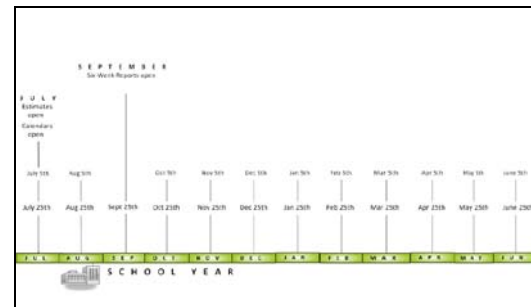
Slide 10

Slide notes: Charter Schools have a number of important deadlines.



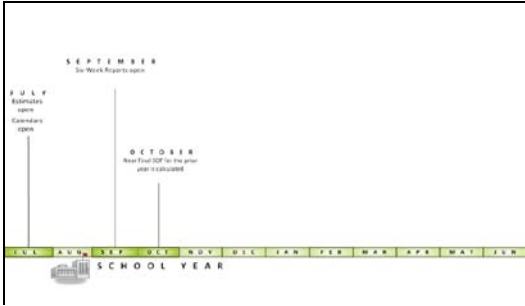
Slide 11

Slide notes: In early July, estimates and calendars open. In early September, Six-Week reports open. On the fifth of each month from October to August, the attendance data from the FSP system is submitted to calculate that month's Summary of Finances report, and to update the estimated allocation.

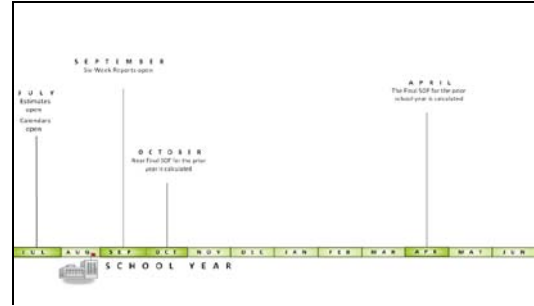


Slide 12

Slide notes: Payments are deposited on the 25th of each month, however if the 25th falls on a holiday or weekend, then the payments are deposited on the next banking day.



Slide 13
 Slide notes: Typically in October, the Near Final Summary of Finances for the prior school year is calculated using the summer peems submission. If the charter was underpaid the prior school year, a payment is deposited to the charter school's bank account. If the charter school was overpaid, it is recovered by posting an adjustment to the current year's ledger



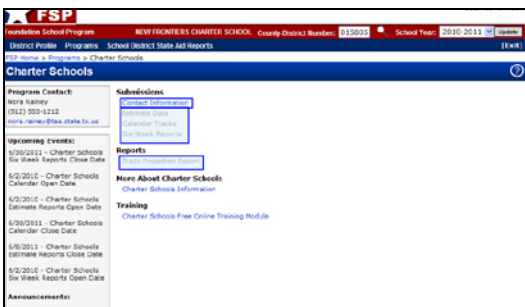
Slide 14
 Slide notes: Typically in April, the Final Summary of Finances for the prior school year is calculated, using final state average variables, calculated using tax collections reported on school district's audit reports. If the charter was underpaid the prior school year, a payment is deposited to the charter school's bank account. If the charter school was overpaid, it is recovered by posting an adjustment to the current year's ledger.



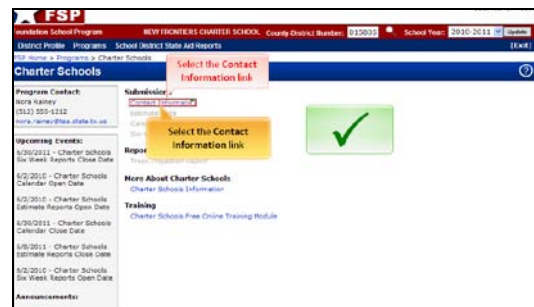
Slide 15
 Slide notes:



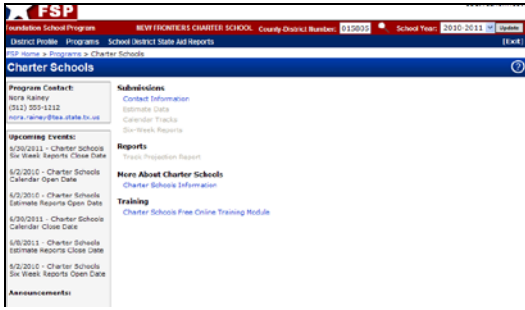
Slide 16
 Slide notes: When you select the Charter Schools subsystem from the FSP main page, the Charter School landing page opens. This Landing page displays the Program Contact information, which includes the TEA Charter Administrator name, phone number, and email address. The TEA administrator can help you should you have any questions. Beneath the Contact information is the Upcoming Events and Announcements section. This information is updated by the Charter administrator advising the charter schools of all upcoming events or important deadlines.



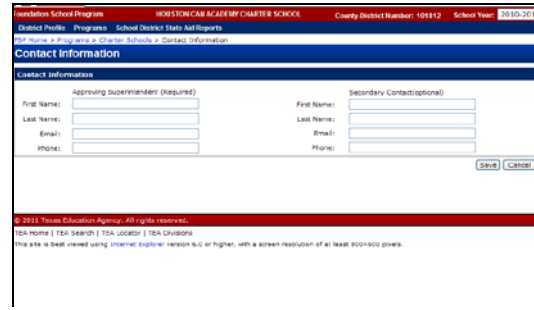
Slide 17
 Slide notes: When you first open the Charter Landing page, all the submission and Reports options will be grayed out except for the contact information link. Until you enter the contact information for your district these options will remain disabled.



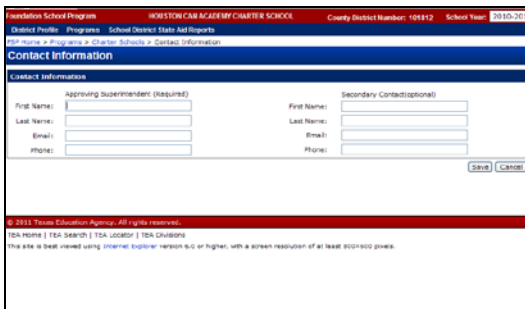
Slide 18
 Slide notes: Select the Contact Information link.



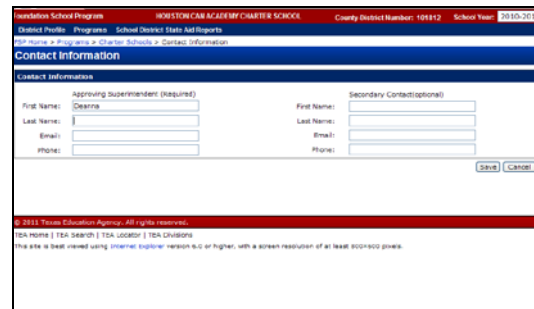
Slide 19
Slide notes:



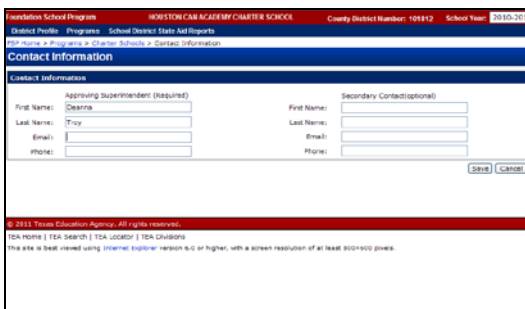
Slide 20
Slide notes: A blank Contact Information page opens.



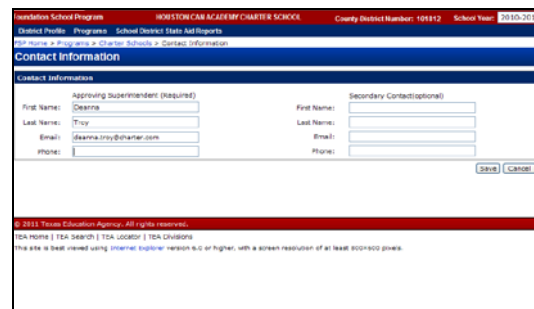
Slide 21
Slide notes: Enter the contact information.



Slide 22
Slide notes:



Slide 23
Slide notes:



Slide 24
Slide notes:

Slide 25
Slide notes:

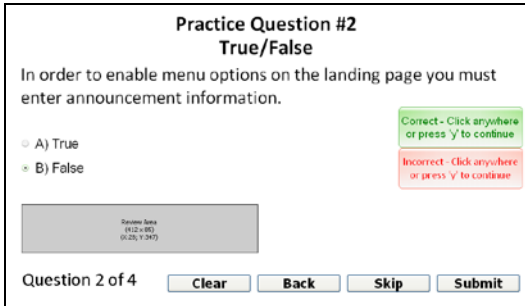
Slide 26
Slide notes:

Slide 27
Slide notes:

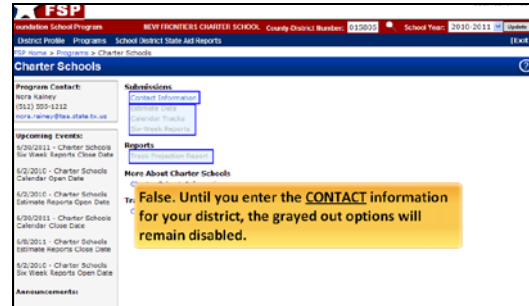
Slide 28
Slide notes:

Slide 29
Slide notes: When all entries are complete, press the ****Save**** button

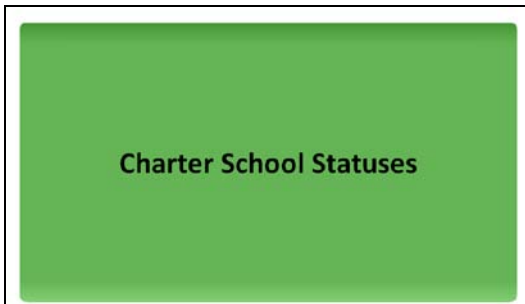
Slide 30
Slide notes: After your entries have been saved, return to the Charter Schools Landing page by clicking the Cancel button. It is important to note that clicking the Cancel button is the best way to exit any Charter School page. If you exit a page by using the breadcrumbs, by clicking the Exit button or by just closing the application you may lock the page for as much as 20 minutes, preventing others from accessing and making changes to the page.



Slide 31
Slide notes: True or False: In order to enable menu options on the landing page you must enter announcement information.



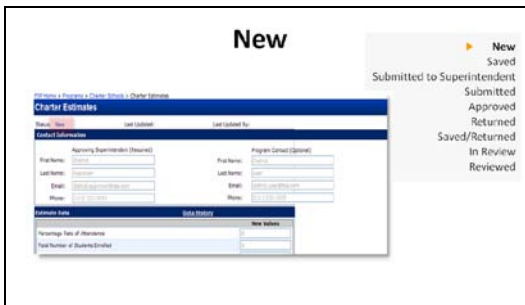
Slide 32
Slide notes: False. Until you enter the **contact information** for your district, the grayed out options will remain disabled.



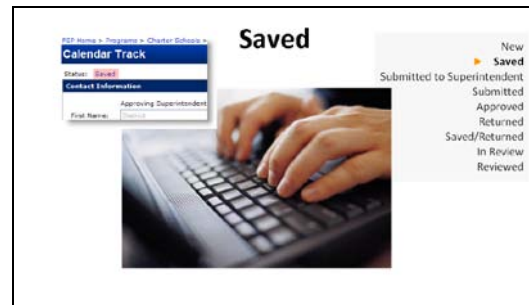
Slide 33
Slide notes:



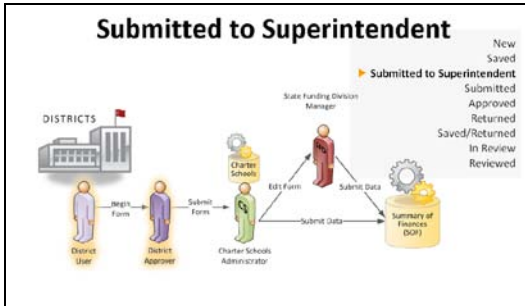
Slide 34
Slide notes: At each stage of the approval process, your form is assigned a different status. The status may be... new... saved... submitted to supervisor...submitted...approved...returned...saved/returned...in review...or reviewed.



Slide 35
Slide notes: *New* status means that the report has just been created and no data have been entered and saved.

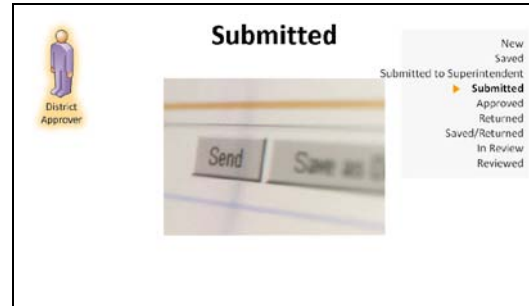


Slide 36
Slide notes: *Saved* status means that a district user or approver has started to complete, and saved a report, but the approver has not yet submitted it to TEA. Note that when a district user submits the report to the superintendent, the status changes to *Submitted to Supervisor* and the district user can no longer make changes. Any changes needed when in the *Submitted to Supervisor* status must be made by the district approver (usually the superintendent). The status will then change to *Submitted* after the superintendent submits the form to TEA.



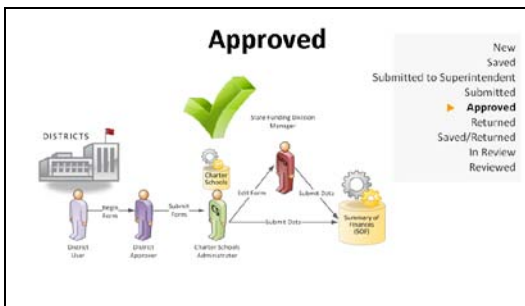
Slide 37

Slide notes: In ***Submitted to Superintendent*** status, a Charter District User has submitted the report to the District Approver, usually the Superintendent.



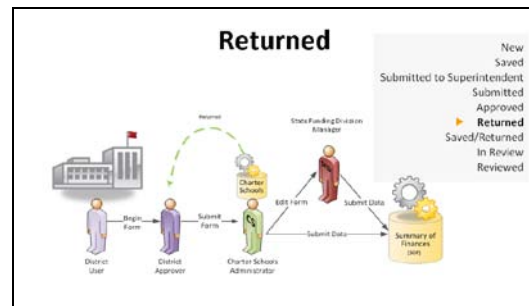
Slide 38

Slide notes: In ***Submitted*** status, a district approver (usually the superintendent) has approved the report and submitted it to TEA.



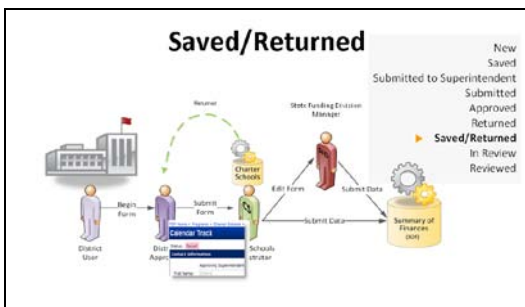
Slide 39

Slide notes: In ***Approved*** status the Charter Schools administrator has approved the report to be forwarded to SOF. Note that it ***is*** possible to edit and resubmit a form that has been approved.



Slide 40

Slide notes: ***Returned*** means that TEA is returning the form for corrections or for further information. Before TEA can consider the form, it must be corrected and resubmitted promptly.



Slide 41

Slide notes: ***Saved/Returned*** means that the User or Approver saved the form after the TEA administrator returned the form to them.

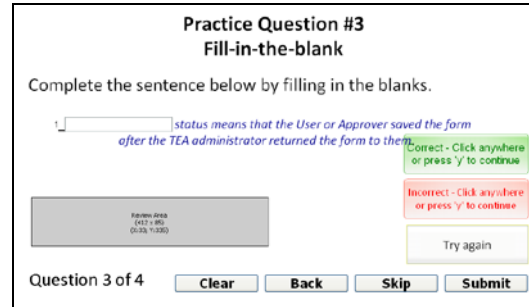


Slide 42

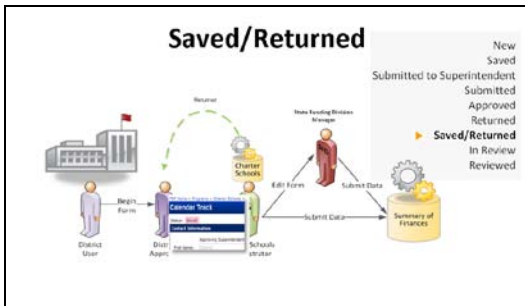
Slide notes: ***In Review*** means that a TEA administrator has begun the process of reviewing the form. At this point, it is not possible for districts to edit and resubmit the application.



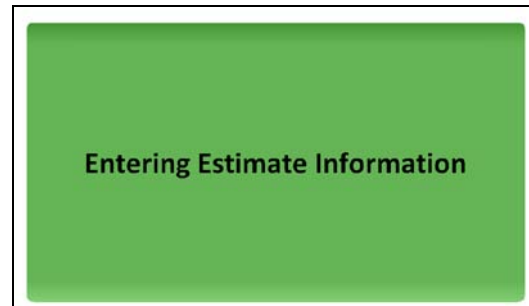
Slide 43
 Slide notes: *Reviewed* means that a TEA administrator edited the report and submitted it to the SFD manager. Reports in *Reviewed* status have been taken over by T.E.A. and the charter school is no longer able to change data on the report. Changes needed on reports in *Reviewed* status must be coordinated through the Charter Administrator.



Slide 44
 Slide notes: Fill in the blank. **Blank** status means that the User or Approver saved the form after the TEA administrator returned the form to them.



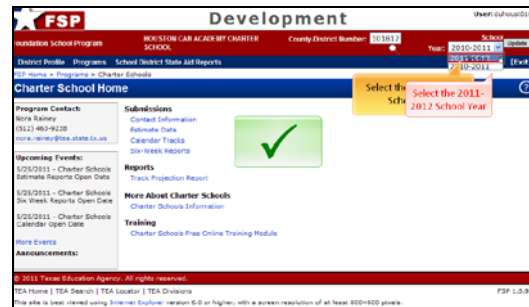
Slide 45
 Slide notes: *Saved/Returned* means that the User or Approver saved the form after the TEA administrator returned the form to them.



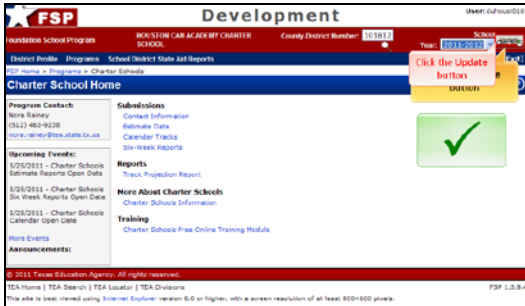
Slide 46
 Slide notes:



Slide 47
 Slide notes: Estimate information is required for all new Charter Schools, while it is optional for prior year schools. If a prior year Charter does not revise the prior year data, the prior year data will be used to estimate funding and calculate payments until the six-week data has been approved. A.D.A./F.T.E. data from the July SOF are converted to enrollment, preloaded, and approved. The estimates section typically opens in early July, and closes early August. The specific dates will be posted under the Upcoming Events or Announcements section of the Charter School Home page.



Slide 48
 Slide notes: From the Charter School Home page, click the school year drop-down menu. Select the appropriate school year.



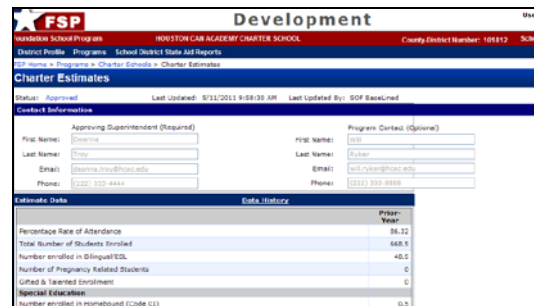
Slide 49
Slide notes: After you have selected the year, click the ****Update**** button.



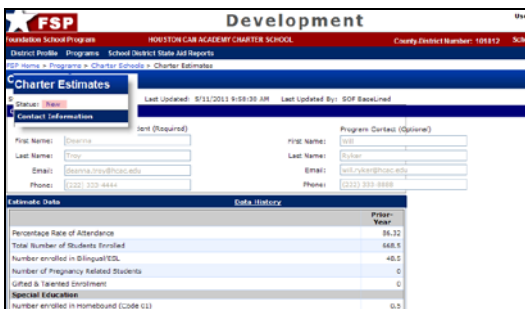
Slide 50
Slide notes:



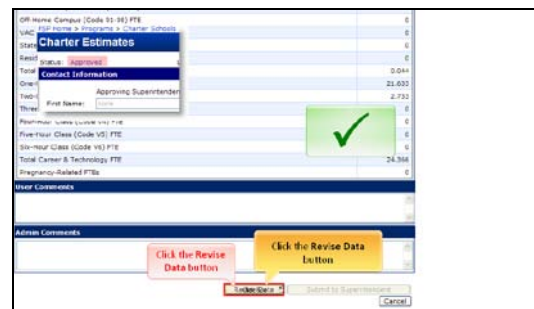
Slide 51
Slide notes: The page will refresh listing the selected school year information. Click the ****Estimate Data**** link.



Slide 52
Slide notes:



Slide 53
Slide notes: An existing Charter Estimate page will appear, listing all previously entered data. If this were a ****NEW**** estimates page, all entries would be filled with zeros, and you would need to enter all relevant fields. As previously mentioned, estimate data is ****REQUIRED**** for ****NEW**** charters.



Slide 54
Slide notes: As ****this**** Estimate page is currently in ****Approved**** status, we will show how to revise an already approved page. Click the ****Revise Data**** button

Estimate Data	Data History	From Year	New Values
Percentage Rate of Attendance		86.32	86.32
Total Number of Students Enrolled		43.5	43.5
Number enrolled in Bilingual/ESL		0	0
Number of Pregnancy Related Students		0	0
Gifted & Talented Enrollment		0	0
Special Education			
Number enrolled in Homebound (Code 11)		0.5	0.5
Number enrolled in Hospital Class (Code 33)		0	0
Number enrolled in Speech Therapy (Code 00)		0	0
Number enrolled in Resource Room (Code 41 & 42)		0	0
Number enrolled in Self-Contained HSH/Mod/Sev (Code 43 & 44)		0	0
Number enrolled in Full-Time Para/Classroom (Code 45)		0	0

Slide 55

Slide notes:

Estimate Data	Data History	From Year	New Values
Percentage Rate of Attendance		86.32	86.32
Total Number of Students Enrolled		43.5	43.5
Number enrolled in Bilingual/ESL		0	0
Number of Pregnancy Related Students		0	0
Gifted & Talented Enrollment		0	0
Special Education			
Number enrolled in Homebound (Code 11)		0.5	0.5
Number enrolled in Hospital Class (Code 33)		0	0
Number enrolled in Speech Therapy (Code 00)		0	0
Number enrolled in Resource Room (Code 41 & 42)		0	0
Number enrolled in Self-Contained HSH/Mod/Sev (Code 43 & 44)		0	0
Number enrolled in Full-Time Para/Classroom (Code 45)		0	0

Slide 56

Slide notes: The page will refresh, and a new data entry column will appear for you to revise the prior year data, which has been preloaded from the previous year.

1 + 1 + 1 + 1 = 2.5

Estimate Data	Data History	From Year	New Values
Percentage Rate of Attendance		74.30	74.30
Total Number of Students Enrolled		633.3	633.3
Number enrolled in Bilingual/ESL		43.5	43.5
Number of Pregnancy Related Students		0	0
Gifted & Talented Enrollment		0	0
Special Education			
Number enrolled in Homebound (Code 11)		0.5	0.5
Number enrolled in Hospital Class (Code 33)		0	0
Number enrolled in Speech Therapy (Code 00)		0	0
Number enrolled in Resource Room (Code 41 & 42)		0	0

Slide 57

Slide notes: Be sure to estimate the **AVERAGE** number of students expected to be enrolled during the first six-week attendance reporting period. Also, be sure to **ALWAYS** include Pre K students as half of a student.

Estimate Data	Data History	From Year	New Values
Percentage Rate of Attendance		85.000	85.000
Total Number of Students Enrolled		1000.53	1000.53
Number enrolled in Bilingual/ESL		0	0
Number of Pregnancy Related Students		0	0
Gifted & Talented Enrollment		0	0
Special Education			
Number enrolled in Homebound (Code 11)		0.5	0.5
Number enrolled in Hospital Class (Code 33)		0	0
Number enrolled in Speech Therapy (Code 00)		0	0
Number enrolled in Resource Room (Code 41 & 42)		0	0

Slide 58

Slide notes: You can navigate through the fields by using the Tab key, or by scrolling down the screen. Remember that the FSP Estimate Report data is the basis for payments until the FSP six-week attendance reports are approved.

http://www.tea.state.tx.us/index4_wide.aspx?id=7739&menu_id=645&menu_id2=789

Estimate Data	Data History	From Year	New Values
Percentage Rate of Attendance		0	0
Total Number of Students Enrolled		0	0
Number enrolled in Bilingual/ESL		0	0
Number of Pregnancy Related Students		0	0
Gifted & Talented Enrollment		0	0
Special Education			
Number enrolled in Homebound (Code 11)		0	0
Number enrolled in Hospital Class (Code 33)		0	0
Number enrolled in Speech Therapy (Code 00)		0	0
Number enrolled in Resource Room (Code 41 & 42)		0	0
Number enrolled in Self-Contained HSH/Mod/Sev (Code 43 & 44)		0	0

Slide 59

Slide notes: Before entering students into the estimate data fields, please make sure that you are familiar with the program eligibility requirements found in the Student Attendance Accounting Handbook. The student attendance accounting handbook can be found on the Texas Education Agency School Finance web page under Other Topics.

Estimate Data	Data History	From Year	New Values
Percentage Rate of Attendance		0	0
Total Number of Students Enrolled		0	0
Number enrolled in Bilingual/ESL		0	0
Number of Pregnancy Related Students		0	0
Gifted & Talented Enrollment		0	0
Special Education			
Number enrolled in Homebound (Code 11)		0	0
Number enrolled in Hospital Class (Code 33)		0	0
Number enrolled in Speech Therapy (Code 00)		0	0
Number enrolled in Resource Room (Code 41 & 42)		0	0
Number enrolled in Self-Contained HSH/Mod/Sev (Code 43 & 44)		0	0

Slide 60

Slide notes: If you hover or mouse over each data entry field you will find the specific program section of the Student Attendance Accounting Handbook that pertains to that data entry field.

Charter Estimates

Status: Approved Last Updated: 8/12/2011 9:08:29 AM Last Updated By: DOF Backlund

Contact Information

Approving Superintendent (Required) Program Contact (Optional)

First Name: [Text] Last Name: [Text] First Name: [Text] Last Name: [Text]

Email: [Text] Email: [Text]

Phone: [Text] Phone: [Text]

Estimate Data

	Program Year	New Value
Percentage Rate of Attendance	86.33	89.24
Total Number of Students Enrolled	669.9	669.9
Number enrolled in Bilingual/ESL	48.5	48.5
Number of Pregnancy Related Students	0	0
Gifted & Talented Enrollment	0	0
Special Education		
Number enrolled in Homebound (Code 01)	0.5	0.5
Number enrolled in Hospital Class (Code 02)	0	0
Number enrolled in Speech Therapy (Code 00)	0	0
Number enrolled in Resource Room (Code 43 & 42)	0	0

Slide 61

Slide notes: Please make sure that you are reasonably certain the students that you enter on this estimate will meet the state funding program eligibility requirements described in the student attendance accounting handbook.

Charter Estimates

Status: Approved Last Updated: 8/12/2011 9:08:29 AM Last Updated By: DOF Backlund

Contact Information

Approving Superintendent (Required) Program Contact (Optional)

First Name: [Text] Last Name: [Text] First Name: [Text] Last Name: [Text]

Email: [Text] Email: [Text]

Phone: [Text] Phone: [Text]

Estimate Data

	Program Year	New Value
Percentage Rate of Attendance	86.33	89.24
Total Number of Students Enrolled	669.9	669.9
Number enrolled in Bilingual/ESL	48.5	48.5
Number of Pregnancy Related Students	0	0
Gifted & Talented Enrollment	0	0
Special Education		
Number enrolled in Homebound (Code 01)	0.5	0.5
Number enrolled in Hospital Class (Code 02)	0	0
Number enrolled in Speech Therapy (Code 00)	0	0
Number enrolled in Resource Room (Code 43 & 42)	0	0

Slide 62

Slide notes:

Charter Estimates

Status: Approved Last Updated: 8/12/2011 9:08:29 AM Last Updated By: DOF Backlund

Contact Information

Approving Superintendent (Required) Program Contact (Optional)

First Name: [Text] Last Name: [Text] First Name: [Text] Last Name: [Text]

Email: [Text] Email: [Text]

Phone: [Text] Phone: [Text]

Estimate Data

	Program Year	New Value
Percentage Rate of Attendance	86.33	89.24
Total Number of Students Enrolled	669.9	669.9
Number enrolled in Bilingual/ESL	48.5	48.5
Number of Pregnancy Related Students	0	0
Gifted & Talented Enrollment	0	0
Special Education		
Number enrolled in Homebound (Code 01)	0.5	0.5
Number enrolled in Hospital Class (Code 02)	0	0
Number enrolled in Speech Therapy (Code 00)	0	0
Number enrolled in Resource Room (Code 43 & 42)	0	0

Slide 63

Slide notes: You may revise some or all of the data. Data that is not revised will be maintained for estimated funding calculations.

Charter Estimates

Status: Approved Last Updated: 8/12/2011 9:08:29 AM Last Updated By: DOF Backlund

Contact Information

Approving Superintendent (Required) Program Contact (Optional)

First Name: [Text] Last Name: [Text] First Name: [Text] Last Name: [Text]

Email: [Text] Email: [Text]

Phone: [Text] Phone: [Text]

Estimate Data

	Program Year	New Value
Percentage Rate of Attendance	86.33	89.24
Total Number of Students Enrolled	669.9	669.9
Number enrolled in Bilingual/ESL	48.5	48.5
Number of Pregnancy Related Students	0	0
Gifted & Talented Enrollment	0	0
Special Education		
Number enrolled in Homebound (Code 01)	0.5	0.5
Number enrolled in Hospital Class (Code 02)	0	0
Number enrolled in Speech Therapy (Code 00)	0	0
Number enrolled in Resource Room (Code 43 & 42)	0	0

Slide 64

Slide notes:

Charter Estimates

Status: Approved Last Updated: 8/12/2011 9:08:29 AM Last Updated By: DOF Backlund

Contact Information

Approving Superintendent (Required) Program Contact (Optional)

First Name: [Text] Last Name: [Text] First Name: [Text] Last Name: [Text]

Email: [Text] Email: [Text]

Phone: [Text] Phone: [Text]

Estimate Data

	Program Year	New Value
Percentage Rate of Attendance	86.33	89.24
Total Number of Students Enrolled	669.9	669.9
Number enrolled in Bilingual/ESL	48.5	48.5
Number of Pregnancy Related Students	0	0
Gifted & Talented Enrollment	0	0
Special Education		
Number enrolled in Homebound (Code 01)	0.5	0.5
Number enrolled in Hospital Class (Code 02)	0	0
Number enrolled in Speech Therapy (Code 00)	0	0
Number enrolled in Resource Room (Code 43 & 42)	0	0

Slide 65

Slide notes:

Charter Estimates

Status: Approved Last Updated: 8/12/2011 9:08:29 AM Last Updated By: DOF Backlund

Contact Information

Approving Superintendent (Required) Program Contact (Optional)

First Name: [Text] Last Name: [Text] First Name: [Text] Last Name: [Text]

Email: [Text] Email: [Text]

Phone: [Text] Phone: [Text]

Estimate Data

	Program Year	New Value
Percentage Rate of Attendance	86.33	89.24
Total Number of Students Enrolled	669.9	669.9
Number enrolled in Bilingual/ESL	48.5	48.5
Number of Pregnancy Related Students	0	0
Gifted & Talented Enrollment	0	0
Special Education		
Number enrolled in Homebound (Code 01)	0.5	0.5
Number enrolled in Hospital Class (Code 02)	0	0
Number enrolled in Speech Therapy (Code 00)	0	0
Number enrolled in Resource Room (Code 43 & 42)	0	0

Slide 66

Slide notes:

Charter Estimates

Status: Approved Last updated: 5/12/2011 9:08:20 AM Last validated by: DOF Approved

Contact Information

Approving Superintendent (Required) Program Contact (Optional)

First Name: [Name] First Name: [Name]
 Last Name: [Name] Last Name: [Name]
 Email: [Email] Email: [Email]
 Phone: [Phone] Phone: [Phone]

Estimate Data	Program Year	New Values
Percentage Rate of Attendance	86.32	89.24
Total Number of Students Enrolled	668.9	668.9
Number enrolled in Bilingual/ESL	48.9	48.9
Number of Pregnancy Related Students	0	0
Gifted & Talented Enrollment	0	0
Special Education		
Number enrolled in Homebound (Code 11)	0.9	0.9
Number enrolled in Hospital Class (Code 02)	0	0
Number enrolled in Speech Therapy (Code 00)	0	0
Number enrolled in Resource Room (Code 41 & 42)	0	0

Slide 67
Slide notes:

Charter Estimates

Status: Approved Last updated: 5/12/2011 9:08:20 AM Last validated by: DOF Approved

Contact Information

Approving Superintendent (Required) Program Contact (Optional)

First Name: [Name] First Name: [Name]
 Last Name: [Name] Last Name: [Name]
 Email: [Email] Email: [Email]
 Phone: [Phone] Phone: [Phone]

Estimate Data	Program Year	New Values
Percentage Rate of Attendance	86.32	89.24
Total Number of Students Enrolled	668.9	668.9
Number enrolled in Bilingual/ESL	48.9	48.9
Number of Pregnancy Related Students	0	0
Gifted & Talented Enrollment	0	0
Special Education		
Number enrolled in Homebound (Code 11)	0.9	0.9
Number enrolled in Hospital Class (Code 02)	0	0
Number enrolled in Speech Therapy (Code 00)	0	0
Number enrolled in Resource Room (Code 41 & 42)	0	0

Slide 68
Slide notes:

Charter Estimates

Status: Approved Last updated: 5/12/2011 9:08:20 AM Last validated by: DOF Approved

Contact Information

Approving Superintendent (Required) Program Contact (Optional)

First Name: [Name] First Name: [Name]
 Last Name: [Name] Last Name: [Name]
 Email: [Email] Email: [Email]
 Phone: [Phone] Phone: [Phone]

Estimate Data	Program Year	New Values
Percentage Rate of Attendance	86.32	89.24
Total Number of Students Enrolled	668.9	668.9
Number enrolled in Bilingual/ESL	48.9	48.9
Number of Pregnancy Related Students	0	0
Gifted & Talented Enrollment	0	0
Special Education		
Number enrolled in Homebound (Code 11)	0.9	0.9
Number enrolled in Hospital Class (Code 02)	0	0
Number enrolled in Speech Therapy (Code 00)	0	0
Number enrolled in Resource Room (Code 41 & 42)	0	0

Slide 69
Slide notes:

Approving Superintendent (Required) Program Contact (Optional)

First Name: [Name] First Name: [Name]
 Last Name: [Name] Last Name: [Name]
 Email: [Email] Email: [Email]
 Phone: [Phone] Phone: [Phone]

Estimate Data	Program Year	New Values
Percentage Rate of Attendance	86.32	89.24
Total Number of Students Enrolled	668.9	668.9
Number enrolled in Bilingual/ESL	48.9	48.9
Number of Pregnancy Related Students	0	0
Gifted & Talented Enrollment	0	0
Special Education		
Number enrolled in Homebound (Code 11)	0.9	0.9
Number enrolled in Hospital Class (Code 02)	0	0
Number enrolled in Speech Therapy (Code 00)	0	0
Number enrolled in Resource Room (Code 41 & 42)	0	0
Number enrolled in Self-Contained M/M/SL/Dev (Code 43 & 44)	0	0
Number enrolled in Full-Time Early Childhood (Code 45)	0	0
Number enrolled in Off Home Campus (Code 51-98)	0	0
Number enrolled in VAC (Code 03)	0	0
Number enrolled from State Schools (Code 30)	0	0

Slide 70
Slide notes:

Estimate Data	Program Year	New Values
Percentage Rate of Attendance	86.32	89.24
Total Number of Students Enrolled	668.9	668.9
Number enrolled in Bilingual/ESL	48.9	48.9
Number of Pregnancy Related Students	0	0
Gifted & Talented Enrollment	0	0
Special Education		
Number enrolled in Homebound (Code 11)	0.9	0.9
Number enrolled in Hospital Class (Code 02)	0	0
Number enrolled in Speech Therapy (Code 00)	0	0
Number enrolled in Resource Room (Code 41 & 42)	0	0
Number enrolled in Self-Contained M/M/SL/Dev (Code 43 & 44)	0	0
Number enrolled in Full-Time Early Childhood (Code 45)	0	0
Number enrolled in Off Home Campus (Code 51-98)	0	0
Number enrolled in VAC (Code 03)	0	0
Number enrolled from State Schools (Code 30)	0	0
Number enrolled in Residential Care & Treatment (Code 91-99)	0	0
Number enrolled in Magnetism (Code 40)	111.9	111.9
Career & Technology		
Number enrolled in One-hour Class (Code V1)	150.9	150.9
Number enrolled in Two-hour Class (Code V2)	9.5	9.5

Slide 71
Slide notes:

Number enrolled in Bilingual/ESL	48.9	48.9
Number of Pregnancy Related Students	0	0
Gifted & Talented Enrollment	0	0
Special Education		
Number enrolled in Homebound (Code 11)	0.9	0.9
Number enrolled in Hospital Class (Code 02)	0	0
Number enrolled in Speech Therapy (Code 00)	0	0
Number enrolled in Resource Room (Code 41 & 42)	0	0
Number enrolled in Self-Contained M/M/SL/Dev (Code 43 & 44)	0	0
Number enrolled in Full-Time Early Childhood (Code 45)	0	0
Number enrolled in Off Home Campus (Code 51-98)	0	0
Number enrolled in VAC (Code 03)	0	0
Number enrolled from State Schools (Code 30)	0	0
Number enrolled in Residential Care & Treatment (Code 91-99)	0	0
Number enrolled in Magnetism (Code 40)	111.9	111.9
Career & Technology		
Number enrolled in One-hour Class (Code V1)	150.9	150.9
Number enrolled in Two-hour Class (Code V2)	9.5	9.5
Number enrolled in Three-hour Class (Code V3)	0	0
Number enrolled in Four-hour Class (Code V4)	0	0
Number enrolled in Five-hour Class (Code V5)	0	0
Number enrolled in Six-hour Class (Code V6)	0	0

Slide 72
Slide notes:

Number enrolled in Bilingual/EDL	48.5	48.5
Number of Pregnancy Related Students	0	0
Gifted & Talented Enrollment	0	0
Special Education		
Number enrolled in Homebound (Code 51)	0.5	5.5
Number enrolled in Hospital Class (Code 52)	0	0
Number enrolled in Speech Therapy (Code 00)	0	0
Number enrolled in Resource Room (Code 41 & 42)	0	0
Number enrolled in Self-Contained Middle/High (Code 43 & 44)	0	0
Number enrolled in Full-Time Early Childhood (Code 45)	0	0
Number enrolled in Off-Home Campus (Code 51-56)	0	0
Number enrolled in VAC (Code 03)	0	0
Number enrolled from State Schools (Code 30)	0	0
Number enrolled in Residential Care & Treatment (Code 81-99)	0	0
Number enrolled in Handstream (Code 40)	113.5	113.5
Career & Technology		
Number enrolled in One-hour Class (Code V1)	150.5	150.5
Number enrolled in Two-hour Class (Code V2)	9.5	5.5
Number enrolled in Three-hour Class (Code V3)	0	0
Number enrolled in Four-hour Class (Code V4)	0	0
Number enrolled in Five-hour Class (Code V5)	0	0
Number enrolled in Six-hour Class (Code V6)	0	0

.0
.5

Slide 79

Slide notes: Please remember that you are entering enrollment numbers and therefore can only enter decimal values with point zero or point 5.

Number enrolled in Bilingual/EDL	48.5	48.5
Number of Pregnancy Related Students	0	0
Gifted & Talented Enrollment	0	0
Special Education		
Number enrolled in Homebound (Code 51)	0.5	5.5
Number enrolled in Hospital Class (Code 52)	0	0
Number enrolled in Speech Therapy (Code 00)	0	0
Number enrolled in Resource Room (Code 41 & 42)	0	0
Number enrolled in Self-Contained Middle/High (Code 43 & 44)	0	0
Number enrolled in Full-Time Early Childhood (Code 45)	0	0
Number enrolled in Off-Home Campus (Code 51-56)	0	0
Number enrolled in VAC (Code 03)	0	0
Number enrolled from State Schools (Code 30)	0	0
Number enrolled in Residential Care & Treatment (Code 81-99)	0	0
Number enrolled in Handstream (Code 40)	113.5	113.5
Career & Technology		
Number enrolled in One-hour Class (Code V1)	150.5	150.5
Number enrolled in Two-hour Class (Code V2)	9.5	5.5
Number enrolled in Three-hour Class (Code V3)	0	0
Number enrolled in Four-hour Class (Code V4)	0	0
Number enrolled in Five-hour Class (Code V5)	0	0
Number enrolled in Six-hour Class (Code V6)	0	0

Slide 80

Slide notes:

Number enrolled in Bilingual/EDL	48.5	48.5
Number of Pregnancy Related Students	0	0
Gifted & Talented Enrollment	0	0
Special Education		
Number enrolled in Homebound (Code 51)	0.5	5.5
Number enrolled in Hospital Class (Code 52)	0	0
Number enrolled in Speech Therapy (Code 00)	0	0
Number enrolled in Resource Room (Code 41 & 42)	0	0
Number enrolled in Self-Contained Middle/High (Code 43 & 44)	0	0
Number enrolled in Full-Time Early Childhood (Code 45)	0	0
Number enrolled in Off-Home Campus (Code 51-56)	0	0
Number enrolled in VAC (Code 03)	0	0
Number enrolled from State Schools (Code 30)	0	0
Number enrolled in Residential Care & Treatment (Code 81-99)	0	0
Number enrolled in Handstream (Code 40)	113.5	113.5
Career & Technology		
Number enrolled in One-hour Class (Code V1)	150.5	150.5
Number enrolled in Two-hour Class (Code V2)	9.5	5.5
Number enrolled in Three-hour Class (Code V3)	0	0
Number enrolled in Four-hour Class (Code V4)	0	0
Number enrolled in Five-hour Class (Code V5)	0	0
Number enrolled in Six-hour Class (Code V6)	0	0

Slide 81

Slide notes:

Number enrolled in Full-Time Early Childhood (Code 45)	0	0
Number enrolled in Off-Home Campus (Code 51-56)	0	0
Number enrolled in VAC (Code 03)	0	0
Number enrolled from State Schools (Code 30)	0	0
Number enrolled in Residential Care & Treatment (Code 81-99)	0	0
Number enrolled in Handstream (Code 40)	113.5	113.5
Career & Technology		
Number enrolled in One-hour Class (Code V1)	150.5	150.5
Number enrolled in Two-hour Class (Code V2)	9.5	5.5
Number enrolled in Three-hour Class (Code V3)	0	0
Number enrolled in Four-hour Class (Code V4)	0	0
Number enrolled in Five-hour Class (Code V5)	0	0
Number enrolled in Six-hour Class (Code V6)	0	0
ADA/FTT Data		
ADA	First Year	Now Value
Refined ADA	\$77,144	\$96,700
Bilingual ADA	43,787	43,291
Handstream ADA	95,261	99,212
Regular Program ADA	\$51,696	\$70,137
G & T Max	0	0
FTT		
Homebound (Code 51) FTE	0.044	0.074
Hospital Class (Code 52) FTE	0	0
Speech Therapy (Code 00) FTE	0	0
Resource Room (Code 41 & 42) FTE	0	0
Self-Contained Middle/High (Code 43 & 44) FTE	0	0
Full-Time Early Childhood (Code 45) FTE	0	0
Off-Home Campus (Code 51-56) FTE	0	0
VAC (Code 03) FTE	0	0

Slide 82

Slide notes:

Number enrolled in Handstream (Code 40)	113.5	113.5
Career & Technology		
Number enrolled in One-hour Class (Code V1)	150.5	150.5
Number enrolled in Two-hour Class (Code V2)	9.5	5.5
Number enrolled in Three-hour Class (Code V3)	0	0
Number enrolled in Four-hour Class (Code V4)	0	0
Number enrolled in Five-hour Class (Code V5)	0	0
Number enrolled in Six-hour Class (Code V6)	0	0
ADA/FTT Data		
ADA	First Year	Now Value
Refined ADA	\$77,144	\$96,700
Bilingual ADA	43,787	43,291
Handstream ADA	95,261	99,212
Regular Program ADA	\$51,696	\$70,137
G & T Max	0	0
FTT		
Homebound (Code 51) FTE	0.044	0.074
Hospital Class (Code 52) FTE	0	0
Speech Therapy (Code 00) FTE	0	0.074
Resource Room (Code 41 & 42) FTE	0	0
Self-Contained Middle/High (Code 43 & 44) FTE	0	0
Full-Time Early Childhood (Code 45) FTE	0	0
Off-Home Campus (Code 51-56) FTE	0	0
VAC (Code 03) FTE	0	0

Slide 83

Slide notes:

Number enrolled in Handstream (Code 40)	113.5	113.5
Career & Technology		
Number enrolled in One-hour Class (Code V1)	150.5	150.5
Number enrolled in Two-hour Class (Code V2)	9.5	5.5
Number enrolled in Three-hour Class (Code V3)	0	0
Number enrolled in Four-hour Class (Code V4)	0	0
Number enrolled in Five-hour Class (Code V5)	0	0
Number enrolled in Six-hour Class (Code V6)	0	0
ADA/FTT Data		
ADA	First Year	Now Value
Refined ADA	\$77,144	\$96,700
Bilingual ADA	43,787	43,291
Handstream ADA	95,261	99,212
Regular Program ADA	\$51,696	\$70,137
G & T Max	0	0
FTT		
Homebound (Code 51) FTE	0.044	0.074
Hospital Class (Code 52) FTE	0	0
Speech Therapy (Code 00) FTE	0	0.074
Resource Room (Code 41 & 42) FTE	0	0
Self-Contained Middle/High (Code 43 & 44) FTE	0	0
Full-Time Early Childhood (Code 45) FTE	0	0
Off-Home Campus (Code 51-56) FTE	0	0
VAC (Code 03) FTE	0	0

Slide 84

Slide notes:

Number enrolled in Mainstream (Code 40)	111.9	111.9
Career & Technology		
Number enrolled in One-hour Class (Code V1)	180.0	180.0
Number enrolled in Two-hour Class (Code V2)	9.0	9.0
Number enrolled in Three-hour Class (Code V3)	0	0
Number enrolled in Four-hour Class (Code V4)	0	0
Number enrolled in Five-hour Class (Code V5)	0	0
Number enrolled in Six-hour Class (Code V6)	0	0
ADA/FTE Rate		
ADA	Price/Year	New Values
Refined ADA	\$77,144	\$96,793
Bilingual ADA	42,787	42,291
Mainstream ADA	96,311	99,512
Regular Program ADA	\$51,696	\$70,133
G & T Max	0	0
FTE		
Homebound (Code 01) FTE	0.044	0.074
Hospital Class (Code 02) FTE	0	0
Speech Therapy (Code 03) FTE	0	0.074
Resource Room (Code 41, 42) FTE	0	0
Self-Contained Mid/Mod/Sec (Code 43 & 44) FTE	0	0
Full-Time Early Childhood (Code 45) FTE	0	0
Off-Home Campus (Code 91-95) FTE	0	0
VAC (Code 08) FTE	0	0

Slide 85
Slide notes:

Number enrolled in Mainstream (Code 40)	111.9	111.9
Career & Technology		
Number enrolled in One-hour Class (Code V1)	180.0	180.0
Number enrolled in Two-hour Class (Code V2)	9.0	9.0
Number enrolled in Three-hour Class (Code V3)	0	0
Number enrolled in Four-hour Class (Code V4)	0	0
Number enrolled in Five-hour Class (Code V5)	0	0
Number enrolled in Six-hour Class (Code V6)	0	0
ADA/FTE Rate		
ADA	Price/Year	New Values
Refined ADA	\$77,144	\$96,793
Bilingual ADA	42,787	42,291
Mainstream ADA	96,311	99,512
Regular Program ADA	\$51,696	\$70,133
G & T Max	0	0
FTE		
Homebound (Code 01) FTE	0.044	0.074
Hospital Class (Code 02) FTE	0	0
Speech Therapy (Code 03) FTE	0	0.074
Resource Room (Code 41, 42) FTE	0	0
Self-Contained Mid/Mod/Sec (Code 43 & 44) FTE	0	0
Full-Time Early Childhood (Code 45) FTE	0	0
Off-Home Campus (Code 91-95) FTE	0	0
VAC (Code 08) FTE	0	0

Slide 86
Slide notes:

Number enrolled in Mainstream (Code 40)	111.9	111.9
Career & Technology		
Number enrolled in One-hour Class (Code V1)	180.0	180.0
Number enrolled in Two-hour Class (Code V2)	9.0	9.0
Number enrolled in Three-hour Class (Code V3)	0	0
Number enrolled in Four-hour Class (Code V4)	0	0
Number enrolled in Five-hour Class (Code V5)	0	0
Number enrolled in Six-hour Class (Code V6)	0	0
ADA/FTE Rate		
ADA	Price/Year	New Values
Refined ADA	\$77,144	\$96,793
Bilingual ADA	42,787	42,291
Mainstream ADA	96,311	99,512
Regular Program ADA	\$51,696	\$70,133
G & T Max	0	0
FTE		
Homebound (Code 01) FTE	0.044	0.074
Hospital Class (Code 02) FTE	0	0
Speech Therapy (Code 03) FTE	0	0.074
Resource Room (Code 41, 42) FTE	0	0
Self-Contained Mid/Mod/Sec (Code 43 & 44) FTE	0	0
Full-Time Early Childhood (Code 45) FTE	0	0
Off-Home Campus (Code 91-95) FTE	0	0
VAC (Code 08) FTE	0	0

Slide 87
Slide notes:

Number enrolled in Mainstream (Code 40)	111.9	111.9
Career & Technology		
Number enrolled in One-hour Class (Code V1)	180.0	180.0
Number enrolled in Two-hour Class (Code V2)	9.0	9.0
Number enrolled in Three-hour Class (Code V3)	0	0
Number enrolled in Four-hour Class (Code V4)	0	0
Number enrolled in Five-hour Class (Code V5)	0	0
Number enrolled in Six-hour Class (Code V6)	0	0
ADA/FTE Rate		
ADA	Price/Year	New Values
Refined ADA	\$77,144	\$96,793
Bilingual ADA	42,787	42,291
Mainstream ADA	96,311	99,512
Regular Program ADA	\$51,696	\$70,133
G & T Max	0	0
FTE		
Homebound (Code 01) FTE	0.044	0.074
Hospital Class (Code 02) FTE	0	0
Speech Therapy (Code 03) FTE	0	0.074
Resource Room (Code 41, 42) FTE	0	0
Self-Contained Mid/Mod/Sec (Code 43 & 44) FTE	0	0
Full-Time Early Childhood (Code 45) FTE	0	0
Off-Home Campus (Code 91-95) FTE	0	0
VAC (Code 08) FTE	0	0
State Schools (Code 99) FTE	0	0
Essential Care & Treatment (Code 81-86) FTE	0	0.818
Total Spec Ed FTE	0.044	0.964
One-hour Class (Code V1) FTE	21,653	22,837
Two-hour Class (Code V2) FTE	2,733	2,796
Three-hour Class (Code V3) FTE	0	0
Four-hour Class (Code V4) FTE	0	0
Five-hour Class (Code V5) FTE	0	0
Six-hour Class (Code V6) FTE	0	0
Total Career & Technology FTE	24,386	25,634

Slide 88
Slide notes:

Self-Contained Mid/Mod/Sec (Code 43 & 44) FTE	0	0
Full-Time Early Childhood (Code 45) FTE	0	0
Off-Home Campus (Code 91-95) FTE	0	0
VAC (Code 08) FTE	0	0
State Schools (Code 99) FTE	0	0
Essential Care & Treatment (Code 81-86) FTE	0	0.818
Total Spec Ed FTE	0.044	0.964
One-hour Class (Code V1) FTE	21,653	22,837
Two-hour Class (Code V2) FTE	2,733	2,796
Three-hour Class (Code V3) FTE	0	0
Four-hour Class (Code V4) FTE	0	0
Five-hour Class (Code V5) FTE	0	0
Six-hour Class (Code V6) FTE	0	0
Total Career & Technology FTE	24,386	25,634
Pregnancy-Related FTEs	0	0
User Comments		
Admin Comments		

Slide 89
Slide notes:

Charter Estimates			
Category	Approved	Last Updated: 8/13/2011 9:08:26 AM	Last Updated By: SOF Bessford
Student Information			
Estimate Data Data History New Values			
Percentage Rate of Attendance	0		
Total Number of Students Enrolled	1		
ADA/FTE Rate			
Number of ADA	ADA	New Values	
Number of Gifted & Talented	Refined ADA	0	
Number of Special Ed	Bilingual ADA	0	
Number of Mainstream	Mainstream ADA	0	
Number of Regular Program	Regular Program ADA	0	
Number of G & T Max	G & T Max	0	
Number of FTE	FTE		
Number of Homebound (Code 01) FTE	Homebound (Code 01) FTE	0	
Number of Hospital Class (Code 02) FTE	Hospital Class (Code 02) FTE	0	
Number of Speech Therapy (Code 03) FTE	Speech Therapy (Code 03) FTE	0	
Number of Resource Room (Code 41 & 42) FTE	Resource Room (Code 41 & 42) FTE	0	
Number of Self-Contained Mid/Mod/Sec (Code 43 & 44) FTE	Self-Contained Mid/Mod/Sec (Code 43 & 44) FTE	0	
Number of Full-Time Early Childhood (Code 45) FTE	Full-Time Early Childhood (Code 45) FTE	0	
Number of Off-Home Campus (Code 91-95) FTE	Off-Home Campus (Code 91-95) FTE	0	
Number of VAC (Code 08) FTE	VAC (Code 08) FTE	0	
Number of State Schools (Code 99) FTE	State Schools (Code 99) FTE	0	
Number of Essential Care & Treatment (Code 81-86) FTE	Essential Care & Treatment (Code 81-86) FTE	0	
Number of Total Spec Ed FTE	Total Spec Ed FTE	0	
Number of One-hour Class (Code V1) FTE	One-hour Class (Code V1) FTE	0	
Number of Two-hour Class (Code V2) FTE	Two-hour Class (Code V2) FTE	0	
Number of Three-hour Class (Code V3) FTE	Three-hour Class (Code V3) FTE	0	
Number of Four-hour Class (Code V4) FTE	Four-hour Class (Code V4) FTE	0	
Number of Five-hour Class (Code V5) FTE	Five-hour Class (Code V5) FTE	0	
Number of Six-hour Class (Code V6) FTE	Six-hour Class (Code V6) FTE	0	
Number of Total Career & Technology FTE	Total Career & Technology FTE	0	

Slide 90
Slide notes: Please note that the enrollment entries you make at the top of the page are converted to the ADA/FTE figures at the bottom of the page. These ADA/FTE figures are what you will see on the Preliminary SOF Report and will be used to estimate your state aid.

Full-Time Early Childhood (Code 63) FTE	0	0
Off-Home Campus (Code 91-95) FTE	0	0
VAC (Code 08) FTE	0	0
State Schools (Code 30) FTE	0	0
Residential Care & Treatment (Code 01-09) FTE	0	0.018
Total Spec Ed FTE	0.044	0.566
One-Hour Class (Code V4) FTE	21,633	23,637
Two-Hour Class (Code V5) FTE		2,790
Three-Hour Class (Code V2) FTE		0
Four-Hour Class (Code V4) FTE		0
Five-Hour Class (Code V6) FTE		0
Six-Hour Class (Code V6) FTE		0
Total Career & Technology FTE	24,296	25,427
Pregnancy-Related FTEs	0	0

Buttons: **Save**, **Submit to Superintendent**, **Cancel**

Slide 91
Slide notes: Once all entries are complete, click the Save button.

Warning: When compared to the prior year, the change in Special Education students is not proportionate to the change in R.A.D.A. Please see comments section to enter an explanation for the change in Special Education students.

Buttons: **Save**, **Submit to Superintendent**

Slide 92
Slide notes: If any entries do not pass the validations, an error, or a warning message will display at the top of the page. It is always a good idea to click the ****Save**** button before clicking the submit to superintendent button. This will allow you to see if you have incurred any errors. In this example, we made a change in the number of special education students which is not proportionate to the change in R.A.D.A., as the warning message above indicates. This warning requires the user to either change the information accordingly, or to provide an explanation in the User Comments section.

Warning: When compared to the prior year, the change in Special Education students is not proportionate to the change in R.A.D.A. Please see comments section to enter an explanation for the change in Special Education students.

	From Year	New Values
Percentage Rate of Absenteeism	86.32	79.26
Total Number of Students Enrolled	468.5	468.5
Number enrolled in Bilingual/ESL	48.5	48.5
Number of Pregnancy Related Students	0	0
Gifted & Talented Enrollment	0	0
Number enrolled in Homebound (Code 11)	0.8	0.8
Number enrolled in Hospital Class (Code 02)	0	0
Number enrolled in Speech Therapy (Code 00)	0	0

Character set: !@#%&^&(*)

Slide 93
Slide notes: Note that in this example a warning message is displayed, but the data entered was nevertheless saved as the confirmation message indicates. However, only valid entries can be saved. Any incorrect characters will prevent the data from being saved.

Warning: When compared to the prior year, the change in Special Education students is not proportionate to the change in R.A.D.A. Please see comments section to enter an explanation for the change in Special Education students.

Watermark: Charter Schools Administrator

Slide 94
Slide notes: Enter any comments you wish to include. Note that any material increase requires the user to enter a detailed explanation in the User Comments field. In this example, comments are required as indicated above. If your charter has a material increase in enrollment, please indicate if the increase was a result of an expansion amendment, if the charter is adding grade levels, if the charter will be opening a new approved site or campus, and any other information that will help the charter administrator approve your material enrollment increase.

Full-Time Early Childhood (Code 40) FTE	0	0
Off-Home Campus (Code 91-93) FTE	0	0
VAC (Code 08) FTE	0	0
State Schools (Code 36) FTE	0	0
Residential Care & Treatment (Code 81-89) FTE	0	0.000
Total Spec Ed FTE	0.000	0.000
One-Hour Class (Code V1) FTE	21,633	23,837
Two-Hour Class (Code V2) FTE	0	7,790
Three-Hour Class (Code V3) FTE	0	0
Four-Hour Class (Code V4) FTE	0	0
Five-Hour Class (Code V5) FTE	0	0
Six-Hour Class (Code V6) FTE	0	0
TOTM Career & Technology FTE	24,296	23,627
Pregnancy-Related FTEs	0	0

Slide 95

Slide notes: Once the comments have been entered, the ****Submit to Superintendent**** button becomes enabled, allowing you to submit the data to the superintendent for approval. Click the ****Submit to Superintendent**** button.

Slide 96

Slide notes:

Estimate Data Submitted To Superintendent successfully!
 When compared to the prior year, the change in Special Education students is not proportional to the change in SADA. Please be sure comments section includes an explanation for the change in Special Education students.

Status: Submitted to Superintendent LAST UPDATED: 8/13/2011 11:43:46 AM LAST UPDATED BY: 6040680221

Contact Information

Approving Superintendent (Required) First Name: Last Name: Program Contact (Optional)

First Name: Last Name: First Name: Last Name:

Email: Email: Email: Email:

Phone: Phone: Phone: Phone:

Slide 97

Slide notes: The page will refresh, and a message will display at the top of the page indicating that the Estimate Data has been Submitted successfully. You will note that the status of the estimate information has changed to ****Submitted to Superintendent.****

Slide 98

Slide notes: When you are ready to exit, be sure to scroll down to the bottom of the page...

Slide 99

Slide notes: ...And then click the ****Cancel**** button. While it may not be required to exit this particular page by using the cancel button, it is a good practice as exiting these pages in another manner ****MAY**** cause a page to be locked for up to twenty minutes.

Practice Question #4
True/False

Prior Year Charter Schools **MUST** enter Estimate Information.

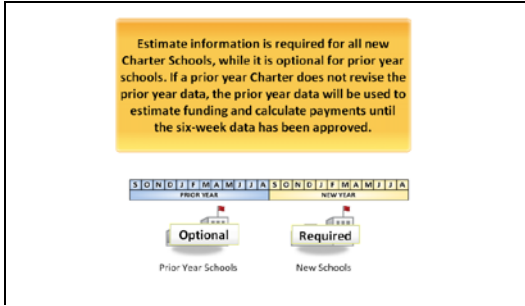
A) True
 B) False

Correct - Click anywhere or press 'Y' to continue
 Incorrect - Click anywhere or press 'Y' to continue

Question 4 of 4 Clear Back Skip Submit

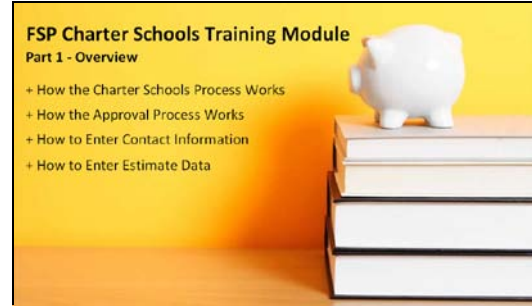
Slide 100

Slide notes: True or False: Prior Year Charter Schools **MUST** enter Estimate Information.



Slide 101

Slide notes: Estimate information is required for all new Charter Schools, while it is optional for prior year schools. If a prior year Charter does not revise the prior year data, the prior year data will be used to estimate funding and calculate payments until the six-week data has been approved.



Slide 102

Slide notes: Congratulations! You have completed the Overview part of the FSP Charter Schools training module. You have learned, How the Charter Schools Process Works, How the approval process works...How to Enter Contact Information, and How to Enter Estimate data. To continue your Charter Schools training, return to the training home page and select the next part.



Slide 103

Slide notes: