High Cost Fund Application

2018 – 2019

Updates
High Cost Fund
2018-2019 Application Dates

- Opening Date: March 1, 2019
- Closing Date: May 1, 2019
- Notification of Awards by July 1, 2019
The Texas Education Agency (TEA) will reimburse local education agencies (LEAs) for allowable expenses identified in the High Cost Fund (HCF) application based on availability of funds.

Once all applications are reviewed by the HCF review team, TEA will determine award amounts.

If the amount of funds requested exceed the available funds reserved, reimbursements will be prorated with a weighted formula based on least restrictive environment placement. In district high need children will carry the highest weight, followed by nonpublic day, then nonpublic residential.

Notification of award or denial will be provided by email to the
- single member district superintendent / shared services arrangement fiscal agent superintendent,
- LEA special education director, and
- Education Service Center (ESC) special education contact.

Notification of awards will be made as soon as possible but not later than July 1st

HCF awards will be distributed directly to LEAs
Online Application Updates

Technical updates have been made to enhance the HCF online application.

- **Cover Sheet**
  - Eligible totals and costs for each placement
  - Requested and eligible totals for the LEA
  - Final LEA Prorated Award Amount

- **Student Demographics**
  - Ineligible cost / ineligible reason added
  - Personnel Prorated costs and Excess Transportation costs do not have to be reentered in the Standard Cost or Other Cost section
  - Multiple entries for transportation type allowed
  - Student’s total cost will default to $0 if the HCF review identifies ineligible costs which cause the total cost to fall below $29,277
  - Student Requested Total and Approved Total included

- **Notification of Awards**
  - Notification of awards made by email

- **Documentation Submission**
  - For in district students, LEAs must highlight each section of the IEP that documents every cost listed in the application.
Contact Information

High Cost Funds Team

hcf@tea.texas.gov
512-463-9414

HCF Webpage
https://tea.texas.gov/Academics/Special_Student_Populations/Special_Education/Programs_and_Services/Special_Education_Funding/High_Cost_Funds/