Public Meetings and Board Approval, 2018-2019

**Purpose:** This guide lists minimum requirements for engaging stakeholders in the continuous improvement process. All documentation is maintained locally unless otherwise specified.

### 1st year IR

**Hold one or more public meeting(s) to:**
- Discuss the performance of the campus and the campus performance objectives
- Solicit input on the development of Targeted Improvement Plan
- Conduct a board hearing to solicit public comment on the Targeted Improvement Plan

**Required board approvals:**
- Targeted Improvement Plan

### 2nd year IR

**Hold one or more public meeting(s) to:**
- Discuss the performance of the campus and the campus performance objectives
- Solicit input on the development of the updated Targeted Improvement Plan
- Conduct a board hearing to solicit public comment on the Targeted Improvement Plan

**Turnaround Plan Requirements (do not have to happen in a public meeting):**
- Request assistance from parents, the community, and stakeholders in developing the turnaround plan
  - Notify parents, community members, and stakeholders within 60 days of receiving preliminary rating
- Provide stakeholders the opportunity to review and give written feedback on the completed turnaround plan
  - Districts must notify all stakeholders of their ability to review the completed plan on the district website at least 30 days before the plan is submitted to the board of trustees

**Required board approvals:**
- Updated targeted improvement plan
- Turnaround Plan

### 3rd year IR and up

**Hold one or more public meeting(s) to:**
- Discuss the performance of the campus and the campus performance objectives
- Solicit input on the development of the updated Targeted Improvement Plan (turnaround implementation plan)

**Required board approvals:**
- No additional approval required by the agency. The turnaround plan submitted to the board in Year 2 must include all plans and details that are required to execute the plan without any additional action or approval by the board.

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Meetings marked with an asterisk (*) must take place at the campus. The public must be provided written notice of this meeting and notice must be posted 15 days prior to the meeting and must be posted on the campus website.