

Public Meetings and Board Approval, 2018-2019

Purpose: This guide lists minimum requirements for engaging stakeholders in the continuous improvement process. All documentation is maintained locally unless otherwise specified.

1st year IR

Hold one or more public meeting(s) to:

- Discuss the performance of the campus and the campus performance objectives¹
- Solicit input on the development of Targeted Improvement Plan*²
- Conduct a board hearing to solicit public comment on the Targeted Improvement Plan³

Required board approvals:

- Targeted Improvement Plan⁴

2nd year IR

Hold one or more public meeting(s) to:

- Discuss the performance of the campus and the campus performance objectives¹
- Solicit input on the development of the updated Targeted Improvement Plan*²
- Conduct a board hearing to solicit public comment on the Targeted Improvement Plan³

Turnaround Plan Requirements *(do not have to happen in a public meeting):*

- Request assistance from parents, the community, and stakeholders in developing the turnaround plan⁵
 - Notify parents, community members, and stakeholders within 60 days of receiving preliminary rating⁶
- Provide stakeholders the opportunity to review and give written feedback on the completed turnaround plan⁷:
 - Districts must notify all stakeholders of their ability to review the completed plan on the district website at least 30 days before the plan is submitted to the board of trustees⁸ **(submit comments to agency with turnaround plan)**⁹

Required board approvals:

- Updated targeted improvement plan⁴
- Turnaround Plan¹⁰

3rd year IR and up

Hold one or more public meeting(s) to:

- Discuss the performance of the campus and the campus performance objectives¹
- Solicit input on the development of the updated Targeted Improvement Plan (turnaround implementation plan)*²

Required board approvals:

- No additional approval required by the agency. The turnaround plan submitted to the board in Year 2 must include all plans and details that are required to execute the plan without any additional action or approval by the board.¹¹

¹ TEC 11.253(g) ² TEC 39A.055(2) ³ TEC 39A.057 ⁴ TEC 39A.055(3) ⁵ TEC 39A.103(2) ⁶ TAC 97.1064(d) ⁷ TEC 39A.104(a) ⁸ TAC 97.1064(d)(1) ⁹ TEC 39A.105(4) ¹⁰ TEC 39A.101(c)(2) ¹¹ TEC 39A.101(d) ¹² TAC 97.1061(d)(3)(A)(ii) ¹³ TEC 39A.056(2)

Meetings marked with an asterisk (*) must take place at the campus.² The public must be provided written notice of this meeting and notice must be posted 15 days prior to the meeting¹² and must be posted on the campus website¹³.