



DEPARTMENT OF CONTRACTS, GRANTS AND FINANCIAL ADMINISTRATION THREE-MONTH CALENDAR OF GRANT-RELATED ACTIVITIES

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DECEMBER 2018

GRANT	DATE	ACTIVITY	DESCRIPTION	MORE INFO	LEAs ELIGIBLE or IMPACTED
IDEA-B	12/3/18	SC5100 CEIS Data Collection Form is due to TEA in eGrants for the prior school year. Note: The form applies to LEAs with a CEIS set-aside for any of the prior three years in the Special Education Consolidated Grant application.	The LEA self-reports the number of students served by CEIS set-aside. TEA then reports the data the following May to USDE. USDE often request clarification of the data, which results in TEA staff following-up with LEA staff on the data.	CEIS	LEAs that have set-aside CEIS funds in the prior three years.
IDEA-B	12/4/18	TEA posts Final Entitlements to the website, with manual budget adjustments completed by TEA staff in eGrants	Final entitlements may change the award amount in grant applications; the LEA may amend its application later if needed.	Entitlements webpage	All LEAs and ESCs
ESSA	12/5/18	Due date for LEAs to submit SC9000 to TEA in eGrants.	LEAs submit student counts for neglected/delinquent (N/D) facilities for determining allocations for the following school year. Note: TEA submits annual report to USDE by Mid-January.	eGrants	LEAs with N/D facilities within boundaries or that provide services for students in N/D facilities
ESSA, IDEA-B, and Perkins	12/15/18	LEAs submit the annual management certification to TEA if they plan to use the	The LEA must submit a new management certification for each school year that it	eGrants	All LEAs

Note: 'All LEAs' includes both school districts and open-enrollment charter schools

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GRANT	DATE	ACTIVITY	DESCRIPTION	MORE INFO	LEAs ELIGIBLE or IMPACTED
		Substitute System for Time and Effort Reporting. <i>Note: The management certification may be submitted throughout the year. The time of submission determines when the LEA may use the substitute system for the current school year.</i>	plans to use the substitute system for time and effort. Submission by this date will apply to the spring and summer of the current school year.		

JANUARY 2019

GRANT	DATE	ACTIVITY	DESCRIPTION	MORE INFO	LEAs ELIGIBLE or IMPACTED
ESSA	1/4/19	SC9010 student counts from Texas Juvenile Justice Department (TJJD) and Windham ISD are due to TEA in eGrants. Note: TEA submits annual report to USDE by Mid-January.	TJJD and Windham ISD submit this survey data which are used to determine allocations (award amounts) for the following school year.	eGrants	TJJD and Windham
Perkins	11/12/18	TEA staff starts manual budget adjustments for reallocation in eGrants for the current school year.	Reallocation will change award amount in most grant applications; the LEA may amend their application later if needed.	eGrants	All LEAs
ESSA, IDEA-B, and Perkins	1/18/19	Due date for school districts to submit the Indirect Cost Rate Proposal (ICRP) Additional Costs Workbook (ACW) in GFFC Reports and Data Collections (in TEAL).	School districts that want to receive an indirect cost rate for 2019–2020 must submit the ICRP ACW by the due date. The indirect cost rate is effective July 1 to June 30.	Indirect Cost Rates	ISDs only (not charter schools)

Note: 'All LEAs' includes both school districts and open-enrollment charter schools



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FEBRUARY 2019

GRANT	DATE	ACTIVITY	DESCRIPTION	MORE INFO	LEAs ELIGIBLE or IMPACTED
IDEA-B	2/1/2019	LEAs notify TEA of shared services arrangement (SSA) configuration changes for the 2019-2020 school year. Notes: The LEA sends notification to TEA via email at compliance@tea.texas.gov by February 1. Revised SSA contracts are due to TEA by June 1.	The SSA must notify TEA for the change to be effective the following school year. Any configuration changes are effective July 1 to June 30.	SSA Procedures	LEAs in an IDEA-B SSA
ESSA	TBD	TEA staff starts manual budget adjustments for reallocation in eGrants for the current school year.	Reallocation will change award amount in some grant applications; the LEA may amend its application later if needed.	eGrants	All LEAs
ESSA and IDEA-B	TBD	Final PEIMS Midyear Data Collection Submission for the prior school year is due to TEA.	TEA uses the final certified financial data when calculating ESSA and IDEA-B LEA Maintenance of Effort (MOE) determinations.	eGrants	All LEAs
IDEA-B	2/28/2019 (or when the annual financial & compliance report audit is final)	TEA recommends that LEAs calculate final excess costs for elementary and secondary students for the current school year. Note: By this time, the LEA has final audited financial data to perform the calculation which includes prior-year certified PEIMS/TSDS expenditures, prior-year overall student counts, and current-year special education student counts.	The LEA demonstrates that it is in compliance with the federal fiscal requirement to use current grant year IDEA-B funds only for the excess costs of providing services to elementary and secondary students with disabilities.	Excess Cost	All LEAs

Note: 'All LEAs' includes both school districts and open-enrollment charter schools