

STATE OF TEXAS §

COUNTY OF TRAVIS §

Division	213-College & Career & Military	Program Name:	CTE Resource Integration Project
Number:	Prep	Legal/Funding Authority:	Public Law 109-270, Carl D. Perkins CTE Improvement Act of 2006
Speed Chart:	7P579 / 7P671		RFP 701-17-019
Payee Name:	Safal Partners Inc	CONTRACT #:	3679
Payee ID:	2726499665	PO #:	36252

Amendment No. 1

**AMENDMENT TO
STANDARD CONTRACT
BETWEEN
TEXAS EDUCATION AGENCY
AND**

Safal Partners, Inc.

NAME OF CONTRACTOR

It is mutually understood and agreed by and between the undersigned contracting parties of the above numbered contract to amend said Contract effective July 5, 2017, as follows:

ARTICLE III. PURPOSE OF AMENDMENT

This amendment adds activity 8.3 and removes activities 3.1 and 9.4. Funds have been reallocated between several activities to focus on the final Phase 1 tasks in preparation for the site launch in August 2017. *Attachment 1, Task, Activity and Budget Plan* has been revised to incorporate the following:

- Task 3: TEA decided to use a subject matter expert group instead of a technical expert group. Funds associated with the technical expert group were reallocated to Task 8.
- Task 7: TEA reduced the required templates from ten to seven. More resources were required to develop the templates than originally estimated. No budget revisions associated with this change.
- Task 8: Through the resource evaluation process, a greater number of resources were found to require revision or more extensive "re-work" than originally estimated. New funds and those from tasks 3 and 9 are incorporated into Task 8.
- Task 9: Resources will be placed on an existing platform that provides flexible display across multiple devices therefore testing required in 9.4 is not needed. Funds have been reallocated to Task 8.

ARTICLE IV. PAYMENT

A detailed, revised *Task, Activity and Budget Plan* (Attachment 1) is attached.

Contract Amount	\$ 1,399,759.36
Amendment Amount	<u>\$383,775.98</u>
Contract Total	\$1,783,535.34

All other terms and conditions of the original contract remain the same and are incorporated herein as if specifically written.

It is agreed and accepted by a person authorized to bind Contractor that all Terms and Conditions of this amendment are effective commencing on the above date.

Typed Name: Mukta Pandit
Typed Title: President

Mukta Pandit Digitally signed by Mukta Pandit
Date: 2017.07.15 23:16:29 -05'00'

Authorized Signature

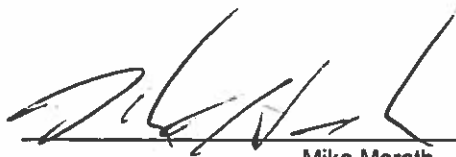
This section reserved for Agency use.

I, an authorized official of Agency, hereby certify that this contract is in compliance with the authorizing program statute and applicable regulations and authorize the services to be performed as written above.

AGREED and accepted on behalf of Agency this 20 day of July 2017 (month/year) by a person authorized to bind Agency.

Return electronic copy to:
TEAContracts@tea.texas.gov

Or by mail to:
Norma Barrera, Purchasing and Contracts
Texas Education Agency
1701 North Congress Avenue, Room 2-125
Austin, Texas 78701-1494


Mike Morath
Commissioner of Education

TASK, ACTIVITY AND BUDGET PLAN (Revised per Amendment 1)

Task/Activity Item	Deliverable	Deliverable Type	Deliverable Acceptance Criteria Payment at the Time of Invoice for:	Timeline	Cost	Safal Lead
PHASE 1: REVIEW, CONSOLIDATE & UPDATE RESOURCES						
Task 1: Kick-off and Ongoing Management						
1.1 Kick-off Meeting Agenda and Presentation	Meeting Agenda and Kick-off Deck, list of project objectives, delivery schedule, timelines, project expectations, draft project plan, proposed tagging taxonomy, evaluation rubric, CTE resource quality benchmarks	Word Document/ PPT	Texas Education Agency (TEA) Project Manager (PM) acceptance of the deliverables; meeting attendance.	2/13/2017 - 8/31/2017	\$ 45,004.02	Mukta Pandit
1.2 Project Coordination Meetings	Coordination Meeting Agenda and Minutes detailed workplan	Word Document	TEA PM acceptance of the meeting agenda, meeting notes, approved detailed workplan.	2/13/2017 - 8/31/2017	\$ 5,482.96	Michelle Carson
1.3 Biweekly Project Management Meetings	Biweekly Meeting Agenda and Minutes	Word Document	TEA PM acceptance of bi-weekly meeting agenda, meeting notes; meeting attendance.	Biweekly	\$ 10,570.28	Michelle Carson
1.4 Monthly Progress Reports	Monthly Report	Word Document	TEA PM acceptance of monthly progress report.	Monthly	\$ 12,827.22	Sarah Hamshari
1.5 Final Project Report	Final Project Report	Word Document	TEA PM Acceptance of the final progress report.	8/31/2017	\$ 8,850.76	Sarah Hamshari
Task 2: Consolidate Existing Resources						
2.1 Develop Master Resource Tracking Document	Master Resource Tracking Document Template	Spreadsheet	TEA PM acceptance of the completed and accepted MRTD template.	2/15/2017 - 2/28/2017	\$ 49,214.14	Lucky Pandit
2.2 Migrate, Consolidate, and Tag Resources in Master Resource Tracking Document	Completed Master Resource Tracking Document for 100% of Identified Resources	Spreadsheet	TEA PM acceptance of the TEA PM the completed (100% populated) and accepted MRTD template.	2/25/2017 2/28/2017	\$ 14,626.54	Lucky Pandit
Task 3: Convene Expert Groups						
3.1 Share Recommendations for Technical Expert Group (TEG)	Recommendations for TEG	Spreadsheet	TEA PM acceptance of the final TEG recommendation document.	2/15/2017 - 2/28/2017 2/17/2017	\$ 4,756.03 \$ 9,512.05 \$ 3,123.40	Michelle Carson Michelle Carson
3.2 Share Recommendations for Subject Matter Experts (SMEs)	Recommendations for SMEs	Spreadsheet	TEA PM acceptance of the final SME recommendation document.	2/17/2017	\$ 3,123.40	Michelle Carson
3.3 Shortlist, Recruit, and Onboard SME and TEG Members	Finalized Lists	Spreadsheet	TEA PM acceptance of the final shortlist document of recruited and committed SMEs (100% of content areas covered by SMEs).	2/28/2017	\$ 1,632.63 \$ 3,265.25	Sarah Hamshari

Task 4: Understand CTE Priorities				2/15/2017 - 3/15/2017	\$ 18,969.44	Michelle Carson
4.1 Conduct Background Research on CTE Landscape	Landscape Scan	Word Document/ PPT	TEA PM acceptance of the final Landscape scan documents.	2/25/2017	\$ 12,937.40	Swati Gupta
4.2 Consult with TEG and TEA to Review Priorities	Finalized Priorities	Word Document/ PPT	TEA PM acceptance of the Finalized Priorities documents.	3/15/2017	\$ 6,032.04	Michelle Carson
Task 5: Evaluate Existing Resources				3/1/2017 - 4/20/2017	\$ 440,459.67	Libby Livings Eassa
5.1 Develop Evaluation Rubric and Quality Benchmarks	CTE Resource Evaluation Rubric	Spreadsheet	TEA PM acceptance of the CTE Resource Evaluation Rubric and quality benchmark documents.	3/20/2017	\$ 10,281.34	Libby Livings Eassa
5.2 Evaluate Resources for Assessing Quality	Evaluation Report for 100% of Identified Resources	Spreadsheet	TEA PM acceptance of the final Evaluation Report document (100% of resources evaluated).	4/20/2017	\$ 430,178.33	Libby Livings Eassa
Task 6: Conduct Gap Analysis				4/20/2017 - 5/20/2017	\$ 21,207.40	Vinayak Reddy
6.1 Identify Gaps Based on CTE Priorities and Evaluation of Resources	Gap Analysis Findings	Spreadsheet	TEA PM acceptance of the final Gap Analysis Finding report document.	4/28/2017	\$ 6,905.36	Michelle Carson
6.2 Develop Visual Dashboards for Consolidated Analysis	Analysis Dashboard	Dashboard	TEA PM acceptance of the final Analysis Dashboard.	5/5/2017	\$ 5,293.26	Vinayak Reddy
6.3 Prioritize Improvement Areas	Priority Matrix	PPT	TEA PM acceptance of the final Priority Matrix document.	5/10/2017	\$ 3,432.84	Vinayak Reddy
6.4 Develop Execution Plan	Execution Plan	Word/Spreadsheet	TEA PM acceptance of the final Execution Plan documents.	5/20/2017	\$ 5,575.94	Vinayak Reddy
Task 7: Create Standardized Templates	Standardized Templates (7 10)	Word	TEA PM acceptance of the final 7 10 Standardized Templates.	6/15/2017	\$ 18,229.75	Lucky Pandit
Task 8: Update and Revise Existing Lesson Plans and Other Resources				5/20/2017 - 7/14/2017	\$ 967,976.60 \$ 558,476.60	Michelle Carson
8.1 Revise Select Resources and Lesson Plans	Revised Lesson Plans	Word Document(s)	TEA PM acceptance of 100% of the identified lesson plans identified for revision in task 5.2.	7/14/2017	\$ 638,506.97 \$ 388,006.97	Michelle Carson
8.2 Format Resources	Formatted Resources	Word Document(s)	TEA PM acceptance of 100% of the identified lesson plans identified for formatting in task 5.2.	7/14/2017	\$ 230,469.63 \$ 170,469.63	Hoang Nguyen
8.3 Re-work Select Resources and Lesson Plans (*NEW)	Revised resources and Lesson Plans	Various Source Documents	TEA PM acceptance of 100% of the identified lesson plans identified for rework in task 5.2.	8/31/2017	\$ 99,000.00	Michelle Carson

Task 9: Upload Resources and Instructional Materials to the New CTE Website					7/15/2017 - 8/31/2017	\$ 65,611.00 \$ 86,579.00	Lucky Pandit
9.1 Conduct Detailed Tagging of Resources	Tagged Resources	Spreadsheet	TEA PM acceptance of 100% of resources identified for tagging in step 5.2.		7/30/2017	\$ 30,190.50	Swati Gupta
9.2 Configure Drupal Modules for Bulk Upload	Configuration Report	Word Document(s)	TEA PM acceptance of a status report of 100% of the Dupral Modules configured for bulk upload.		7/30/2017	\$ 12,263.00	Lucky Pandit
9.3 Upload Resources and Test for Accuracy	Summary Accuracy Review Report	Word Document(s)	TEA PM acceptance of the final Summary Accuracy Review Report document.		8/15/2017	\$ 23,157.50	Lucky Pandit
9.4 Test for Technical Compatibility and Presentation Across Devices	Summary-Technical-Compatibility and Presentation-Review Report	Word Document(s)	TEA PM acceptance of the final Summary-Technical-Compatibility and Presentation document.		8/31/2017	\$ 20,968.00	Lucky Pandit
					Total Costs (Phase 1)		\$1,631,428.05 \$ 1,247,652.07
PHASE 2: NEW CONTENT DEVELOPMENT							
Task 10: Develop New Content and Resources					5/20/2017 - 8/31/2017	\$ 152,107.29	Michelle Carson
10.1 Develop Content for New Resources	Draft 1 of New Resources (At least 30 new resources)	Multiple Formats	TEA PM acceptance of the 1st draft of 100% of new resources.		6/20/2017	\$ 136,086.30	Michelle Carson
10.2 Design Instructional Content for Newly Developed Resources	Draft 2 of New Resources (At least 30 new resources)	Multiple Formats	TEA PM acceptance of the 2nd draft of 100% of new resources.		7/14/2017	\$ 4,936.92	Debby Andrews
10.3 Review For Quality Benchmark	Draft 3 of New Resources (At least 30 new resources)	Multiple Formats	TEA PM acceptance of the 3rd draft of 100% of new resources.		8/1/2017	\$ 4,662.87	Brooke Istas
10.4 Prepare and Format for Upload to TEA CTE Website	Finalized New Resources (At least 30 new resources)	Multiple Formats	TEA PM acceptance of the final version of 100% of new resources.		8/15/2017	\$ 3,081.75	Hoang Nguyen
10.5 Upload Resource and Test	Uploaded New Resources (At least 30 new resources)	Multiple Formats	TEA PM acceptance 100% of new resources.		8/31/2017	\$ 3,339.45	Lucky Pandit
					Total Costs (Phase 2)		\$ 152,107.29
					TOTAL COSTS (Phase 1 and Phase 2)		1,783,535.34 \$ 1,399,759.36