ESSA Fiscal Requirements: Title I, Part A – Comparability of Services Enrollment Data

REPORTING AND DOCUMENTING THE DATA FOR: 2017-2018

Texas Education Agency Federal Fiscal Compliance and Reporting Division
Comparability of Services Requirement

- Common issues occurring among LEAs
- Issues identified are not occurring within HOW the LEAs are conducting the comparability testing
- Issues are occurring within the DATA the LEAs are using when conducting the comparability testing
Common Issue Across All Data

The Source of Data

- LEAs should use current-year data
- Example, for school year 2017-2018, LEAs should report the 2017-2018 enrollments, state and local budgeted amounts, FTEs, etc.
Comparability Testing and Enrollment Data
Common Issues: Enrollment Data

Common issues when reporting enrollment data

- Enrollment figures do not accurately reflect the student population
- Enrollment figures are not supported by auditable documentation
The reported enrollment figures must accurately reflect the student population.

- Enrollment must be reported per TEA’s Student Attendance Accounting Handbook (SAAH).
- All students must be included.
- No exclusion allows removal of any student or special population.
Success Tips: Enrollment Data

**AUDITABLE DOCUMENTATION MUST SUPPORT REPORTED ENROLLMENT FIGURES**

- Formal/official enrollment records are auditable documentation
- PEIMS enrollment records are auditable documentation
- Data exports from official systems (PEIMS) are auditable documentation
- Informal spreadsheets are not auditable
Success Tips: Enrollment Data

Suggested Methodology

- It is recommended that the LEA use official PEIMS records
  - Obtain PEIMS record for all campuses from the same date
  - Enter enrollment for each campus exactly as indicated on the PEIMS record
  - Document basis for any adjustments and detail any changes in enrollment figures
Questions

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