

STATE OF TEXAS §

COUNTY OF TRAVIS §

Division Number:	213- College & Career & Military Prep	Program Name:	CTE Statewide Leadership New Teacher Mentorship Program
Speed Chart:	7P558 / 7P458	Legal/Funding Authority:	Public Law 109-270, Carl D Perkins CTE Improvement Act of 2006
Payee Name:	Resources for Learning	Contract #:	3622
Payee ID:	12000295316	PO #:	36034

Amendment 1

AMENDMENT TO STANDARD CONTRACT BETWEEN TEXAS EDUCATION AGENCY AND

It is mutually understood and agreed by and between the undersigned contracting parties of the above numbered contract to amend said contract effective March 1, 2017 as follows:

ARTICLE III. PURPOSE

The purpose of this amendment is to update the timeline for multiple activities, delete Task 2, reallocated funds and modify activities in Task 3 and 4. See Attachment 1, Revised Task, Activity and Budget Plan (3/1/2017).

Texas Government Code §2252.901 prohibits the agency into entering into an employment contract, a professional services contract, or a consulting services contract with a former or retired TEA employee before the first anniversary of their last date of regular employment. If TEA enters into a "professional services" contract with a corporation, firm, or other business entity that employs a former or retired employee during the first year of the past employee's departure from the agency, the former or retired employee is restricted from performing services on projects that the employee worked on while employed at TEA.

Texas Government Code §572.069 CERTAIN EMPLOYMENT FOR FORMER STATE OFFICER OR EMPLOYEE RESTRICTED. A former state officer or employee of a state agency who during the period of state service or employment participated on behalf of a state agency in a procurement or contract negotiation involving a person may not accept employment from that person before the second anniversary of the date the officer's or employee's service or employment with the state agency ceased.

Updated Contract Terms and Conditions dated 9/22/2016 are attached and incorporated herein. All other terms and conditions of the original contract remain the same and are incorporated herein as if specifically written.

AGREED and accepted by a person authorized to bind Contractor that all terms and conditions of this amendment are effective commencing on the above date.

Linda Wurzbach, President

Typed Name, Title

Linda Wurzbach

Digitally signed by Linda Wurzbach
Date: 2017.03.23 11:10:39 -05'00'

Authorized Signature

THIS SECTION RESERVED FOR TEA USE.

I, an authorized official of the Texas Education Agency, hereby certify that this contract is in compliance with the authorizing program statute and applicable regulations and authorize the services to be performed as written above.

AGREED and accepted on behalf of Agency on March 24, 2017 (month/day/year) by a person authorized to bind Agency.

Return an electronic copy to: TEAContracts@tea.texas.govNorma Barrera

Texas Education Agency
Purchasing, Contracts and Agency Services Division
1701 North Congress Avenue Rm. 2-125
Austin, Texas 78701-1494


Kara Belen
Deputy Commissioner for Finance

REVISED TASK, ACTIVITY AND BUDGET PLAN, 3/1/17

TASK/SUBTASK	DELIVERABLE TYPE	TIMELINE	PERSON RESPONSIBLE	COST
TASK 1: PROJECT LEADERSHIP				
Activity 1a	Facilitate three stakeholder group meetings	12/13/16 – 8/31/17	Caryn Cavanagh	\$0
Activity 1b	Conduct marketing activities (e.g., project name)	12/13/16 – 8/31/17	Nate Gandomi	\$0
TASK 1 SUBTOTAL				\$0
TASK 2: Content Development for Mentoring Section of CTE Website (*Dates may vary*)				
TASK 2 SUBTOTAL				\$19,000
TASK 3: ONLINE COMMUNITIES				
Activity 3a	Identify existing listservs in the Texas CTE community	12/13/16 – 1/6/17	Nate Gandomi	\$2,000
Activity 3b	Send letter of introduction to the listserv and newsletter owners	12/13/16 – 1/6/17	Nate Gandomi	\$2,000
Activity 3c	Submit monthly posts to participating listservs and newsletters	1/1/17 – 8/31/17	Nate Gandomi	\$3,000
Activity 3d	Prepare data request submission to TEA for all new CTE teachers and analyze data results for program recruitment possibilities	12/13/16 – 1/6/17	Christy Cox	\$750
Activity 3e	Recruit master teachers to monitor and contribute to online communities	12/13/16 – 1/6/17	Caryn Cavanagh	\$2,000
Activity 3f	Build platform for <u>18</u> online communities <u>to include career development</u>	12/13/16 – 2/15/17	Christy Cox	<u>\$6,750</u>
Activity 3g	Monitor and add content to the online communities	1/16/17 – 8/31/17	Christy Cox	\$5,000
Activity 3h	Honoraria for online mentors (\$500 per person)	1/1/17 – 8/31/17	Caryn Cavanagh	<u>\$8,500</u>
TASK 3 SUBTOTAL				<u>\$30,000</u>
TASK 4: PROFESSIONAL DEVELOPMENT COMPONENTS				
Activity 4a	Develop eight foundation training sessions	12/13/16 – 5/31/17	Caryn Cavanagh	\$8,000
Activity 4b	Produce trainings in video conference format and post online	1/15/17 – 5/31/17	Christy Cox	\$3,000
Activity 4c	Disseminate training presentations to CTE professional organizations	1/15/17 – 5/31/17	Christy Cox	\$250
Activity 4d	Recruit participants to attend mentor training	12/13/16 – 2/28/17	Christy Cox	\$2,250
Activity 4e	Conduct Scaffolded Solutions mentor trainings (two 2-day initial trainings and two online follow-up)	1 st Initial: 3/6/17 -3/3/17 1 st Follow-up 5/31/17 2 nd Initial: June 2017 2 nd Follow-up 8/31/17	Jayme Presley	<u>\$22,025</u>
Activity 4f	Collaborate with Career and Technical Student Organizations (include information on website,	12/13/16 – 8/31/17	Christy Cox	\$1,500

TASK/SUBTASK	DELIVERABLE TYPE	TIMELINE	PERSON RESPONSIBLE	COST
	share news items and events, participate in online communities)			
Activity 4g	Conduct three webinars for principals, CTE district administrators and ESC coordinators, and educator preparation program staff	1/30/17 – 4/14/17	Caryn Cavanagh	\$3,000
Activity 4h	Develop and deliver seven professional development presentations	1/30/17 – 8/31/17	Caryn Cavanagh	\$7,000
<u>Activity 4i</u>	<u>120 subscriptions to Scaffolded Solutions online support</u>	<u>3/6/17 – 6/30/17</u>	<u>Christy Cox</u>	<u>\$4,800</u>
TASK 4 SUBTOTAL				<u>\$51,825</u>
TASK 5: EVALUATIONS				
Activity 5a	Design retrospective teacher self-efficacy survey with incorporated needs assessment	12/13/16 – 1/30/17	Lisa McCulley, Meagan Richard	\$4,000
Activity 5b	Prepare request for DGB approval of survey new teacher needs	1/30/17 – 2/28/17	Lisa McCulley, TEA	\$250
Activity 5c	Administer survey, including outreach to drive response rates	3/22/17 – 4/14/17	Meagan Richard	\$2,000
Activity 5d	Analyze survey results	4/17/17 – 5/31/17	Meagan Richard	\$1,875
Activity 5e	Report evaluation results	6/1/17 – 6/30/17	Lisa McCulley	\$2,500
TASK 5 SUBTOTAL				\$10,625
TASK 6: PROJECT MANAGEMENT				
Activity 6a	Conduct kickoff meeting	11/10/16	Caryn Cavanagh	\$1,500
Activity 6b	Prepare agendas and minutes related to weekly status and other project update meetings as needed	11/15/16 – 8/31/17	Caryn Cavanagh, TEA CTE Project Manager	\$12,500
Activity 6c	Participate in two project coordination meetings	as needed	Caryn Cavanagh, TEA CTE Project Manager	\$2,000
Activity 6d	Collect, analyze and report performance measure data	Monthly	Caryn Cavanagh	\$2,500
Activity 6e	Prepare and submit narrative progress reports	Monthly	Caryn Cavanagh	\$5,000
TASK 6 SUBTOTAL				\$23,500
TOTAL				\$115,950