VII. Non-Project Districts
Timelines for Non-Project Districts

Non-project district recruitment and data entry are the responsibility of the regional education service center. The ESC must encode on NGS all COE data including:

- Migrant student enrollments;
- Withdrawals;
- Residency verification;
- Alternate student ID numbers; and
- State Assessment results, if available.

Once data is submitted to the terminal site, NGS timelines apply.

**NOTE:** A charter school may be a non-project district.

### Enrollments

**Affected Students:**
(1) All continuing enrollees and non-enrollees who do not have a new QAD.
(2) All enrollees and non-enrollees who have a new QAD.

**Submission to terminal site:**
(1) By October 1.
(2) within 10 working days of parent signature date for new COEs.

**Entry into NGS:**
(1) within 5 working days after receipt of enrollment data; or
(2) within 5 working days after receipt of new COEs.

**NOTE:**
There is an extension for data entry of new COEs until October 11, 2013. After this date regular timelines apply.

### Withdrawals

**Affected Students:**
Migrant students enrolled in Grades P3-12.

**Submission to terminal site:**
within 10 working days after early withdrawal or end of school year.

**Entry into NGS:**
within 10 working days after receipt of end of school year withdrawal data.
**Residency Verification**

**Affected Students:**
All identified migrant enrollees and non-enrollees

**Submission to terminal site:**
By November 1 for existing COEs with Section H. completed.

For new COEs completed during the 2013-2014 school year:
within 10 working days of parent signature date.

**Entry into NGS:**
within 5 working days after receipt.

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**Alternate Student ID Numbers**

**Affected Students:**
Migrant students enrolled in grades K-12.

**Submission to terminal site:**
Request Alternate Student ID Number Report by February 10.

**Entry into NGS:**
Update all student records without a PEIMS number by February 28.

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**State Assessment Results**

**Affected Students:**
Migrant students enrolled in grades 3-12.

**Submission to terminal site:**
Request state assessment results by June 2, if available

**Entry into NGS:**
within 10 working days after receipt of state assessment results