



Texas Certificate of High School Equivalency

Court Ordered 16 and 17 Year-Old High School Equivalency Test-taker Eligibility

Today's Date:

Instructions:

This form must be completed and e-mailed by a representative of the Institution or Court, **not the test-taker**. Faxed copies will not be accepted.

1. Test taker initiates registration process with chosen test vendor.
2. Court representative completes this form and save the PDF on computer.
3. Use Accellion Secure File Sharing when submitting this secure information to TEA. Accellion is a web-based interface that allows you to share files securely with TEA. Follow the instructions below:
4. Go to <https://sendfiles.tea.state.tx.us>.
5. Click on I don't have an account yet.
6. Enter your email address.
7. You should then receive a verification email at the email address you entered. Follow the link in that email to verify that address.
8. Create a password. Password must be at least 8 characters long and must contain a minimum of one number and one uppercase letter.
9. Once the account is created, use the Send File tab to send a secure email with your file attached to txchse@tea.texas.gov.

Test-taker Information:

Test-taker Name:

Test-taker Date of Birth:

Test-taker email (optional):

The above test-taker is eligible to take the High School Equivalency Exams based on the following exception:

- The applicant is enrolled in a Job Corps training program. ([Texas Education Code \(TEC\) Sec. 7.111 \(a-1\) \(2\) \(A\)](#))
- The applicant is enrolled in the Texas Military Department's Seaborn Challenge Academy ([TEC Sec. 7.111 \(a-1\) \(2\) \(C\)](#))
- The applicant is directed to test by court order issued under Family Code Sec. 65.103(a)(3) ([TEC Sec. 7.111 \(a-1\) \(3\)](#))
- The applicant, by court order, is under supervision of a Juvenile Probation Department and recommended by that department to test. ([TEC Sec. 7.111 \(a-1\) \(2\) \(B\)](#))
- The applicant, is in custody of or supervised by TJJJ by court order and recommended by TJJJ to test. ([TEC Sec. 7.111 \(a-1\) \(2\) \(B\)](#))
- The applicant is in custody of Department of Family and Protective Services (DFPS) and recommended by DFPS to test ([TEC Sec. 7.111 \(a-1\) \(2\) \(B\)](#))

Test Provider (Required. Please provide the test taker's account number for the test provider selected.)

GED ID:

www.ged.com

HiSET ID:

www.hiset.ets.org

TASC Unique User ID:

www.tasctest.com

Institution / Court Information:

Name of institution or Court Referenced above:

Name of Representative from Institution or Court:

Representative Phone Number:

Representative email: