

2011-12 TEXAS DISTRICT REPORTING AND DATA SUBMISSIONS

	Name of Collection	TEA Division or Other Agency and Division	TEA Contact Name	Contact Phone	Public School District collection	Charter school collection	Date request sent to ISDs	Due Date	Comments
1	AskTED (Texas Education Directory)	Accountability Research	Lynne Krajevski	512-463-9809	X	X	ongoing	ongoing	District AskTED coordinators enter directory information; charters report to TEA Charter School Division
2	Consolidated Report (SSIG)	Curriculum	Kerry Ballast	512-475-9231	X	X	7/11/2011	9/30/2011	
3	Bilingual Education Exceptions and ESL Waivers	Curriculum	Susie Coultress	512-463-9581	X	X	9/30/2011	11/1/2011	
4	Innovative Course Application	Curriculum	Shelly Ramos	512-463-9581	X	X	9/1/2011	11/30/2011	Dates are approximate
5	Character Education Survey	Curriculum	Kelly Callaway	512-463-9581	X	X	1/16/2012	6/15/2012	Dates are approximate
6	Perkins Program Effectiveness Report (PER) for Career and Technical Education	Curriculum and Formula Funding	Vangie Stice-Israel and Rebecca Patterson	512-463-4171 and 512-463-5085	X	X	6/1/2011	8/15/2011	PER contains federal performance data reporting requirements and fiscal reporting requirements
7	Annual Report of Immunization Status	Dept. of State Health Services - Division for Prevention and Preparedness Services	Amy Schlabach	512-776-6470	X	X	September	December	
8	General Application of Assurances	Discretionary Grants	Carolyn Farrar/Lydia Pelayo	512-463-2243/512-463-9038	X	X	Required prior to any grantee receiving any federal funds	various	
9	Open-Enrollment Charter School Annual Governance Reporting Form	Division of Charter School Administration	Kathryn Jones	512-463-9575		X	9/6/2011	11/1/2011	
10	High School Equivalency Program(HSEP) Data Collection	Dropout Prevention and College and Career Readiness Initiatives	Ronald Heinrich	512-475-3541	X	X	ongoing	6/30/2012	Enrollment, exit, test authorization data
11	Educator Retention and Shortage Areas Survey	Educator and Student Policy Initiatives	Danielle Biehle	512-936-2166	X	X	11/1/2010	1/31/2011	Survey is conducted annually to establish shortage areas for the state.
12	Identification and Information regarding employees subject to Criminal History Requirements	Educator Standards	Doug Phillips	512-936-8210	X	X	One time comprehensive employee data request sent between January 1, 2008 and September 1, 2011; new employee data must be submitted at the time the employee is hired.	Comprehensive data must be submitted within 15 days of the request; new employee data must be submitted before employment begins.	These data are mandated by TEC Chapter 22, Subchapter C, to comply with the required review of national criminal history information of ISD and charter school employees.
13	Principals are required to submit a survey to assess a beginning teachers performance and if that teacher was prepared sufficiently by the educator preparation program to be successful in the classroom.	Educator Standards	Janice Lopez	512-936-8226	x	x	Survey is sent electronically to principals with beginning teachers May 1st of each year.	Data is due to TEA June 15th of each year.	Mandate through Senate Bill 174 and Texas Administrative Code Chapter 229.
14	2010-2011 PEIMS Summer Collection - Resubmission Due Date	Enterprise Data Management (EDM)	Sharon Lewellyn	512-463-9795	X	X	3/1/2011	7/14/2011	Last date for updates

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15	2010-2011 PEIMS Extended Year Collection - 1st Submission Due Date	Enterprise Data Management (EDM)	Sharon Lewellyn	512-463-9795	X	X	3/1/2011	9/8/2011	Districts must submit a collection free of fatal errors by this date
16	2010-2011 PEIMS Extended Year Collection - Resubmission Due Date	Enterprise Data Management (EDM)	Sharon Lewellyn	512-463-9795	X	X	3/1/2011	9/29/2011	Last date for updates
17	2011-2012 PEIMS Fall Collection - 1st Submission Due Date	Enterprise Data Management (EDM)	Sharon Lewellyn	512-463-9795	X	X	3/1/2011	12/8/2011	Districts must submit a collection free of fatal errors by this date
18	2011-2012 PEIMS Fall Collection - Resubmission Due Date	Enterprise Data Management (EDM)	Sharon Lewellyn	512-463-9795	X	X	3/1/2011	1/19/2012	Last date for updates
19	2011-2012 PEIMS Midyear Collection - 1st Submission Due Date	Enterprise Data Management (EDM)	Sharon Lewellyn	512-463-9795	X	X	3/1/2011	2/2/2012	Districts must submit a collection free of fatal errors by this date
20	2011-2012 PEIMS Midyear Collection - Resubmission Due Date	Enterprise Data Management (EDM)	Sharon Lewellyn	512-463-9795	X	X	3/1/2011	2/16/2012	Last date for updates
21	2011-2012 PEIMS Summer Collection-1st Submission Due Date	Enterprise Data Management (EDM)	Sharon Lewellyn	512-463-9795	X	X	3/1/2011	6/21/2012	Districts must submit a collection free of fatal errors by this date
22	2011-2012 PEIMS Summer Collection - Resubmission Due Date	Enterprise Data Management (EDM)	Sharon Lewellyn	512-463-9795	X	X	3/1/2011	7/12/2012	Last date for updates
23	2011-2012 PEIMS Extended Year Collection - 1st Submission Due Date	Enterprise Data Management (EDM)	Sharon Lewellyn	512-463-9795	X	X	3/1/2011	9/6/2012	Districts must submit a collection free of fatal errors by this date
24	2011-2012 PEIMS Extended Year Collection - Resubmission Due Date	Enterprise Data Management (EDM)	Sharon Lewellyn	512-463-9795	X	X	3/1/2011	9/27/2012	Last date for updates
25	Fiscal Year Change	Financial Audits	Paul Moreno	512-463-9095	X	X		8/31/2011	Form FIN-003 (include copy of board minutes if submitted after August 31st)
26	Depository Contract - Charter Schools	Financial Audits	Dana Flores	512-463-9095		X	9/15/2011	11/1/2011	Completed and signed original contracts Two year term - may be extended twice. Due every year
27	Annual Financial Statements 06/30 year end	Financial Audits	Fred Tracy	512-463-9095	X	X	N/A	11/27/2011	Hard Copy, PDF & Text file
28	Annual Financial Statements 08/31 year end	Financial Audits	Fred Tracy	512-463-9095	X	X	N/A	1/28/2012	Paper copy & PDF
29	Depository Contract - ISD	Financial Audits	Dana Flores	512-463-9095	X		1/27/2012	6/15/2012	3 completed and signed original contracts, Competitive Bid Data sheet & accepted bid form (or original board resolution to extend). Every two years.
30	State Compensatory Education (SCE) Agreed-Upon-Procedures Report	Financial Audits	Dahlinda Alaniz	512-463-9095	X	X	Fall, 2011	150 days after final notification	Hard Copy or PDF
31	State Compensatory Education (SCE) District and Campus Improvement Plans	Financial Audits	Dahlinda Alaniz	512-463-9095	X	X		150 days after mid-year PEIMS submission	PDF

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32	Superintendent Buyouts	Financial Audits	Alma Obregon	512-463-9095	X		N/A	60 days following payments or agreement	AUD001R01, Settlement agreement employment contract 60 days following payments or agreement to make payments whichever is sooner.
33	Bus Accident Reporting System	Forecasting & Fiscal Analysis	Rob Caudill	512-475-3925	X	X	7/15/2011	8/15/2011	Collected in the summer every year
34	Pupil Projections	Forecasting & Fiscal Analysis	Nicole Schuessler	512-475-1632	X		10/1/2012	12/1/2012	Collected in the fall of even numbered years
35	SC9010 Survey of Children in State Agency Facilities	Formula Funding	Dina Hernandez	512-463-8525	X	X	10/15/2011	1/3/2011	Applies only to Texas Youth Commission and Windham Schools
36	SC5010 NCLB Data Request Form for Federal Funding	Formula Funding	Dina Hernandez	512-463-8525		X	3/1/2011	4/30/2011	Report submitted via eGrants.
37	SC9000 Annual Survey of Children in Local Residential Facilities for the Neglected or Delinquent	Formula Funding	Dina Hernandez	512-463-8525	X	X	10/15/2011	12/3/2011	
38	PR7000 Private Nonprofit School Participation Compliance Report	Formula Funding	Karyn Gukeisen	512-463-8525	X		approx. 3/1/2012	4/30/2012	Report submitted via eGrants.
39	SC5011 Charter School Special Education Data Request Form	Formula Funding	Mary Helen Nunez-Wallace	512-463-8525		X			Form used multiple times during the year
40	School Health Survey	Health & Safety	Marissa Rathbone	512.463.3070	X	X	January	March	Through Survey Monkey, per TEC 38.0141
41	Fitness Assessment-FITNESSGRAM	Health & Safety	Marissa Rathbone	512.463.3070	X	X	March	May	Through TEASE, per TEC 38.101
42	School Safety Audit	Health & Safety	Priscilla Flores	512-463-2395	X	X	ongoing	tri-annual- next survey 2011	TEC 37.108 authority with Texas School Safety Center conducting the survey
43	SC5100 Early Intervening Services Data Collection Form	IDEA Coordination	Denise Dusek	512-463-9414	X	X	approx. 06/06/11	11/30/2011	Report submitted via eGrants. Notification is specific to each LEA
44	Visual Impairments Registration	IDEA Coordination	David Carrales	512-463-9414	X	X	Annual requirement	on or before February 1	Annual count of students who are visually impaired, districts submit data to TSBVI via secured server link
45	DeafBlind Census	IDEA Coordination	David Carrales	512-463-9414	X	X	Annual requirement	on or before January 1	Annual count of students who are deafblind, paper forms are completed by districts, sent to ESCs for compilation, regional aggregates are sent to TSBVI
46	SPP 11 Data Collection	IDEA Coordination	David Carrales	512-463-9414	X	X	Annual requirement	On or before August 31	Online submission of compliance data related to timely initial evaluations through a TEASE application
47	SPP 12 Data Collection	IDEA Coordination	David Carrales	512-463-9414	X	X	Annual requirement	On or before August 31	Online submission of compliance data related to early childhood transition through a TEASE application

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48	SPP 13 Data Collection	IDEA Coordination	David Carrales	512-463-9414	X	X	Annual requirement	On or before August 31	Online submission of compliance data related to secondary transition through a TEASE application
49	SPP 14 Data Collection	IDEA Coordination	David Carrales	512-463-9414	X	X	Annual requirement	On or before August 31	Online submission of student demographic info for reporting post school outcomes through a TEASE application
50	SPP 7 Data Collection	IDEA Coordination	David Carrales	512-463-9414	X	X	Annual requirement	On or before August 31	Online submission of early childhood outcome data through a TEASE application
51	SPE-106 Nonpublic Day School Report	IDEA Coordination	David Carrales	512-463-9414	X	X	Annual requirement	on or before July 15	Excel spreadsheet submission of students who are served in nonpublic day school programs
52	Local Board of Trustees Certification	Instructional Materials and Educational Technology	Deanna Marotz	512-463-9612	X	X	Posted on division's web page and in EMAT textbook	04/01/11	This is form is due from school districts and charter schools every year.
53	Technology Plans	Instructional Materials and Educational Technology	Kelly Griffin	512-475-3255	X	X	Annual requirement for each Teacher and Campus to update yearly.	5/30/2011	Yearly reporting is required for all Texas Districts.
54	STaR Chart Teacher and Campus Data	Instructional Materials and Educational Technology	Kelly Griffin	512-475-3255	X	X	Annual requirement for each Teacher and Campus to update yearly.	7/31/2011	Yearly reporting is required for all Texas Teachers and Campuses. The system will open on September 1, 2009 and close on June 30, 2010.
55	EMAT	Instructional Materials and Educational Technology	Chuck Mayo	512-463-9601	X	X	ongoing	ongoing	
56	PR6000 Gun Free Schools District Report	NCLB Program Coord.	Cory Green	512-475-3553	X	X	5/3/2011	6/30/2011	Report submitted via eGrants.
57	PR6100 Gun Free Schools Campus Report	NCLB Program Coord.	Cory Green	512-475-3553	X	X	5/3/2011	6/30/2011	Report submitted via eGrants.
58	NCLBAA11 Consolidated Compliance Reports	NCLB Program Coord.	Cory Green	512-475-3553	X	X	5/13/2011	8/1/2011	Report submitted via eGrants. Includes reports for Title I, Part A; Title I, Part C; Title I, Part D; Title II, Part A; Title II, Part D; Title III, Part A; Title IV, Part A; Title V, Part A; Homeless Data Collection; School Choice Option Report.

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59	RLISAA11 Rural and Low Income Compliance Report	NCLB Program Coord.	Cory Green	512-475-3553	X	X	6/8/2011	8/1/2011	Report submitted via paper.
60	PR9000 School Improvement Program District Compliance Report	NCLB Program Coord.	Cory Green	512-475-3553	X	X	6/24/2011	8/2/2011	Report submitted via eGrants.
61	Equitable Services Worksheet	NCLB Program Coord.	Cory Green	512-475-3553	X		6/6/2011	9/30/2011	Report uploaded through NCLB Reports.
62	NCLB ARRA Compliance Report	NCLB Program Coord.	Cory Green	512-475-3553	X	X	9/1/2011	9/30/2011	Report submitted via eGrants. Includes reports for Title I, Part A - ARRA; Title I, Part D - ARRA; Title II, Part D - ARRA
63	Private Non Profit (PNP) Affirmation	NCLB Program Coord.	Cory Green	512-475-3553	X		6/11/2011	9/30/2011	Report submitted via paper.
64	SES Parent Notification Letters	NCLB Program Coord.	Cory Green	512-475-3553	X	X	5/31/2011	9/30/2011	Submitted via paper.
65	PR9100 School Improvement Program Campus Compliance Report	NCLB Program Coord.	Cory Green	512-475-3553	X	X	6/24/2011	10/5/2011	Report submitted via eGrants.
66	RLISAA12 Rural and Low Income Grant Application	NCLB Program Coord.	Cory Green	512-475-3553	X	X	9/15/2011	10/31/2011	Application submitted via eGrants. Amendments to application due 6/1/2012.
67	Comparability	NCLB Program Coord.	Cory Green	512-475-3553	X	X	8/29/2011	11/4/2011	Report uploaded through NCLB Reports.
68	PR1100 Highly Qualified Teachers Report	NCLB Program Coord.	Cory Green	512-475-3553	X	X	9/15/2011	11/14/2011	Report submitted via eGrants.
69	Highly Qualified Plans	NCLB Program Coord.	Cory Green	512-475-3553	X	X	8/22/2011	12/15/2011	Submitted via paper.
70	School Choice Parent Notification Letters	NCLB Program Coord.	Cory Green	512-475-3553	X	X	5/31/2011 (existing SIP Campuses) 7/1/2011 (potential SIP Campuses)	7/1/2011 (existing SIP Campuses) 8/8/2011 (potential SIP Campuses)	Submitted via paper.
71	Program Monitoring and Interventions Requirements	Program Monitoring and Interventions	<a href="http://www.tea.state.tx.us/pmi/">http://www.tea.state.tx.us/pmi/</a>	512-463-5662	X	X	NA	NA	Submitted via ISAM
72	TX 21st CCLC Tracking and Reporting System (TX21st)	School Readiness and Partnerships	Candace Ferguson	512-463-5619	X	X	3 X per year	3 X per year	All current active 21st CCLC grantees must submit.
73	TX 21st CCLC Tracking and Reporting System (TX21st)	School Readiness and Partnerships	Candace Ferguson	512-463-5619	X	X	3 X per year	3 X per year	All current active 21st CCLC grantees must submit.
74	Kindergarten Diagnostic Assessment collection (SB 1871)	School Readiness and Partnerships	Howard Morrison	512-936-2546	X	X	Online collection system will be available October 2011	Online collection system will close December 2011	July/August Analysis
75	Kindergarten Diagnostic Assessment collection (SB 1871)	School Readiness and Partnerships	Howard Morrison	512-936-2546	X	X	Online collection system will be available October 2011	Online collection system will close December 2011	July/August Analysis
76	Student Transportation Route Services Report	State Funding	Gary Marek	512-463-9180	X	X	NA	7/1/2011	Recurring FSP report
77	FSP Calendar	State Funding	Kim Wall	512-463-4809		X	6/14/2011	8/2/2011	

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78	Estimate of State Aid Template	State Funding	Nora Rainey	512-463-7298		X	7/12/2011	8/13/2011	Required for New Charter Schools; Optional for all other schools
79	Student Transportation Operations Report	State Funding	Gary Marek	512-463-9180	X	X	NA	12/1/2011	Recurring FSP report
80	State Compensatory Contract and RC&T Report	State Funding	Kim Wall	512-463-4809		X	12/1/2011	1/10/2012	
81	State Compensatory Education Resident District Information.	State Funding	Kim Wall	512-463-4809		X	2/10/2012	2/26/2012	
82	TX Eco. Dev. Act 313	State Funding	Nancy Kuhn	512-463-9268	X		N/A	5/31/2012	
83	Tax Information	State Funding	Al Johnson	512-463-9260	X		5/15/2012	7/1/2012	
84	Bus Accident Reporting	State Funding	Rob Caudill	512-475-3925	X	X	7/1/2012	8/31/2012	
85	Student Transportation Route Services Report /Monthly Bus Pass	State Funding	Danny Sanchez	512-463-9266		X		end of month for prior month	
86	Basic Monthly Claim Form	State Funding	Kim Wall	512-463-4809	X	X	6/14/2011	Varies	Due by the 15th of each month
87	FSP Six-Weeks Attendance Report	State Funding	Nora Rainey	512-463-7298		X	9/1/2011	Varies	Due 10 days after end of each reporting period
88	OFSDP Flexible Attendance Data	State Funding	Kim Wall	512-463-4809		X	9/1/2011	Varies	Manual submission - Due 10 days after end of each reporting period in order to receive OFSDP funding during the school year. Funded at Near Final if reports are not submitted during the school year.
89	Staff Salary Data	State Funding	Al Johnson	512-463-9260	X	X	N/A	Varies	
90	Tax Informationfor Tax Increment Reinvestment Zones	State Funding	Nancy Kuhn	512-463-9268	X		Varies	Varies	
91	Assessment Calendar	Student Assessment	<a href="http://www.tea.state.tx.us/student.assessment/calendar/">http://www.tea.state.tx.us/student.assessment/calendar/</a>	512- 463-9536	X	X	Calendar revised 1/13/2010	Various	
92	Summer feeding program participation waiver request /letter of intent	Tx Dept of Agric - Food & Nutr Div.	Deborah Arellano	512-463-3169	X		October	January 31	Districts that TDA identifies as having 50% or higher free and reduced-price students must either participate in a summer feeding program or request a waiver.
93	Annual Verification Report	Tax Dept of Agric - Food & Nutr Div.	Sharon Welborn	512-463-8008	X	X	November 15	March 1	SFAs report verification annually for all applications on file as of October 1st. Verification is completed by November 15 and reported by TDA on March 1.
94	Seamless summer program application	Tx Dept of Agric - Food & Nutr Div.	Robin O. Roark	512-463-3910	X	X	March 1	4/15/2011	SFAs participating in seamless summer must complete an update to their agreement.

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95	Summer food service program application	Tx Dept of Agric - Food & Nutr Div.	Robin O. Roark	512-463-3910	X	X	March 1	4/15/2011	SFAs participating in the summer food service program must complete an application packet.
96	Fresh Fruit and Vegetable Program Application	Tx Dept of Agric - Food & Nutr Div.	Klara Katselnik	512-463-2344	X	X	March 15	April 30	Eligible elementary schools are invited to apply for the FFVP program.
97	Annual FSMC renewal amendments or contract re-bid	Tx Dept of Agric - Food & Nutr Div.	Terri Basinger	512-475-3024	X	X	November 1	June 30	There are about 100 SFAs that use a Food Service Management Company to provide their food service. These contracts are reviewed and approved annually by TDA.
98	Annual Agreement Renewal - NSLP/SBP/SMP	Tx Dept of Agric - Food & Nutr Div.	Robin O. Roark	512-463-3910	X	X	May 1	July 1	SFAs participating in NSLP/SBP/SMP must complete a renewal to their agreement.
99	Food Safety (Health) Inspection Results	Tx Dept of Agric - Food & Nutr Div.	Sharon Welborn	512-463-8008	X	X	May 1	July 1	SFAs must annually report the number of food safety inspections they receive during the school year.
100	National School Lunch Program	Tx Dept of Agric - Food & Nutr Div.	Robin O. Roark	512-463-3910	X	X	May 1	August 1	SFAs must report the price charged for paid meals and their revenue from the paid meals.
101	Summer feeding expense report	Tx Dept of Agric - Food & Nutr Div.	Deborah Arellano	512-463-3169	X	X	May 1	October 1	SFAs that participate in a summer feeding program must report summer related expenses.
102	Fresh Fruit and Vegetable Program Reimbursement Claim	Tx Dept of Agric - Food & Nutr Div.	Klara Katselnik	512-463-2344	X	X	Monthly	60 days after the end of the month of service	These are the monthly claims the SFAs file to request their reimbursement for costs associated with the FFVP.
103	National School Lunch Program, School Breakfast Program, and Special Milk Program Reimbursement Claim	Tx Dept of Agric - Food & Nutr Div.	Klara Katselnik	512-463-2344	X	X	Monthly	60 days after the end of the month of service	These are the monthly claims the SFAs file to request their reimbursement for meals served as part of NSLP, SBP or SMP.
104	Requests for expenditures over \$5,000	Tx Dept of Agric - Food & Nutr Div.	Robin O. Roark	512-463-3910	X	X	various	various	These requests must be supplied to TDA prior to any program expenditure of over \$5,000