

Out of Country Certification Information

Required Documents:

An original, detailed report or course-by-course evaluation for professional licensing of all college-level credits

- Must be prepared by a [foreign credential evaluation service](#) recognized by TEA. The evaluation must be signed by an authorized representative of the evaluation service and must verify that the applicant:
 - holds the equivalent of a bachelor's degree granted by an accredited institution of higher education in the United States, including the month, day, and year that the degree was conferred
 - has completed an educator preparation program, including a teaching practicum, and
 - hold an appropriate educator certificate or credential issued by another country, including the effective date and validity period of the certificate, certification areas, and grade levels.

An original written statement provided by the authorized licensing agency in the issuing country

- Must state that the credential is in good standing, and has not been revoked, suspended, or sanctioned for misconduct and is not pending disciplinary or adverse action. The statement must be in the English language or must be accompanied by a translation in English from an approved credential evaluation or accredited translation service. This written statement must be current and within the last year.

Documentation of oral English language proficiency as evidenced by one of the following:

- Completion of an undergraduate or graduate degree at an institution of higher education in the United States.
- Completion of an undergraduate or graduate degree at an institution of higher education outside the United States, including territories of the United States, where the primary language of instruction for the entire university was English.
- Verification of satisfactory score on the [Test of English as a Foreign Language - Internet Based Test](#) (TOEFL-iBT). You must take all four portions (Listening, Speaking, Reading, and Writing) for your score to be calculated. Only a passing score on the Speaking portion is required at this time. The acceptable passing score on the Speaking portion is 26. To have scores submitted directly to TEA use the agency code 8225.

Materials should be mailed to: Texas Education Agency
Division of Educator Certification
1701 North Congress Avenue, 5th floor
Austin, TX 78701