

**Determining "Highly Qualified" Status**  
**HOUSE** Worksheet for **Experienced Secondary** Teachers  
 Used to Demonstrate Subject Competency

Teacher's Name: \_\_\_\_\_

Date: \_\_\_\_\_

Subject #1: _____	Subject #2: _____																														
<p>Competency is demonstrated by meeting <b>all</b> of the following criteria:</p> <p>The Teacher has at least one creditable year of teaching experience (defined as a minimum of 90 full-time instructional days as a teacher in a school year) in the subject to be taught or a closely related field [or the core academic subject receiving graduation credit] (see lists below)</p> <p style="text-align: center;">___ Yes      ___ No</p> <p style="text-align: center;"><b>AND</b></p> <p>The teacher has a minimum of 24 points derived as follows:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;"></td> <td style="text-align: right; width: 10%;"><u>Points</u></td> <td style="width: 10%;"></td> </tr> <tr> <td>1 point for each year of teaching experience <b>at the secondary level</b> in the subject to be taught or a closely related field (maximum of 12 points)</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>1 point for each hour of college coursework in the subject to be taught or in a closely related field</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>1 point for every 15 hours of Professional Development in the subject to be taught or a closely related field that meets the standards for CPE credit.</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td style="text-align: right;"><b>Total Points:</b></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> </table> <p style="text-align: center;"><b>AND</b></p> <p>At least 6 points represent the <b>specific subject to be taught</b></p> <p style="text-align: center;">___ Yes      ___ No</p>		<u>Points</u>		1 point for each year of teaching experience <b>at the secondary level</b> in the subject to be taught or a closely related field (maximum of 12 points)	_____	_____	1 point for each hour of college coursework in the subject to be taught or in a closely related field	_____	_____	1 point for every 15 hours of Professional Development in the subject to be taught or a closely related field that meets the standards for CPE credit.	_____	_____	<b>Total Points:</b>	_____	_____	<p>Competency is demonstrated by meeting <b>all</b> of the following criteria:</p> <p>The Teacher has at least one creditable year of teaching experience (defined as a minimum of 90 full-time instructional days as a teacher in a school year) in the subject to be taught or a closely related field [or the core academic subject receiving graduation credit] (see lists below)</p> <p style="text-align: center;">___ Yes      ___ No</p> <p style="text-align: center;"><b>AND</b></p> <p>The teacher has a minimum of 24 points derived as follows:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;"></td> <td style="text-align: right; width: 10%;"><u>Points</u></td> <td style="width: 10%;"></td> </tr> <tr> <td>1 point for each year of teaching experience <b>at the secondary level</b> in the subject to be taught or a closely related field (maximum of 12 points)</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>1 point for each hour of college coursework in the subject to be taught or in a closely related field</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>1 point for every 15 hours of Professional Development in the subject to be taught or a closely related field that meets the standards for CPE credit.</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td style="text-align: right;"><b>Total Points:</b></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> </table> <p style="text-align: center;"><b>AND</b></p> <p>At least 6 points represent the <b>specific subject to be taught</b></p> <p style="text-align: center;">___ Yes      ___ No</p>		<u>Points</u>		1 point for each year of teaching experience <b>at the secondary level</b> in the subject to be taught or a closely related field (maximum of 12 points)	_____	_____	1 point for each hour of college coursework in the subject to be taught or in a closely related field	_____	_____	1 point for every 15 hours of Professional Development in the subject to be taught or a closely related field that meets the standards for CPE credit.	_____	_____	<b>Total Points:</b>	_____	_____
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<p><b>Documentation of HOUSE:*</b></p> <p>___ At least one year (90 days) of creditable teaching experience in the subject or a closely related field as of the start of the current school year</p> <p>*Experienced teachers who were eligible to implement HOUSE may <u>document</u> any highly qualified teacher determinations that use HOUSE options at any time that HOUSE options exist in federal statute.</p>	<p><b>Documentation of HOUSE:*</b></p> <p>___ At least one year (90 days) of creditable teaching experience in the subject or a closely related field as of the start of the current school year</p> <p>*Experienced teachers who were eligible to implement HOUSE may <u>document</u> any highly qualified teacher determinations that use HOUSE options at any time that HOUSE options exist in federal statute.</p>
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**Closely Related Fields** (For CTE courses accepted for graduation credit in a core academic subject area, other CTE courses in the same CTE courses in the same CTE Career Cluster are acceptable as closely related fields.)

<b>English*</b> Reading Speech Journalism	<b>Reading/LA</b> English Speech Journalism	<b>History *</b> Geography Government Economics Political Science	<b>Economics *</b> Government History Geography Political Science	<b>Geography *</b> History Economics Government Political Science	<b>Arts*</b> Art Music Theatre Dance	<b>Civics and Government *</b> History Economics Geography Political Science	<b>Foreign Language</b> NONE
<b>Science*</b> Life Sciences Physical Sciences Biology Earth Science Physics Chemistry	<b>Mathematics*</b> Engineering Statistics Accounting  * any other course approved by SBOE for graduation credit in the subject area	_____ Signature of Authorized Administrator		_____ Date			