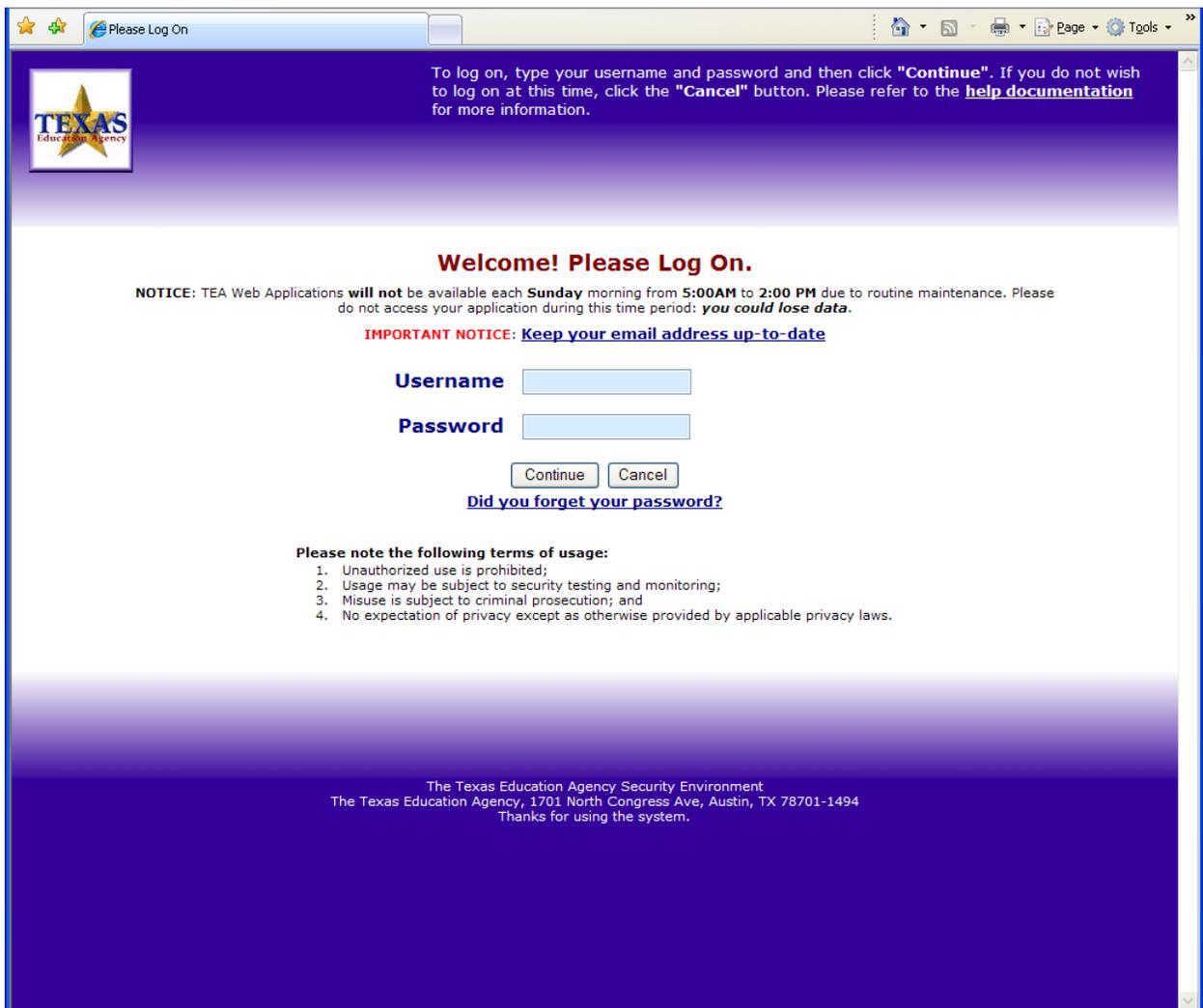


# American Recovery and Reinvestment Act of 2009 (ARRA) Quarterly Reporting Requirements for Local Education Authorities in the Expenditure Reporting System – Reporting Corrections Period

This document was created as a guide on how to update the required ARRA data into the modified pages in the Expenditure Reporting (ER) system for the corrections period. TEA opened the ER ARRA pages on February 2, 2010 for LEAs to correct ARRA data reported for the quarter of October 1, 2009 through December 31, 2009. LEAs will have access until 5:00 p.m. on February 28, 2010 to edit the data in accordance with OMB Guidance issued on December 18, 2009. If changes are **not** needed, then the LEA is not required to do anything in ER. TEA will use the original data submitted back in January, 2010 to compile the Section 1512 report.

- (1) Log into ER through the TEASE using your TEASE user ID and password.



Please Log On

To log on, type your username and password and then click "Continue". If you do not wish to log on at this time, click the "Cancel" button. Please refer to the [help documentation](#) for more information.

**Welcome! Please Log On.**

**NOTICE:** TEA Web Applications **will not** be available each **Sunday** morning from **5:00AM** to **2:00 PM** due to routine maintenance. Please do not access your application during this time period: **you could lose data.**

**IMPORTANT NOTICE:** [Keep your email address up-to-date](#)

**Username**

**Password**

[Did you forget your password?](#)

**Please note the following terms of usage:**

1. Unauthorized use is prohibited;
2. Usage may be subject to security testing and monitoring;
3. Misuse is subject to criminal prosecution; and
4. No expectation of privacy except as otherwise provided by applicable privacy laws.

The Texas Education Agency Security Environment  
The Texas Education Agency, 1701 North Congress Ave, Austin, TX 78701-1494  
Thanks for using the system.

(2) Select the *GrantExpenditureReports - Expenditure Reporting* link.

The screenshot shows a web browser window titled "Application List". The browser's address bar is empty, and the page features the Texas Education Agency logo in the top left corner. In the top right corner, there are "Help" and "Log Off" buttons. Below the logo, there are three buttons: "Change Password", "Change Info", and "Add/Modify Application Access". The main heading is "Application List". Underneath, the section "Your Applications" contains a dropdown menu with "GrantExpenditureReports - Expenditure Reporting" selected and a "Launch" button. Below this, there are two application entries, each with a red apple icon: "GrantExpenditureReports - Expenditure Reporting" and "GrantExpenditureReportsOra - Expenditure Reporting (Oracle Conversion)". At the bottom of the page, there is a footer with the text: "The Texas Education Agency Security Environment", "The Texas Education Agency, 1701 North Congress Ave, Austin, TX 78701-1494", and "Thanks for using the system."

- (3) Go to the *Messages* tab and select the *ARRA Reporting* link for the specific NOGA that ARRA data needs to be updated.

**ORACLE** Home Worklist A

Enter Criteria then click the Search Button

Valerie Koy-712  
Vendor ID 1741556846 School/County District 015916 JUDSON ISD

NOTICE: There are other NOGAs with messages to be viewed. Click the "View all NOGA Messages" button.

School Year 2009-2010 Search for NOGAs View all NOGA Messages

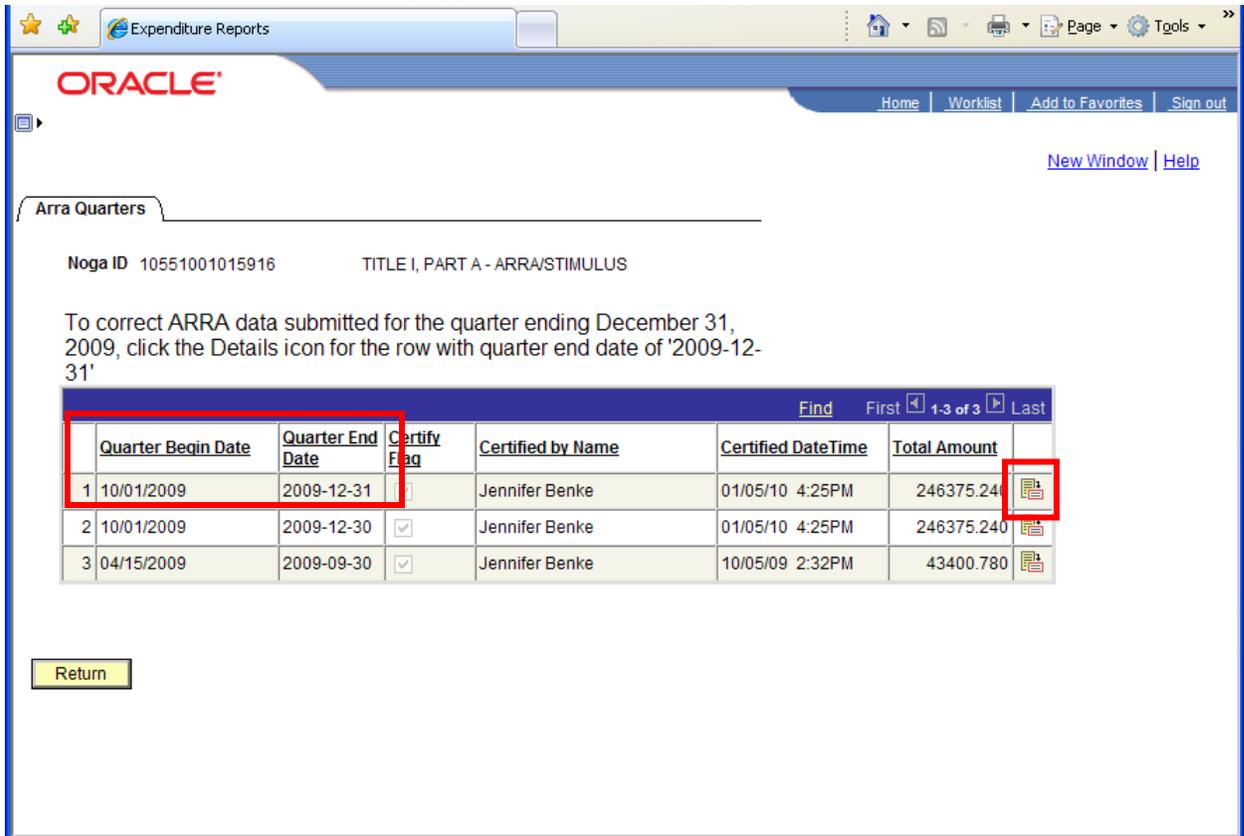
☑ = A payment request still requires certification.

Search Results (Click on NOGA ID to go to Expenditure Page) 1 - 9 of 9 NOGAs in list

Balances		Messages	
Title	NOGA ID	ARRA Reporting	Message
HB 1-BEGINNING TEACHER INDUCTION & MENTORING CYCLE 3	<a href="#">090237017110026</a>		A Detailed class/object expenditure report may be required for this NOGA. The HELP link in the top right corner of this screen provides instructions on submitting detail expenditure reports. If you have questions, please contact the TEA funding division at the number shown above.
DIST AWARDS TEACHER EXCELLENCE CY 1 YR 2	<a href="#">100291057110094</a>		NOGA on HOLD status pending completion of TEA signature process. A Detailed class/object expenditure report may be required for this NOGA. The HELP link in the top right corner of this screen provides instructions on submitting detail expenditure reports. If you have questions, please contact the TEA funding division at the number shown above.
PRE-K EARLY START-TIER 1	<a href="#">101043217110038</a>		NOGA on HOLD status pending completion of TEA signature process. A Detailed class/object expenditure report may be required for this NOGA. The HELP link in the top right corner of this screen provides instructions on submitting detail expenditure reports. If you have questions, please contact the TEA funding division at the number shown above.
CARL D. PERKINS BASIC GRANT FORMULA FOR CATE	<a href="#">10420006015916</a>		
TITLE I, PART A - ARRA/STIMULUS	<a href="#">10551001015916</a>	<a href="#">ARRA Reporting</a>	
IDEA-B FORMULA - ARRA - LEA	<a href="#">10554001015916</a>	<a href="#">ARRA Reporting</a>	
IDEA-B PRESCHOOL-ARRA-LEA	<a href="#">10555001015916</a>	<a href="#">ARRA Reporting</a>	
IDEA-B Formula	<a href="#">106600010159166600</a>		
IDEA-B Preschool	<a href="#">106610010159166610</a>		

- (4) On the *ARRA Quarters* page, select the Details icon  on the record with the *Quarter End Date* value of '2009-12-31' to access the page to make corrections.

The **original** ARRA data submitted for quarter-ending December 31, 2009 by the LEAs is associated with the record with a *Quarter End Date* value of '2009-12-30.' To view the data originally submitted for the second quarterly report, simply click on the Details icon associated with that record.



**ORACLE**

Home | Worklist | Add to Favorites | Sign out

[New Window](#) | [Help](#)

**Arra Quarters**

Noga ID 10551001015916 TITLE I, PART A - ARRA/STIMULUS

To correct ARRA data submitted for the quarter ending December 31, 2009, click the Details icon for the row with quarter end date of '2009-12-31'

	Quarter Begin Date	Quarter End Date	Certify Flag	Certified by Name	Certified DateTime	Total Amount	
1	10/01/2009	2009-12-31		Jennifer Benke	01/05/10 4:25PM	246375.24	
2	10/01/2009	2009-12-30	<input checked="" type="checkbox"/>	Jennifer Benke	01/05/10 4:25PM	246375.240	
3	04/15/2009	2009-09-30	<input checked="" type="checkbox"/>	Jennifer Benke	10/05/09 2:32PM	43400.780	

[Return](#)

- (5) At the [ARRA Entry](#) page, the Certify checkbox will be checked when the user first accesses this page. To make changes to the data, simply uncheck the Certify checkbox located at the bottom of the page.

**ARRA Entry**

Noga ID: 10551001015916      Quarter Begin Date: 10/01/2009      Quarter End Date: 12/31/2009

Total Expended Amount: \$246,375.24      Transaction Date-Time: 01/05/10 4:25:48PM

[Instructions](#)

Find | View All    First 1 of 1 Last

**Sub Recipient: 015916 JUDSON ISD**

Zero FTE

Current Quarterly FTE Created / Retained: 15.50

**Job Categories**

- Administrator
- Contractor
- Counselor
- Educational Aide
- Federal Program Director
- Librarian
- School Nurse
- Speech Pathologist
- Support Staff
- Teacher
- science specialist,reading specialist,facilitator,tutor

Current Quarterly Payments \$25,000 or greater to Vendors    First 1 of 1 Last

Sequence number	DUNS Number	Vendor Name	Vendor ZIP Code
1			

I certify that the information entered is true, complete and accurate to the best of my knowledge and is in compliance with the applicable federal and state laws including federal reporting requirements under Section 1512 of the American Recovery and Reinvestment Act of 2009, and other relevant rules, regulations and guidance.

Certified by Name: Jennifer Benke

     Certified DateTime: 01/05/10 4:25PM

(6) After the Certify checkbox is unchecked, the fields are available for editing.

Sub Recipient: 015916 JUDSON ISD

Find | View All | First 1 of 1 Last

Zero FTE

Current Quarterly FTE Created / Retained: 15.50

Job Categories

- Administrator
- Contractor
- Counselor
- Educational Aide
- Federal Program Director
- Librarian
- School Nurse
- Speech Pathologist
- Support Staff
- Teacher
- science specialist,readii

Current Quarterly Payments \$25,000 or greater to Vendors

Sequence number	DUNS Number	Vendor Name	Vendor ZIP Code		
1				+	-

I certify that the information entered is true, complete and accurate to the best of my knowledge and is in compliance with the applicable federal and state laws including federal reporting requirements under Section 1512 of the American Recovery and Reinvestment Act of 2009, and other relevant rules, regulations and guidance.

Certified by Name: Jennifer Benke

Save

Certified DateTime: 01/05/10 4:25PM

Return

- (7) Make the necessary changes and then check the Certify checkbox and select the Submit button to submit the updated ARRA data to TEA. For this example, the FTE count was changed from '15.5' to '16'.

ARRA Entry

Noga ID: 10551001015916      Quarter Begin Date: 10/01/2009      Quarter End Date: 12/31/2009

Total Expended Amount: \$246,375.24      Transaction Date-Time: 01/05/10 4:25:48PM

[Instructions](#)

Find | View All    First 1 of 1 Last

**Sub Recipient: 015916 JUDSON ISD**

Zero FTE

Current Quarterly FTE Created / Retained: 16.00

**Job Categories**

- Administrator
- Contractor
- Counselor
- Educational Aide
- Federal Program Director
- Librarian
- School Nurse
- Speech Pathologist
- Support Staff
- Teacher
- science specialist,readi

**Current Quarterly Payments \$25,000 or greater to Vendors**

Sequence number	DUNS Number	Vendor Name	Vendor ZIP Code		
1				+	-

I certify that the information entered is true, complete and accurate to the best of my knowledge and is in compliance with the applicable federal and state laws including federal reporting requirements under Section 1512 of the American Recovery and Reinvestment Act of 2009, and other relevant rules, regulations and guidance.

Certified by Name: Jennifer Benke

     Certified DateTime: 01/05/10 4:25PM

- (8) The User ID and Date/Time stamp values should be updated when the changes are submitted successfully.

**ORACLE**

Arra Quarters

Noga ID 10551001015916 TITLE I, PART A - ARRA/STIMULUS

To correct ARRA data submitted for the quarter ending December 31, 2009, click the Details icon for the row with quarter end date of '2009-12-31'

Quarter Begin Date	Quarter End Date	Certify Flag	Certified by Name	Certified DateTime	Total Amount
1 10/01/2009	2009-12-31	<input checked="" type="checkbox"/>	THERMOSI	02/04/10 1:39PM	246375.240
2 10/01/2009	2009-12-30	<input checked="" type="checkbox"/>	Jennifer Benke	01/05/10 4:25PM	246375.240
3 04/15/2009	2009-09-30	<input checked="" type="checkbox"/>	Jennifer Benke	10/05/09 2:32PM	43400.780

Return

**NOTE:** If changes are required to the corrected data submittal, simply click on the Details icon to access the ARRA Entry page. Uncheck the Certify flag and make the necessary changes before re-certifying and resubmitting the data to TEA. Changes are allowed until the correction period is closed which will be February 28<sup>th</sup>, 2010.