### Educator Information – To be completed by the educator as it appears in your TEA educator account (ECOS)

Last name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ First Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Initial\_\_\_\_\_\_\_\_\_

Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Zip code\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

#### Employment Information – To be completed by the employing school

## The information requested below is needed to determine whether the experience may be claimed for certification and test exemptions. Thank you for your assistance in completing this form.

Previous Employment From­­­­­­­­­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Previous Employment To\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

##### School Information

Name of School\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Was this school, during the years indicated above, operated by or under the jurisdiction of a governmental unit in the state in which this institution is located?

Yes\_\_\_\_\_\_\_\_\_\_\_\_\_\_ No\_\_\_\_\_\_\_\_\_\_\_\_

If yes, please provide the name of the governmental unit.

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Was this school during the years indicated above accredited by a United States accrediting agency recognized by the U.S. Department of Education or by the state or national government in which this school is located?

Yes\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ No\_\_\_\_\_\_\_\_\_\_\_\_

If yes, please provide the name of the accrediting agency or governmental unit.

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Please indicate if this is a public or private school. If the school is operated on the British system, please indicate government or public.

Public\_\_\_\_\_\_\_\_\_ Private \_\_\_\_\_\_\_\_\_\_ **British System Only:** Government\_\_\_\_\_\_\_\_\_\_\_ Public ­­­­­\_\_\_\_\_\_\_\_\_\_\_

Signature of authorized official Name and Title of authorized official (print)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Stamp/Seal

The organization’s official stamp must be included on the form if service from outside of the United States is reported. For public schools the country's Department of Education is the organization official stamp.  
  
**Please do not return this form to the educator. TEA will not accept forms directly from the educator.**

Please email to: [OSC75@tea.texas.gov](mailto:OSC75@tea.texas.gov?subject=Verification%20of%20accreditation%20for%20test%20exemption), or mail to: **Texas Education Agency**

(If verification is from another country, this form **1701 North Congress Ave**  
will only be accepted by mail.) **WBT 5-100**  **Austin, TX 78701**