

2016-2017 ASEP Reporting Webinar 7-28-2017 - Questions

Q: What if they were a clinical teacher and didn't have a probationary certificate? Will we still say "yes" because they received a standard certificate in that time frame?

A1: I understand your question to refer to column AF, Probationary Certificate 9/1/16-8/31/17 (Y or N). Clinical teachers will be listed as "N" in this column. Earning a standard certificate during the year is not relevant in this column.

Q: What if a student was admitted and then removed from the program in the same year? Should they be on the GPA spreadsheet even if not on our other enrolled or finisher list?

Q: I believe you said that everyone in admitted should show up as other enrolled. What if they drop out?

Q: If a candidate is admitted and leaves the program in the same year, do we enter them on the GPA spreadsheet?

Q: If a student never enrolled in the school year, should we still put them in ASEP?

Q: *If the student was admitted into the program, but never enrolled in classes, do they still get entered in ASEP? If no, then the GPA log, number of admitted and ASEP "other enrolled" will never match.

A2: I'm taking "then never enrolled" to mean you formally admitted them into the program, but they did not sign up nor show up for classes.

Every candidate you formally admit should be on the GPA spreadsheet.

Theoretically a candidate should be listed on the GPA spreadsheet, be given test approval or eligibility, and be listed on the Other Enrolled list all at the same time. As a practical matter, you may not update your Other Enrolled list every time you admit a candidate. So, if the candidate formally withdraws or is formally removed from the program before you load them on the Other Enrolled list, they should not show up as other enrolled.

Q: Just to clarify, if any clinical teacher served from August 2016 to Sept 2017, they need 3 observations in the system for this report?

A3: Yes, a candidate seeking an initial teaching certificate that completed clinical teaching or an internship during the 2016-2017 reporting year is expected to have a minimum of 3 observations.

Q: For observation, does the observation date have to be within 4.5 weeks of the replacement date?

A4: The rules prior to December 27, 2016 required an EPP to provide the first formal

observation within the first six weeks of the assignment or begin date for all clinical teaching and internship assignments [pre-2017 TAC 228.35(f)(2)]. The “Assignment Begin Date” is the first date the candidate begins teaching students and should be the same for each observation you enter for that candidate.”

Q: Do we submit observation information on interns that started the program in Oct 2016, so they won't actually finish until Oct. 2017?

Clarified question...Do we submit observation information on an intern that started the intern position in Oct. 2016 and won't finish the intern requirement until Oct. 2017?

A5: Yes. If they do not get their third observation until fall 2017, then you will include them in an exception letter. I will remove them from the observation compliance calculation.

Q: What courses should we use to calculate the content GPA of a Physical Education EC-12 candidate?

A6: Rely on the coding in the transcript and the course catalog from the college or university the candidate attended to determine if a course applies to a subject area like Physical Education. For example, “Kinesiology” is a course designation that is typically identified as a Physical Education course.

Q: Some of our school districts have different starting times differ for some districts. So not all assignments would begin on the same date. What to do?

A7: The assignment begin dates for candidates can vary within an institution. Each candidate's assignment begin date should be his or her first day with students.