School District Indirect Cost Rate Proposal School Year 2016-2017 (Fiscal Year 2017) Certificate of Indirect Costs Name of School District

This is to certify that I have reviewed the indirect cost rate proposal submitted herewith and that to the best of my knowledge and belief:

- 1. All costs included in this proposal to establish indirect cost rates are allowable in accordance with the requirements of the federal award(s) to which they apply and the provisions of Title 2 of the Code of Federal Regulations (2 CFR) Part 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards Appendix VII to Part 200—States and Local Government and Indian Tribe Indirect Cost Proposals. Unallowable costs have been adjusted for in allocating costs as indicated in the indirect cost proposal and in accordance with my school district's accounting or cost policies.
- 2. All costs included in this proposal are properly allocable to federal awards on the basis of a beneficial or causal relationship between the expenses incurred and the agreements to which they are allocated in accordance with applicable requirements. Further, the same costs that have been classified as indirect costs have not been classified as direct costs. Similar types of costs have been classified consistently and the federal government will be notified of any accounting changes that would affect the predetermined rate.
- 3. As per 2 CFR §200.333 Retention requirements for records All records and documentation supporting the indirect cost allocation plan will be retained for a period of three years after the last day of the fiscal year (school year) to which the proposal applies or until audited, whichever occurs sooner.
- 4. My LEA's accounting records are maintained in accordance with Module 1, Financial Accounting and Reporting, of TEA's Financial Accountability System Resource Guide, and I have included all costs identified as governmental funds and food service enterprise funds, if applicable.

I declare that the foregoing is true and correct to the best of my knowledge.

Name of School District:	Name of School District
County District Number:	
Name of Official:	
Title:	Select from drop-down
Signature:	
Date of Execution:	



							Do Not Dur	plicate Costs	
								Modified Total Direct Cost (MTDC) Base	Indirect Cost Pool
	*NOTE:	Do not	duplica	ite cost	s	Total Costs	Excluded Costs	Direct Costs/ Unallowable Costs (must include governance costs)	Indirect Costs (must include indirect salaries and indirect fixed costs of superintendent & CEOs)
	FUNC	ORG	PIC	OBJ	DESCRIPTION				
<u>ө</u> с	Inst	ruction	al and	Schoo	Leadership				
Leade	0021	All	All		Instructional Leadership	\$	- \$ -	\$ -	\$ -
7 =	0023	All	All	All	School Leadership	\$	- \$ -	\$ -	\$ -
	Gen	eral Ad	minist						
.	0041	All	All	611X	Payroll Costs: Teachers and Other Professional Personnel	\$	-	\$ -	\$ -
General Management Costs + Fixed Costs (District Support Services)	0041	All	All		Payroll Costs: Support Personnel	\$	-	\$ -	\$ -
ď	0041	All	All		Employee Allowances	\$	-	\$ -	\$ -
ช	0041	All	All		Employee Benefits (Fixed Costs)	\$	- \$ -	\$ -	\$ -
<u>5</u>	0041	All	All		Legal Services	\$	- \$ -	\$ -	
str	0041	All	All		Audit Services	\$	-		\$ -
ä	0041	All	All		Tax Appraisal and Collection	\$	-	\$ -	
S	0041	All	All		Lobbying	\$	-	\$ -	
ost	0041	All	All		Professional Services	\$	-	\$ -	\$ -
ŭ	0041	All	All		Tuition and Transfer Payments	\$	-	\$ -	
_ B €	0041	All	All		Education Service Center Services	\$	-	\$ -	\$ -
iž 8	0041	All	All		Contracted Maintenance and Repair Services	\$	-	\$ -	\$ -
+ =	0041	All	All		Utilities	\$	-	\$ -	\$ -
sts + Fixe Services)	0041	All	All		Rentals: Operating Leases	\$	-	\$ -	\$ -
ö	0041	All	All		Miscellaneous Contracted Services	\$	-	\$ -	\$ -
ž	0041	All	All		Supplies and Materials for Maintenance and/or Operations	\$	-	\$ -	\$ -
ē	0041	All	All		Textbooks and Other Reading Materials	\$	-	\$ -	\$ -
<u>=</u>	0041	All	All		Testing Materials	\$	-	\$ -	
ac	0041	All	All		Food Service and Other Resale Items	\$	-	\$ -	
la l	0041	All	All		Supplies and Materials: General	\$	-	\$ -	\$ -
=	0041	All	All		Travel, Subsistence, and Stipends	\$	-	\$ -	-
era	0041	All	All		Insurance and Bonding Costs	\$	-	\$ -	\$ -
ĕ	0041	All	All		Election Costs	\$	-	\$ -	
Ö	0041	All	All		Miscellaneous Operating Costs	\$	-	\$ -	\$ -
	0041	All	All		Debt Service	\$	- \$ -	- <mark>-</mark>	
		All			Capital Outlav onal-Related Services	D.	- 3		
	0011	All	All		Instruction	\$	- \$ -	\$ -	\$ -
2	0011	All	All		Instruction Instructional Resources and Media Services	\$	- \$ -	\$ -	\$ -
<u>a</u>	0012	All	All		Curriculum Development and Instructional Staff Development	\$	- \$ -	\$ -	\$ -
걸		dent Su				•	- 3 -	<u> -</u>	
¥ σ		All	All		Guidance, Counseling and Evaluation Services	\$	- \$ -	\$ -	\$ -
Instruction/Student/Ancillary Services Direct Costs	0031	All	All		Social Work Services	\$	- \$ -		\$ -
Services rect Cos	0032	All	All		Health Services	\$	- \$ -	<u> </u>	\$ -
on/Stu Servi Direct (0033	All	All		Student (Pupil) Transportation	\$	- \$ -	\$ -	\$ -
Sic	0035	All	All	All	Food Services	\$	- \$ -	\$ -	\$ -
ŧ	XXXX	XXX	XXX		Food Services Food Service Enterprise Fund (if applicable)	\$	- \$ -	\$ -	\$ -
Ē	0036	All	All		Extracurricular Activities	\$	- \$ -	\$ -	\$ -
IS.		illary S			Emilional Floatings	Ť	T	T	7
-	0061	All	All	All	Community Services	\$	- \$ -	\$ -	\$ -
	0062	All	All		School District Administrative Support Services	\$	- \$ -	\$ -	¢ .



						Do Not Duplicate Costs				
								Modified Total Direct Cost (MTDC) Base	Indirect Cost Poo	
		DTE: Do not duplicate costs		Total Costs	Excluded Costs	Direct Costs/ Unallowable Costs (must include governance costs)	Indirect Costs (must include indirect salaries and indirect fixed costs of superintendent & CEOs)			
	FUNC		PIC	OBJ	DESCRIPTION					
	Deb			A.II		•	•			
	0071	All	All	All	Debt Service: Principal on Long-Term Debt	\$	- \$ -	-		
	0072	All	All	All	Debt Service: Interest on Long-Term Debt Debt Service: Bond Issuance Cost and Fees	\$	- \$ - - \$ -			
	Can		All	All	Debt Service: Bond issuance Cost and Fees	D.	- 4			
ş	0081	All	All	ΔII	Facilities Acquisition and Construction	\$	- \$ -	-		
SO			nment	al Chai	raes	Ÿ	-			
ပ္	0091	All	All	All	Contracted Instructional Services between Public Schools	\$	\$ -	•		
Excluded Costs	0092	All	All	All	Incremental Costs Associated with Chapter 41, Texas Education Code, Purchase or Sale of WADA	\$	- \$ -			
×	0093	All	All	All	Payments to Fiscal Agent/Member Districts of Shared Services	\$	- \$ -			
_	0094	All	All	All	Payments to Other School Districts under the Public Education Grant	\$	\$ -			
	0095	All	All	All	Payments to Juvenile Justice Alternative Education Programs	\$	- \$			
	0096	All	All	All	Payments to Charter Schools	\$	- \$			
	0097	All	All	All	Payments to Tax Increment Fund	\$	- \$			
	0099	All	All	All	Other Intergovernmental Charges	\$	- \$	\$ -		
					n-Student Based					
	0051	All	All	All	Facilities Maintenance and Operations	\$	- \$	\$ -	\$	
	0052	All	All	All	Security and Monitoring Services	\$	- \$	\$ -	\$	
	0053	All	All	All	Data Processing Services	\$	- \$ -	\$ -	\$	
8					Total costs of all functions (without food service enterprise)	\$	- \$ -	\$ -	\$	
ä					I otal costs of all functions (without food service enterprise)	•	-			
ē	Бер	reciati	on							
Maintenance	from the	e capita	t deprec	ctivity in	Governmental Depreciation Amounts of buildings and improvements (Do not include any depreciation amounts related to buildings and improvements paid for with federal money)	\$			\$	
	anr		incial rep uired)	oort	Governmental Depreciation Amounts of furniture and equipment and vehicles (Do not include any depreciation amounts related to furniture and equipment paid for with federal money)	\$			\$	
								\$ -	\$	
								Modified Total Direct	*	
								Cost (MTDC) Base	Indirect Cost P	

Unre	stricted Indirect Cos	t Rate
Α	В	C Reduction of Discount
Indirect Cost Pool \$0	MTDC Base \$0 <u>A / B * C</u> Rate	Factor (5%) 95%



Section I: Position Titles and Related Information Required Section

Positions include the Superintendent, Chief Executive Officers (CEOs) of Components, and Executive or Administrative Assistants to these postions

(School district must provide an organizational chart for TEA's review to verify all positions titles reported in Section I)

NOTE: Do not duplicate costs - All column items must be completed

(pick from drop down list)		Square footage	Indirect Salary Amount	Indirect Fixed Cost Amount
Function	Position Title	occupied by Position	(611X-612X)	(613X-614X)
	Grand Totals:	0		\$ -
		Square footage	Indirect	Indirect
		occupied by Position	Salary Amount	Fixed Cost Amount
			(611X-612X)	(613X-614X)





Section III and IV: Costs Moved from Indirect Cost Pool to Modified Total Direct Cost Base No Data Entry Required

Section III: Position Detail by Function NO DATA ENTRY REQUIRED

This section summarizes the positions' salaries and fixed costs amounts by function code.

The "Total Costs from Function" column shows the amounts moved from the indirect cost pool to the MTDC base on the R-1 Tab.

Function	Salary Amount Totals Per Function	Fixed Cost Amount Totals Per Function	Total Costs from Function
0011	\$ -	\$ -	\$ -
0012	-	\$ -	\$ -
0013	-	\$ -	\$ -
0021	\$ -	\$ -	\$ -
0023	-	\$ -	\$ -
0031	\$ -	\$ -	\$ -
0032	-	\$ -	\$ -
0033	\$ -	\$ -	\$ -
0034	-	\$ -	\$ -
0035	-	\$ -	\$ -
XXXX (FSE)	-	\$ -	\$ -
0036	-	\$ -	\$ -
0041	\$ -	\$ -	\$ -
0051	\$ -	\$ -	\$ -
0052	\$ -	\$ -	\$ -
0053	\$ -	\$ -	\$ -
0061	\$ -	\$ -	\$ -
0062	\$ -	\$ -	\$ -
Totals:	\$ -	\$ -	\$ -



Section IV: Indirect (Facilities and Administrative) Costs NO DATA ENTRY REQUIRED

This section calculates the indirect (facilities and administrative) costs associated with the positions in Section I by applying the percentage calculated in Section II to the functions reporting indirect costs in the Indirect Cost column of the U-1 tab.

The resulting amount from each function are moved from the indirect cost pool to the MTDC base on the R-1 Tab.

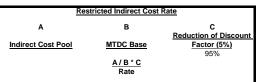
					Percentage applied:	
					Indirect Costs	Costs Moved from Indirect Cost Pool to MTDC Pool
General Ad	minist	ration				
FUNC	ORG	PIC	OBJ	DESCRIPTION		
0041	All	All	6212	Audit Services	\$ -	
0041	All	All		Professional Services	\$ -	
0041	All	All		Tuition and Transfer Payments	\$	
0041	All	All		Education Service Center Services	\$ -	
0041	All	All		Contracted Maintenance and Repair Services	\$ -	
0041	All	All		Utilities	\$ -	
0041	All	All		Rentals: Operating Leases	\$ -	
0041	All	All		Miscellaneous Contracted Services	\$ •	
0041	All	All		Supplies and Materials for Maintenance and/or Operations	\$ -	
0041	All	All		Textbooks and Other Reading Materials	\$ -	
0041	All	All		Testing Materials	\$ -	
0041	All	All		Food Service and Other Resale Items	\$ -	
0041	All	All		Supplies and Materials: General	\$ -	
0041	All	All		Travel, Subsistence, and Stipends	\$ -	
0041	All	All		Insurance and Bonding Costs	\$ -	
0041	All	All	649X	Miscellaneous Operating Costs	\$ -	
Support Se	ervice					
FUNC	ORG	PIC	OBJ	DESCRIPTION		
0051	All	All	All	Facilities Maintenance and Operations	\$ -	
0052	All	All	All	Security and Monitoring Services	\$ -	
0053	All	All	All	Data Processing Services	\$ -	
Enter the from the capital	asset a	ctivity in		Governmental Depreciation Amounts of buildings and improvements (Do not include any depreciation amounts related to buildings and improvements paid for with federal money)	\$	\$ -
	ncial repred			Governmental Depreciation Amounts of furniture and equipment and vehicles (Do not include any depreciation amounts related to furniture and equipment paid for with federal money)	\$ -	\$ -



					Do Not Duplicate Costs				
						Do Not Dup			
							Modified Total Direct Cost (MTDC) Base	Indirect Cost Pool	
					Total Costs	Excluded Costs	Direct Costs/ Unallowable Costs	Indirect Costs	
	*NOTE: No dat	ta entry	requii	red - this tab is autopopulated based on the information entered on the U-1 tab and the Restricted Rate Adjustment Tab					
	FUNC ORG	PIC	OBJ	DESCRIPTION					
<u>Φ</u> α	Instructiona	I and S	Schoo	I Leadership					
Leade	0021 All	All	All	Instructional Leadership	\$ -	\$ -	\$ -	\$ -	
<u> </u>	0023 All	All	All	School Leadership	\$ -	\$ -	\$ -	\$	
	General Adn								
ų.				Payroll Costs: Teachers and Other Professional Personnel	\$ -	-	\$ -	\$ -	
ĕ	0041 All			Payroll Costs: Support Personnel	\$ -	-	\$ -	\$ -	
+ Fixed Costs (District Support vices)				Employee Allowances	\$ -	\$ -	\$ -	\$ -	
رة.				Employee Benefits (Fixed Costs)	\$ -	\$ -	\$ -	\$ -	
<u>5</u>				Legal Services	\$ -	-	\$ -		
St.				Audit Services			46.0		
ē				Tax Appraisal and Collection	\$ -		\$ -		
ţ				Lobbying	\$ -		\$ -		
S				Professional Services		•			
9				Tuition and Transfer Payments					
s) Ke				Education Service Center Services					
E 3				Contracted Maintenance and Repair Services		-			
+ <u>></u>				Utilities Rentals: Operating Leases					
S St				Miscellaneous Contracted Services					
ၓ				Supplies and Materials for Maintenance and/or Operations		-			
Ĕ				Textbooks and Other Reading Materials		:			
Ĕ				Testing Materials		-		-	
General Management Costs Ser				Food Service and Other Resale Items		-			
₽				Supplies and Materials: General		-			
Ĕ				Travel, Subsistence, and Stipends		-			
<u>8</u>	0041 All			Insurance and Bonding Costs		-			
亨				Election Costs	\$ -	-	\$ -	\$ -	
Ö				Miscellaneous Operating Costs	*	-	·		
	0041 All			Debt Service	\$ -	\$ -			
	0041 All	All (66XX	Capital Outlay	\$ -	\$ -			
		and Ins		onal-Related Services					
>		All		Instruction	\$ -	\$ -	\$ -	\$ -	
<u>e</u>		All		Instructional Resources and Media Services	\$ -	\$ -	\$ -	\$ -	
≣		All		Curriculum Development and Instructional Staff Development	\$ -	\$ -	\$ -	\$ -	
¥	Student Sup								
sts		All		Guidance, Counseling and Evaluation Services	\$ -	\$ -	\$ -	\$ -	
Instruction/Student/Ancillary Services Direct Costs		All		Social Work Services	\$ -	\$ -	\$ -	\$ -	
를 를 했		All		Health Services	\$ -	\$ -	\$ -	\$ -	
Se Se		All		Student (Pupil) Transportation	\$ -	\$ -	\$ -	\$ -	
÷ □		All		Food Services	\$ -	\$ -	\$ -	\$.	
ž				Food Service Enterprise Fund (if applicable)	\$ -	\$ -	\$ -	\$ -	
st		All	All	Extracurricular Activities	\$ -	\$ -	-	\$ -	
드	Ancillary Se	All	All	Community Consisse	¢	\$ -	\$ -	s -	
	0061 All	All		Community Services School District Administrative Support Services	ф - е	\$ -	\$ -	\$ -	
	UUUZ AII	ΑII	AII	School District Auffilhistrative Support Services	φ -	φ -	φ -	Φ *	



						Do Not Duplicate Costs				
								Modified Total Direct Cost (MTDC) Base	Indirect Cost Po	
				Total Costs		Excluded Costs	Direct Costs/ Unallowable Costs	Indirect Costs		
		E: No a		ry requi	red - this tab is autopopulated based on the information entered on the U-1 tab and the Restricted Rate Adjustment Tab DESCRIPTION					
	Deb									
	0071	All	All	All	Debt Service: Principal on Long-Term Debt	\$	- \$ -			
	0072	All	All		Debt Service: Interest on Long-Term Debt	\$	- \$ -			
	0073	All	All		Debt Service: Bond Issuance Cost and Fees	\$	- \$ -			
	Cap	ital								
Sts	0081	All	All		Facilities Acquisition and Construction	\$	- \$ -			
පි	Inte		nmenta							
g	0091	All	All	All	Contracted Instructional Services between Public Schools	\$	- \$ -			
Excluded Costs	0092	All	All	All	Incremental Costs Associated with Chapter 41, Texas Education Code, Purchase or Sale of WADA	\$	- \$			
Ň	0093	All	All	All	Payments to Fiscal Agent/Member Districts of Shared Services	\$	- \$ -			
	0094	All	All	All	Payments to Other School Districts under the Public Education Grant	\$	- \$ -			
	0095	All	All	All	Payments to Juvenile Justice Alternative Education Programs	\$	- \$ -			
	0096	All	All	All	Payments to Charter Schools	\$	- \$ -			
	0097	All	All	All	Payments to Tax Increment Fund	\$	- \$ -			
	0099	All	All		Other Intergovernmental Charges	\$	- \$ -	\$ -		
					-Student Based					
	0051	All	All		Facilities Maintenance and Operations		\$ -		-	
	0052 0053	All	All	All	Security and Monitoring Services Data Processing Services		\$ -			
	0053	All	All	All	Total costs of all functions		\$ -			
ပ္					Total costs of all functions (without food service enterprise)		*			
펼	Der	reciati	ion		Total costs of all fullousits (without lood service effectprise)					
Maintenance	Ente	r the net	t deprec		Governmental Depreciation Amounts of buildings and improvements (Do not include any depreciation amounts related to buildings and	\$		\$ -		
			l asset a incial rep		improvements paid for with federal money)		-			
	Jiii	(requ			Governmental Depreciation Amounts of furniture and equipment and vehicles (Do not include any depreciation amounts related to furniture and equipment paid for with federal money)	\$		\$ -		
								Modified Total Direct Cost (MTDC) Base	Indirect Cost P	





School District Indirect Cost Rate Proposal School Year 2016-2017 (Fiscal Year 2017) Subrecipient Items Name of School District

You must complete either Section I or Section II.

Section I - Assurance of no subrecipient items.

☐ Check the box to the left to assure that your school district has no subrecipient items to report.

Section II: Report all applicable subrecipient items. Please read the instructions in the ICRP Guidance Handbook for School Districts.

The subrecipient items tab details federal grant funds distributed by the school district to another entity to carry out part of a federal program

A subrecipient item is the disbursement of federal grant funds - the payment must have a CFDA number listed

*Classify the first \$25,000 of a subgrants as direct costs; then, classify the remaining amount as excluded costs and itemize below

Payments to Fiscal Agents/Member Districts of a Shared Services Arrangement paid with state/local funds should not be listed on this tab - these payments should be itemized on the Excluded Costs Tab

Payee (who received the grant funds from the district)	Federal CFDA Number	Begin Date	End Date	Amount of Federal Grant Subgrants over \$25K (do not include the first \$25K)*	Payments from Federal Grants to Fiscal Agents and/or Member Districts of Shared Services Arrangements	Other Federal Grant Pass-Through Funds	Total
							\$ -
							\$ -
							\$ -
							\$ -
							\$ -
							\$ -
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							\$ -
							\$ -
	ļ	I	1		Grand Tot	al of Subrecipient Items	



School District Indirect Cost Rate Proposal School Year 2016-2017 (Fiscal Year 2017) Excluded Costs

Name of School District

USDE requires an itemization of all costs classified as excluded costs on a subsidiary worksheet

This tab itemizes costs classified as excluded costs on the U-1 tab

Description of Cost	Amount
Subrecipient Items (automatically populated from the subrecipient items tab)	\$
Capital (capitalized land, buildings, and equipment)	
Capital project fund	\$
Capital outlay not included in capital projects fund (6600)	\$
ebt (including interest)	
Debt service fund	\$
Debt service not included in debt service fund (6500)	\$
ther Excluded Items	
TRS On-Behalf payments (only those paid from governmental funds, 6144)	\$
Medicaid Part D payments (only those paid by the LEA from governmental funds, 6144)	\$
Food and milk costs in the school food service program (6341)	\$
Monetary judgements against district/school (legal judgements dictated by a court of law)	\$
Payments to Fiscal Agents/Member Districts of a Shared Services Arrangement paid with State/Local funds Itemize each payment, include Name of Payee and Name of SSA (Example: Anywhere ISD, Electricity SSA)	
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$



Description of Cost	Amount
Other transfers - Each transfer (payment) must be itemized These are intergovernmental charges/payments - JAEP Payments, Purchase of WADA, Tax Increment Fund	
These are mengered mineral energes payments of a random of the random of	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
Grand Total of Excluded Cost	ts: \$



School District Indirect Cost Rate Proposal School Year 2016-2017 (Fiscal Year 2017) Organizational Chart Requirement Name of School District

Your school district must submit an organizational chart as part of the ICRP. The organizational chart must reflect the organizational structure that was in place during the same fiscal year as the annual financial and compliance report used to complete this form. The organizational chart must also support the positions whose office space, salaries, and fixed costs are entered in the restricted rate adjustments tab.

Sample Organizational Chart Board of Education Superintendent of Schools Chief of Staff Deputy Chief Chief Chief Innovation Chief Officer of Chief Financial **Chief Business** Chief Human and Research Academic Communications **Major Projects** Resource Officer Officer Officer Officer Officer Officer Chief Elementary Chief Middle Chief High Schools Schools Officer Schools Officer Officer Elementary School Middle School High School Improvement Improvement Improvement Officers Officers Officers

