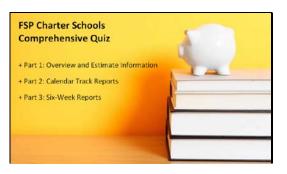


Slide 1 Slide notes:



# Slide 3

Slide notes: Welcome to the FSP Charter Schools Comprehensive Quiz. This quiz covers the 3 parts of the FSP Charter Schools training module: Part 1 - Overview and Estimate Information,...Part 2 - Calendar Track Reports,... and Part 3 - Six Week Reports. You will be able to print out a certificate at the end of the quiz recording your score. You can take the quiz as many times as you like, to achieve your desired results.



# Slide 5

Slide notes: The Calendar Tracks section typically opens in Early July, and closes in Early August.

	Complete the form to sign in to the FSP Charter Schools training module.
Your Name:	
Example:	Romola Garcia
Your CDN:	
Example:	057911
	submit
NOTE: This tra	ining module incorporates the latest FSP subsystem revisions as of August 2011.
application on	difications are made to the subsystem, they may result in minor differences between the d the training module. These small discrepancies are expected and should not invalidate th presented in this module.
	major discrepancies, however, please alert your supervisor or the team technical writer.

# Slide 2

Slide notes: Complete the form to sign in to the FSP Charter Schools training module.

	Multiple Choice	Correct - Click anywhere o press 'y' to continue
When does the Ca Schools?	lendar Track section open for t	Incorrect - Click anywhere or press 'y' to continue
<ul> <li>A) Early July</li> <li>B) Late June</li> <li>C) August 1st</li> <li>D) Anytime before the</li> </ul>	e school year begins	Try again
Review Area		

Slide 4

Slide notes: When does the Calendar Track section open for Charter Schools?

Multiple Choice	Correct - Click anywhere o press 'y' to continue
How many reporting periods must be included in	Incorrect - Click anywhere or press 'y' to continue
track? » A) Six	Try again
<ul> <li>B) Five</li> </ul>	
<ul> <li>C) Ten</li> </ul>	
<ul> <li>D) Four</li> </ul>	
Ванник бина (412 ж.86) (4.25 у.557)	
Question 2 of 15 Clear Back Ski	Submit

# Slide 6

Slide notes: How many reporting periods must be included in each calendar track?

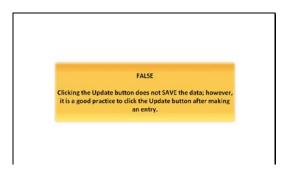
Begin Dete	End Date	Days Taught Min Press Report Days Bally
)#(		
12		
10	10	- 2
10		
ntenden	it's Rep	SIX reporting period orts to be submitte stem.
	track re	track requires

Slide notes: Each calendar track requires \*\*SIX\*\* reporting periods and \*\*SIX\*\* Superintendent's Reports to be submitted via the FSP system.

Cancel button.	TRUE to exit any page is by clicking th If you choose to exit the page in
	you may lock the page prevention accessing the information.
	Cancel

### Slide 9

Slide notes: True. The best way to exit any page is by clicking the \*\*Cancel\*\* button. If you choose to exit the page in any other manner, you may lock the page preventing others from accessing the information.



#### Slide 11

Slide notes: False. Clicking the \*\*Update\*\* button does not \*\*SAVE\*\* the data, however it is a good practice to click the update button after making an entry.



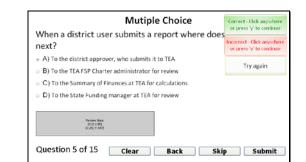
# Slide 8

Slide notes: True or False: The best way to exit any page is by clicking the Cancel button.

True/False	Correct - Click anywhere or press 'y' to continue
Clicking the update button saves your data.	Incorrect - Click anywhere or press 'y' to continue
<ul> <li>A) True</li> <li>B) False</li> </ul>	
Sauron Jana (122-06) (123) 55(7)	

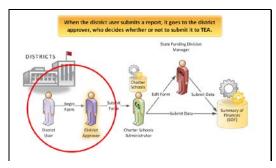
# Slide 10

Slide notes: True or False: Clicking the update button saves your data.



### Slide 12

Slide notes: When a district user submits a report, where does it go next?

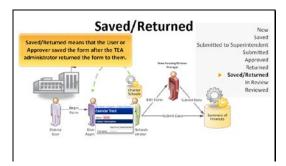


Slide notes: When the district user submits a report it goes to the district approver, who decides whether or not to submit it to TEA.



## Slide 15

Slide notes: False. Until you enter the \*\*contact information\*\* for your district the grayed out options will remain disabled.



#### Slide 17

Slide notes: \*Saved/Returned\* means that the User or Approver saved the form after the TEA administrator returned the form to them.

True/False	
In order to enable menu options on the landing enter announcement information.	g page you must
<ul> <li>A) True</li> </ul>	Correct - Click anywhere or press 'y' to continue
<ul> <li>B) False</li> </ul>	Incorrect - Click anywhere or press 'y' to continue
Danson basa (412 × 80) (6.25; 9.377)	
Question 6 of 15 Clear Back :	Skip Submit

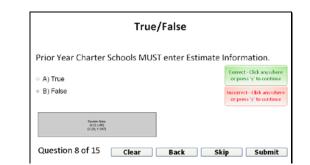
### Slide 14

Slide notes: True or False: In order to enable menu options on the landing page you must enter announcement information.

Fill-in-the-blank	
Complete the sentence below by filling in	the blanks.
status means that the User or A after the TEA administrator returned the fo	pprover saved the form form to the m torrect - Click anywhere or press 'V' to continue
Earline (H4) (412 + 96) (533 + 953)	Incorrect - Click anywher or press 'y' to continue
Question 7 of 15 Clear Back	Try again

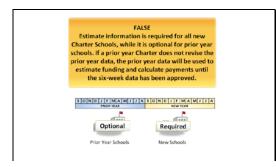
# Slide 16

Slide notes: Fill in the blank. **\*\***Blank**\*\*** status means that the User or Approver saved the form after the TEA administrator returned the form to them.

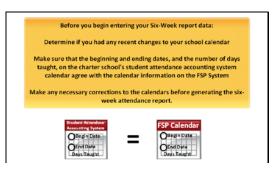


#### Slide 18

Slide notes: True or False: Prior Year Charter Schools MUST enter Estimate Information.

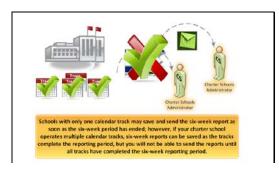


Slide notes: False! Estimate information is required for all new Charter Schools, while it is optional for prior year schools. If a prior year Charter does not revise the prior year data, the prior year data will be used to estimate funding and calculate payments until the six-week data has been approved.



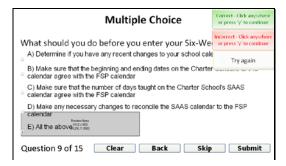
### Slide 21

Slide notes: Before you begin entering your Six-Week report data, determine if you had any recent changes to your school calendar. Make sure that the beginning and ending dates, and the number of days taught, on the charter school's student attendance accounting system calendar agree with the calendar information on the FSP System. Make any necessary corrections to the calendars before generating the six-week attendance report.



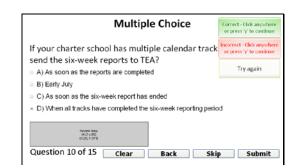
#### Slide 23

Slide notes: Schools with only one calendar track may save and send the sixweek report as soon as the six-week period has ended; however, if your charter school operates multiple calendar tracks, six-week reports can be saved as the tracks complete the reporting period, but you will not be able to send the reports until all tracks have completed the six-week reporting period.



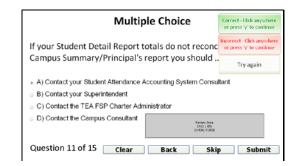
#### Slide 20

Slide notes: What should you do before you enter your Six-Week report data?



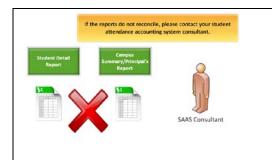
# Slide 22

Slide notes: If your charter school has multiple calendar tracks when can you send the six-week reports to TEA?

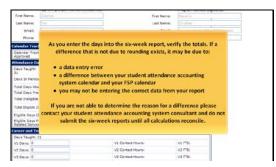


# Slide 24

Slide notes: If your Student Detail Report totals do not reconcile with the Campus Summary/Principal's report you should ...

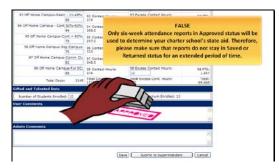


Slide notes: If the reports do not reconcile, please contact your student attendance accounting system consultant.



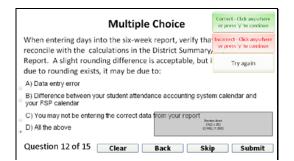
### Slide 27

Slide notes: As you enter the days into the six-week report, verify the totals. If a difference that is not due to rounding exists, it may be due to:...a data entry error,...a difference between your student attendance accounting system calendar and your FSP calendar,... or you may not be entering the correct data from your report. If you are not able to determine the reason for the difference please contact your student attendance accounting system consultant, and do not submit the six-week reports until all calculations reconcile.



### Slide 29

Slide notes: False! Only six-week attendance reports in \*\*Approved\*\* status will be used to determine your charter school's state aid. Therefore, please make sure that reports do not stay in Saved or Returned status for an extended period of time.



#### Slide 26

Slide notes: When entering days into the six-week report, verify that the totals reconcile with the calculations in the District Summary/Superintendent's Report. A slight rounding difference is acceptable, but if a difference not due to rounding exists, it may be due to:

	True/False	Correct - Click anywhere or press 'y' to continue
	·	Incorrect - Click anywher or press 'y' to continue
Only six-week reports in	n Submitted to Superin	ntendent status will
be used to determine y	our charter school's sta	ate aid.
<ul> <li>A) True</li> </ul>		
<ul> <li>A) True</li> <li>B) False</li> </ul>		
<ul> <li>A) True</li> <li>B) False</li> </ul>		
,	_	
,		
B) False		

# Slide 28

Slide notes: True or False. Only six-week reports in Submitted to Superintendent status will be used to determine your charter school's state aid.

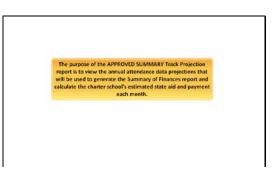


# Slide 30

Slide notes: What is the purpose of the ALL/LATEST Track Projection Report

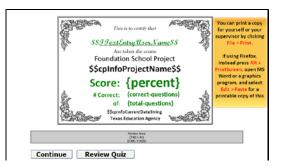
FSP							Useria	uf annoos
sundation School Program	MANONY SC	ENCLACADENT	LARIDO		County Distri	ctilamber 240	the School	Year: 2011
District Profile Programs Admin	Schoel Distric	2 State Aid Report	10					(iiiwin)
14 Home > Programs > Charter Sch								1000
Track Projection Repor		With the state of the state						0
Triack: Summary 💌 Status: All/Laber 👻		e purpose o tion report						
		or six-weel				Sith Six Weeks	6th Six	Average
5285-4			the report					
Dete		sending	the report	TO TEA.				
A Days Taught								
B Days in Hembership						22017	11425	20525
C Total Days Absent		3672	1606	2-424	1526	1030	963	1946.0
D Total Days Present + (B-C)		19117	18205	25008	23794	20187	16442	18958.2
E Total Inelgible Days		348	442	415	248	340	153	524.2
F Total Elipible Days+ (D-E)		18764	27764	24592	23548	29847	10299	19634
G Eliphie Davs (83,/ESL)		410	510	619	690	700	718	601
t Eighle Days Prog. Related Dary		743	792	833	865	590	905	329.3
Eighle Days Spec Ed. Hainstree Instr Cude 403	the Coper Pr	630	840	718	244	204	422	291
Total Refined ACA= (F/A)		545.776	1174.367	912.008	201.552	651.15	321.576	717.605
BIL/ESL Refined ADA = (9/A)		11 968	35.377	22 505	23.53	23.005	23.793	23.04
Spec Ed. Hainstream Rafmed AD	0A+ (2/A)	18.299	43,477	26.512	25.345	12.006	12.652	23.065
Preg. Related Services FTE+ ()H Constant)	UA)*PRS	6.569	12.155	0.349	E.401	0.449	5.745	5.011
N Carver and Technology FTF		40.670	91,040	15,257	12.478	\$0.944	26.087	\$3.085

Slide notes: The purpose of the \*\*ALL/LATEST\*\* Track Projection report is to compare your data to the prior six-week reporting periods \*\*BEFORE\*\* sending the report to TEA.



#### Slide 33

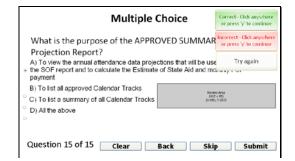
Slide notes: The purpose of the APPROVED SUMMARY Track Projection report is to view the annual attendance data projections that will be used to generate the Summary of Finances report and calculate the charter school's estimated state aid and payment each month.



#### Slide 35

Page 6 of 6

Slide notes: Your score on the Charter School quiz is shown in the certificate on screen. If you did not pass, you should retake the training to achieve a higher score. If you wish to keep this certificate for your records, you must print it now. Follow the onscreen instructions to print.



# Slide 32

Slide notes: What is the purpose of the APPROVED SUMMARY Track Projection Report?



#### Slide 34

Slide notes: Congratulations! You have completed the FSP Charter Schools training module. We covered: An overview of the Charter Schools system and Estimate information,... Calendar Track Reports,...and Six Week Reports. You will be able to print out a certificate at the end of the quiz recording your score. You can take the quiz as many times as you like to achieve your desired score.



