

[Insert date prior to September 15, 2011]

TO PARENTS OF STUDENTS ATTENDING [Insert LEA name]:

Under the No Child Left Behind (NCLB) Act of 2001, a Title I, Part A-funded local education agency (LEA), or school district, that has not met AYP for two or more consecutive years in the same indicator (reading, mathematics, attendance rate, or graduation rate) is subject to LEA-level Title I School Improvement Requirements. Based on the 2011 LEA AYP Status released August 4, 2011, [Insert LEA name] is subject to the LEA-level School Improvement Program (SIP) requirements for Stage [insert Stage number] during the 2011-2012 school year.

The NCLB statute requires the district to notify you of this status and to provide you with the following information. Please be advised that the district has the opportunity to appeal this district improvement designation. However, the requirements described in this letter must be implemented for the entire school year, regardless of the outcome of the appeal.

If an LEA that is receiving Title I, Part A funds does not meet AYP for two consecutive years for the same indicator, that LEA is subject to certain SIP requirements. For additional information about the AYP definition please visit TEA's website at <http://www.tea.state.tx.us/aypl/>.

Within three months after being identified for improvement, an LEA must develop or revise its district improvement plan in consultation with parents, school staff, and others. The district improvement plan must meet certain requirements, one of which is implementing strategies to promote effective parental involvement in the district. To view additional district improvement plan requirements, please visit this link: http://www.tea.state.tx.us/index4.aspx?id=2147484929&menu_id=798. If you do not have access to the internet, please call the contact person listed at the end of this letter and this information will be provided to you.

The district will be implementing the following activities to address the reasons the district has been identified for district improvement: [Insert examples: scientifically based researched activities; intensive and sustained staff professional development].

You may become involved in addressing the reasons the district is identified for improvement by assisting in the following ways: [Insert examples: participate in parent involvement activities].

If you have questions concerning this letter, would like to volunteer to help revise our district plan, or need us to provide you with paper copies of the material referenced in the web sites, please contact [Insert contact information].

[Insert closing]

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