

**ACTION REQUIRED**

March 11, 2011

SUBJECT: Texas Title I Priority Schools (TTIPS) School Improvement Grant  
Grant Goals and End-of-Year Performance Report for Cycle 1 Grantees

TO THE ADMINISTRATOR ADDRESSED:

One or more campuses in your local education agency (LEA) were funded in the fall of 2010 under Cycle 1 of the Texas Title I Priority Schools (TTIPS) School Improvement Grant, beginning this 2010-2011 school year.

#### **Grantee Performance Goals**

The Cycle 1 application was based largely on 2008-2009 data since 2009-2010 data were not available at the time of submission. Grantees were required to identify performance goals and measures based on the 2008-2009 data. In the End-of-Year (EOY) performance report, 2009-2010 data will be reported as interim data and the Year 1 data will be 2010-2011 data.

Grantees may not change or amend performance goals and targets since those goals and targets were an integral part of the competitive scoring of the application that was awarded the grant. The flexibility described below, to allow the grantee to set and report on additional performance goals and targets based on local data, should alleviate any grantee concerns related to progress toward the original goals and targets. As stated in the RFA, the Texas Education Agency (TEA) will work with grantees to align performance goals and targets to the new STAAR exam when it is implemented in the middle of the three-year grant program.

#### **End-of-Year (EOY) Performance Report**

The TTIPS grant requires the submission of the EOY Performance Report. All Cycle 1 grantees must complete and submit the EOY performance report no later than **August 1, 2011**. The EOY Report is divided into two sections.

- Section I: Annual Performance Goals, and
- Section II: U.S. Department of Education Reporting Requirements.

The EOY Report, in Excel format with all calculation formulas pre-formatted, will be available at [http://www.tea.state.tx.us/index4.aspx?id=7354&menu\\_id=798](http://www.tea.state.tx.us/index4.aspx?id=7354&menu_id=798). Grantees will also receive an electronic file of Section I of the report by electronic mail.

*Section I: Annual Performance Goals* may be submitted at any time utilizing available local data and then be amended, by August 1, 2011, with TAKS data once the data are available to the LEA. The grantee may report local performance data for the existing TAKS goals or add new goals for performance in mathematics and reading/language arts using local performance data.

The grantee submitting Section I of the EOY report early will allow TEA staff to notify the grantee of their second year funding status immediately so that the LEA has this funding information when making grant related hiring decisions for the 2011-2012 school year. In order to assist the LEA and provide this information as early as possible, **the grantee may submit Section I of the EOY report at any time prior to August 1, 2011.** The performance goals and targets must be included in Section I of the EOY report as they were submitted in the original application and may not be changed or amended, other than the flexibility listed above for utilizing local performance data.

*Section II: U. S. Department of Education Reporting Requirements* must be submitted after the end of the school year and by August 1, 2011. Section II of the report will be posted to the website above in the future.

The full report is to be completed, certified, and submitted via electronic mail to the TTIPS program specialist at TEA working with the grantee no later than the **August 1, 2011**, deadline. Failure to comply with this required submission may cause the LEA's 2011 Initial Compliance Review (ICR) score and subsequent 2011-2012 interventions to be elevated.

#### **Awarding of Second-Year Grant Funds**

The TTIPS program staff at TEA will notify the grantee in writing, within ten (10) business days of receipt of the completed Section I of the EOY report, of its second year funding status. The TTIPS program staff will review the submitted EOY reports to determine whether the grantee has met the conditions of the grant outlined below and will receive the second year grant funds.

- 1. The grantee has met the year's annual performance target for student achievement or made a minimum of 70% progress toward the targeted goal in the year of the grant period.*
- 2. The grantee has met the year's annual performance targets for the state's identified critical success factors and milestones or made a minimum of 70% progress toward the targeted goal in the year of the grant period.*

Decisions regarding second year grant funding will be based on both grantee progress toward performance goals and effective and full implementation of the grant, as evidenced in the Quarterly Implementation Reports (QIRs) previously submitted by the grantee. Due to late awarding of the original grants, Cycle 1 grantees that are not making progress toward their performance goals may be awarded the second year of funding, but may also be required to submit Program Improvement Plans.

#### **Fourth (4<sup>th</sup>) Quarter Implementation Report (QIR)**

The QIR for the 4<sup>th</sup> quarter (May, June, and July) is not required since the EOY Performance Report is due on August 1, 2011.

To the Administrator Addressed

March 11, 2011

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### Assistance

If you have any questions regarding completing and submitting the EOY report, please contact the TTIPS Specialist assigned to your LEA. The program specialists' contact information is available on-line at <http://www.tea.state.tx.us/WorkArea/linkit.aspx?LinkIdentifier=id&ItemID=2147485785&libID=2147485784>.

If you have questions regarding second year funding, please contact Ms. Erica Coppic, State Coordinator for TTIPS Grants, via electronic mail at [NCLBTTIPS@tea.state.tx.us](mailto:NCLBTTIPS@tea.state.tx.us) or at (512) 463-6929.

Sincerely,

A handwritten signature in black ink that reads "Cory Green". The signature is written in a cursive, flowing style.

Cory Green, Senior Director  
Division of NCLB Program Coordination