

Determining "Highly Qualified" Status Secondary Teacher (6-12)

Teacher's Name: _____

Date: _____

The following criteria must be met by any secondary teacher teaching a core academic subject to meet the definition of "highly qualified".

Holds at least a bachelor's degree: _____ Yes _____ No

AND

Has full state teaching certification in any area: _____ Yes _____ No

In addition to the two criteria above, secondary teachers must demonstrate subject competency in every core academic subject area teaching assignment.

A secondary teacher may demonstrate subject competency in one of the following ways. Documentation must be maintained in teacher's service record or personnel file.

<p>Subject #1: _____ Has passed the appropriate ExCET exam: _____ Yes _____ No OR Has passed the appropriate TExES exam: _____ Yes _____ No OR Has an academic major in the subject taught: _____ Yes _____ No OR Has a Graduate Degree in the subject taught: _____ Yes _____ No OR Has coursework equivalent to an undergraduate major in the subject taught (24 hours with 12 being upper division): _____ Yes _____ No OR Meets HOUSE* Option for Secondary Teachers <i>(This option is only allowable for teachers who have had a least one year ((90 days)) of experience and is eligible for one of the allowable continued uses of HOUSE options.)</i> _____ Yes _____ No</p>	<p>Subject #2: _____ Has passed the appropriate ExCET exam: _____ Yes _____ No OR Has passed the appropriate TExES exam: _____ Yes _____ No OR Has an academic major in the subject taught: _____ Yes _____ No OR Has a Graduate Degree in the subject taught: _____ Yes _____ No OR Has coursework equivalent to an undergraduate major in the subject taught (24 hours with 12 being upper division): _____ Yes _____ No OR Meets HOUSE* Option for Secondary Teachers <i>(This option is only allowable for teachers who have had a least one year ((90 days)) of experience and is eligible for one of the allowable continued uses of HOUSE options.)</i> _____ Yes _____ No</p>	<p>Subject #3: _____ Has passed the appropriate ExCET exam: _____ Yes _____ No OR Has passed the appropriate TExES exam: _____ Yes _____ No OR Has an academic major in the subject taught: _____ Yes _____ No OR Has a Graduate Degree in the subject taught: _____ Yes _____ No OR Has coursework equivalent to an undergraduate major in the subject taught (24 hours with 12 being upper division): _____ Yes _____ No OR Meets HOUSE* Option for Secondary Teachers <i>(This option is only allowable for teachers who have had a least one year ((90 days)) of experience and is eligible for one of the allowable continued uses of HOUSE options.)</i> _____ Yes _____ No</p>
<p>Teacher meets definition of highly qualified for this subject: _____ Yes _____ No*</p> <p>*The LEA must develop a plan to ensure the teacher will meet the HQ requirements by the end of the current school year.</p>	<p>Teacher meets definition of highly qualified for this subject: _____ Yes _____ No*</p> <p>*The LEA must develop a plan to ensure the teacher will meet the HQ requirements by the end of the current school year.</p>	<p>Teacher meets definition of highly qualified for this subject: _____ Yes _____ No*</p> <p>*The LEA must develop a plan to ensure the teacher will meet the HQ requirements by the end of the current school year.</p>

*If using HOUSE Option to determine subject competency for experienced secondary teachers, you must attach HOUSE Option worksheet for each subject.

Signature of Authorized Administrator

Date