

**Determining "Highly Qualified" Status**  
**Special Education Elementary Teacher (PK-5)**

Teacher's Name: \_\_\_\_\_

Date: \_\_\_\_\_

This documentation must be maintained in teacher's service record or personnel file.

**New Special Education Teacher**

Holds at least a Bachelor's Degree:

\_\_\_ Yes                      \_\_\_ No

**AND**

Has appropriate Texas Special Education teaching certification:

\_\_\_ Yes                      \_\_\_ No

**AND**

Has demonstrated subject competency in all general elementary curriculum by passing a generalist certification exam:

- TExES EC-4, EC-6, or 4-8 Generalist,
- TExES EC-4, EC-6, or 4-8 Bilingual Generalist, or
- TExES EC-4, EC-6, or 4-8 ESL Generalist

\_\_\_ Yes                      \_\_\_ No

**Experienced Special Education Teacher**

Holds at least a Bachelor's Degree:

\_\_\_ Yes                      \_\_\_ No

**AND**

Has appropriate Texas Special Education teaching certification:

\_\_\_ Yes                      \_\_\_ No

**AND**

Has demonstrated subject competency in the General Elementary Curriculum in one of the following ways:

Has passed the appropriate TExES Generalist or ExCET Comprehensive exam:

\_\_\_ Yes                      \_\_\_ No

**OR**

Meets the criteria for HOUSE Option A\*

\_\_\_ Yes                      \_\_\_ No

Note: New Special Education teachers who teach multiple subjects and are highly qualified at the time of hire in math, language arts, or science may demonstrate highly qualified in other subject areas within 2 years after the date of employment. Demonstration of highly qualified in "other" subjects may include HOUSE A for elementary after one creditable year of experience is obtained.

All teachers with any assignment in the General Elementary Curriculum must have documentation showing the teacher is Highly Qualified in the General Elementary Curriculum.

**\*If using HOUSE Option A to demonstrate competency, the teacher must be eligible for one of the allowable continued uses of HOUSE, and a HOUSE Option worksheet for Elementary must be attached.**

Teacher meets the definition of Highly Qualified:

Yes \_\_\_\_\_ \*No \_\_\_\_\_

\_\_\_\_\_  
Signature of Authorized Administrator

\_\_\_\_\_  
Date

\*If the teacher does not meet the definition of highly qualified, a plan must be developed by the LEA to ensure the teachers will meet the highly qualified requirements for the subject area assignment by the end of the current school year.