

**TEXAS TITLE I PRIORITY SCHOOLS (TTIPS) GRANT  
INSTRUCTIONS FOR END OF YEAR (EOY) REPORT, PART I  
Annual Performance Goals Performance Assessment and Evaluation**

**End of Year Performance Assessment**

1. For your convenience, TEA TTIPS program staff have pre-populated the following information based on page 1 of your approved application:
  - LEA
  - Campus Name
  - County-District-Campus #
  - Reporting Year
  
2. Please enter the following additional information:
  - Submission Date: The actual date the EOY is submitted to your TEA program specialist
  - Submitting Person: The name of the LEA employee who was responsible for completing the EOY
  
3. The following information has also been pre-populated, based on your Application:
  - Performance Measure
  - Assessment Instrument/Tool
  - Baseline Performance\*
  - Interim Performance as previously reported
  - Year 1 and 2 Actual Performance as previously reported
  - Annual Progress Goals\*
  
4. Please provide the following additional information:
  - Year 3 Actual Performance: Based on 2012-2013 data
  - Activities Implemented To Date: The total number of activities actually implemented to date
  - Activities Projected for Implementation To Date: The total number of activities included in the Activity Timeline with a beginning date before August 1, 2013
  - Comments: (Optional) Enter any comments or explanations you wish TEA to know about the implementation of your grant activities.
  - **{NEW}** Grant Activity Analysis (an attachment is provided to assist with this piece):
    - Please list all activities that are being actively implemented
    - List the CSF to which the activity is aligned
    - Indicate the level of impact for each activity
    - Indicate the relative cost of each activity
    - Indicate whether or not each activity will be continued
    - Provide supporting data or rationale as it relates to the whether the activity will be continued or discontinued after the grant ends
  
5. \*ADDITIONAL NOTES:
  - Goals without quantifiable (measurable) data are to be treated as “Yes/No” or “Met/Not Met” indicators. If the goal was completed or met, enter “1,” and if the goal was not completed or not met, enter “0”.
  - Data not available (DNA) is entered as “0.”

6. Alternate Academic Performance Measures
  - A. High Schools that serve grades 10-12, should use TAKS and / or EOC data as it pertains to their specific performance measures.
  - B. Available for Performance Measures under CSF #1 as indicated in the EOY report.
  - C. Grantees may choose to use alternate performance measures for CSF #1.
  - D. Alternate measures must be comparable substitutes for the original measure that appears on the EOY report.
  - E. Grantees may use any of the approved alternate measures listed below, with preference given to the first alternate measure appearing on the list that is administered by the LEA. *If a grantee wishes to use another alternate measure, the district shepherd should contact the assigned TEA program specialist to discuss **prior** to submitting the EOY report.*
  - F. Approved Alternate Measures
    - a. Released TAKS / STAAR / EOC Tests
    - b. Practice TAKS / STAAR / EOC Tests
    - c. District Benchmarks
    - d. Semester Exams
  - G. Grantee must provide the baseline data for any alternate measures used.
  - H. Each annual progress goal must reflect the growth measure established for the original goal. For example, if the original goal indicated a difference of 10 points from baseline to the current year goal, the alternate measure will require 10 points growth as well.

### **Certification Statement**

This form has been sent with the EOY resources to campus principals and district shepherds at all TTIPS campuses. It must be completed and submitted with the EOY and any subsequent amendments. Grantees must complete all fields and obtain the superintendent's or designee's signature.

NOTE: An electronic signature is acceptable. If an electronic signature is not available, please scan and email a signed copy of the certification statement to your TTIPS program specialist.

### **EOY Report and Grant Evaluation**

Each grantee has been provided a copy of the tools used to evaluate your grant program.

1. TTIPS Grant End of Year Report Evaluation – Primary Review
  - a. Conducted for all grantees
  - b. Target score for continuation of funding based on the primary review is 70 points
  - c. Form will be completed by TEA staff
2. TTIPS Grant Evaluation – Secondary Review
  - a. Conducted for grantees that score less than 70 points on the primary review above
  - b. Evaluation will be completed by TEA staff and findings will be shared with districts

**For additional assistance and/or clarification, please contact your TEA program specialist.**