

Determining "Highly Qualified" Status Experienced Elementary Teacher (PK-6th)

Teacher's Name: _____ Date _____

This documentation must be maintained in teacher's service record or personnel file.

EXPERIENCED TEACHER

Use the following criteria for teachers who have already completed at least one year (90 days) of creditable teaching experience.

General Elementary Curriculum

Holds at least a Bachelor's Degree:
___ Yes ___ No

AND

Has full state teaching certification in any area:
___ Yes ___ No

AND

Has demonstrated subject competency in the General Elementary Curriculum in one of the following ways:

Has passed ExCET Comprehensive exam:
___ Yes ___ No

OR

Has demonstrated subject competency in all general elementary curriculum by passing a generalist certification exam:

- TExES EC-4, EC-6, or 4-8 Generalist,
 - TExES EC-4, EC-6, or 4-8 Bilingual Generalist, or
 - TExES EC-4, EC-6, or 4-8 ESL Generalist
- ___ Yes ___ No

OR

Meets the criteria for HOUSE Option A*:
___ Yes ___ No

Outside General Elementary Curriculum (Music, Art, Theatre, Dance)

Holds at least a Bachelor's Degree:
___ Yes ___ No

AND

Has full state teaching certification in any area:
___ Yes ___ No

AND

Has demonstrated subject competency in the area being taught in one of the following ways:

Has passed appropriate ExCET exam:
___ Yes ___ No

OR

Has passed the appropriate TExES exam:
___ Yes ___ No

OR

Meets the criteria for HOUSE Option A*:
___ Yes ___ No

*If using HOUSE Option A to demonstrate competency, the teacher must either have 1) a year of experience in 2008-2009 or earlier or 2) be eligible for one of the allowable continued uses of HOUSE, and a HOUSE Option worksheet for Elementary must be attached.

Teacher **meets** the definition of Highly Qualified:
Yes _____ *No _____

Signature of Authorized Administrator

Date

If the teacher does not meet the definition of highly qualified, a plan must be developed by the LEA to ensure the teacher will meet the highly qualified requirements for the subject area assignment by the end of the current school year.