

LEA Roles and Responsibilities for the TTIPS Grant

The role of the LEA in supporting the transformation process at the campus level is a crucial element for success. To that end, the design of the transformation process includes an expectation of, and opportunity for, central office participation throughout the entire endeavor.

LEA TTIPS Designated Personnel – Transformation District Shepherd

Each LEA will designate a staff member to serve as support to campuses undertaking the transformation process. The responsibilities of this person will include: oversight of the transformation process, ensuring responsiveness of LEA offices to the transformation efforts, providing a direct line of communication to the superintendent and other critical LEA level-leaders, assisting in eliminating any LEA-level barriers that may hinder the transformation process, and serving as a resource and mentor to the administrator and campus. Additionally, this person will be required to attend all meetings/professional development sessions throughout the duration of the transformation process.

Characteristics of an Effective District Shepherd

- Invested
 - Views this role as an integral part of his/her responsibilities
 - Feels responsible for the success of the transformation process
 - Supports all components of the transformation process
- Has a direct line of contact with the superintendent
- Has authority to influence central office departmental procedures
- Has experience as a building principal
- Views self as a positive change agent
- Effective communication skills

Roles and Responsibilities of District Shepherd

- Ensure the campus is provided operational flexibility
- Ensure effective implementation of all components of the transformation process
- Monitor the progress of 90-day action plans
- Regular communication with the transformation campus
- Regularly scheduled meetings with the transformation campus
- Remove LEA barriers that may hinder the transformation process
- Provide support and feedback to the principal and teacher leaders when needed or requested
- Take an active role in problem-solving with the principal and teacher leaders
- Attend campus leadership meetings
- Assist in the replacement and recruitment of qualified staff

Texas Title I Priority Schools (TTIPS) Grant Transformation

- Assist in efforts to increase community and parental involvement
 - Support the placement of social service resources at the campus
 - Partner with campus to generate a positive school culture
 - Attend required trainings
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