



**EDUCATOR PREPARATION PROGRAM
APPLICATION TO PROVIDE
CLINICAL TEACHING**

Instructions for Payment of Required Fee

TAC §229.9, effective April 18, 2010, now requires educator preparation programs to pay fees for SBEC services. The fee for adding clinical Teaching is \$500.00. Payment will be verified before review of the matrix can begin. Four weeks prior to submitting the matrix, complete the attached form and send a check or money order made payable to TEA Educator Standards at: **TEA – Accounting Dept., 1701 N. Congress Ave., Austin, TX 78701. All fees are non-refundable.**

Texas Administrative Code 228.10 (d): Approval of Clinical Teaching for an Alternative Certification Program. An alternative certification program seeking approval to implement a clinical teaching component shall submit a description of the following elements of the program for approval by the TEA staff: 1) general clinical teaching program description, including conditions under which clinical teaching may be implemented; 2) selection criteria for clinical teachers; 3) selection criteria for mentor teachers; 4) description of support and communication between candidates, mentors, and the alternative certification program; 5) description of program supervision; 6) description of how candidates are evaluated.

Texas Administrative Code 228.2: Clinical Teaching is a 12-week full-day teaching practicum in an alternative certification program at a public school accredited by the Texas Education Agency (TEA) or TEA-recognized private schools that may lead to completion of a standard certification. Other TAC references: TAC 19 §227.10; §228.2, §228.35, and §228.10.

Applicant/Organization:		
TEA Identification Number:		
Contact Person		
Address:		
City:	State:	Zip:
Phone:	Fax:	
Email:	Website:	
Submission Date:	Desired Start Date:	

Insufficient information in any area of the proposal may disqualify a program from approval. Your proposal will be evaluated by two Program Specialists and the Director of Educator Standards. This may take several weeks. Please keep these time constraints in mind when submitting your application.

To submit application, go to file and attach to email. **Send electronically to Janice.lopez@tea.state.tx.us**

I. In the space provided, please answer the following

1. Describe the circumstances for offering clinical teaching.
2. Give a brief general description of the clinical teaching practicum.
3. Describe how candidates will be evaluated to ensure readiness to receive the Standard Certificate, including any additional support by the program for any candidate who may struggle in the classroom during the teaching practicum.

II. In the chart below, list all admission criteria for clinical teachers for the program.

Program Admission Requirements for Clinical Teachers (TAC §227.10)

State Minimums Required by TAC§227.10	Program Admission Requirements (may be above state minimums)	Additional Detail
Be enrolled in an undergraduate program or have a baccalaureate degree from a regionally accredited institution of higher learning		
Overall grade point average (GPA) of at least 2.5 or at least 2.5 in the last 60 semester credit hours		
A minimum of 12 semester credit hours in the subject-specific content area for certification sought OR Passing score on content exam (PACT) prior to admission		
Demonstrate basic skills in reading, written communication and mathematics		List tests used:
Application Form		Blank copy must be included in Appendix
Interview		List instrument used or attach in Appendix
Other Screening Instrument		List Instrument(s) used:

English Language Proficiency		List Instrument(s) used:
Methods of evaluating out-of-country applicants		
<i>ACPs only</i> Will you use the PACT?		
<i>Add lines for any additional program criteria above state minimums</i>		

III. Complete the chart below to describe Cooperating Teachers for Clinical Teaching candidates.

Program Requirements for Cooperating Teachers for Clinical Teaching Selection, Training, and Commitment (TAC §228.35 (e))

Clinical Teaching Mentors	Program Requirements
Selection Criteria	
Years teaching experience	
Texas teacher certification	
Advanced degree(s)	
Master Teacher/National Board Certified Teacher	
Department Head	
Principal Selection	
Same content and grade level as clinical teacher	
Other (Please explain)	
How is mentor selection criteria documented by program?	
Mentor Training	
TxBess	
Online course	
From Education Service Center	

From school or district	
Handbook from Program	
Orientation from Program	
Other (Please explain)	
How is mentor training documented by program?	
Commitment between Mentor and Program	
Contract or written agreement	Please attach blank copy, if applicable.
Compensation of any type	Please describe, if applicable.
Other (Please explain)	
Expectations	
Communication and collaboration with Field Supervisors	
Observation of Candidates	
Coaching of Candidates	

IV. Please complete the table below to describe Field Supervisors for Clinical Teachers.

Information about Field Supervision (TAC §228.35 (f))

Field Supervisor	Program Requirements
Qualifications	
Initial contact with candidate	
First observation of candidate	
How many observations?	
How long will each observation last?	
How will observations be documented?	Please attach blank copy of form
How will Field Supervisor give feedback to candidate?	
Who will receive copies of observation documentation?	
How will Field Supervisor communicate and collaborate with classroom mentor?	
Training for Field Supervisor	
Ratio of Field Supervisors to Candidates	