

Supplemental Educational Services (SES)
TEA Non-Regulatory Guidance Side-by-Side Comparison

Prior to April 8, 2009	April 8, 2009 and After
Parents have a minimum of 30 days to select a SES provider.	Parents have a minimum of 60 days to select a SES provider.
LEAs are required to offer open-enrollment or a minimum of one (1) enrollment period for the school year during which the provision of SES is required.	LEAs are required to offer open-enrollment or a minimum of two (2) enrollment periods for the school year during which the provision of SES is required.
LEAs are required to reserve an amount equal to 5% of their Title I, Part A, grant allocation for Public School Choice (PSC) transportation, 5% for SES, and an additional 10% for either (unless a lesser amount is needed), for each year during which the provisions of choice and SES are required.	LEAs are required to meet their full 20% obligation for PSC and SES.
	Up to 1% (or 0.02%) of the 20% obligation can be spent on parent outreach and communication activities.
	LEAs must notify the TEA of their decision to reallocate unused 20% obligation funds.
LEAs must ensure services to students begin within 30 days of receiving enrollment forms.	LEAs must ensure services to 90% of students requesting SES begin within 30 days of receiving enrollment forms.
LEA, parents, and SES Provider collaborate to develop SLP.	LEA offers parents the opportunity to consult on the SLP.
	LEA offers SES Providers the opportunity to author SLPs on behalf of the LEA (upon provider consent).
LEA offers parents the opportunity to consult on the SLP.	Parents that accept consultation must be contacted a minimum of three (3) times; a minimum of two (2) different methods must be used.
SES Provider enters SLP into the EZSES management system.	LEA enters SLP into the EZSES management system.
	SES Provider enters SLP into EZSES management system, upon consent.
LEA determines SES enrollment form.	LEAs are required to accept the state's SES uniform enrollment form; LEAs must translate it into any other languages in which they normally send parent notifications.

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<p>LEA SES responsibilities include seven (7) required criteria.</p> <ol style="list-style-type: none"> 1. Notify parents about the availability of services, at least annually. 2. Help parents choose a provider, upon request. 3. Apply fair and equitable procedures for serving students if not all students can be served. 4. Enter into an agreement with a provider selected by the parents of eligible students. 5. Assist the TEA in identifying potential providers within the district. 6. Protect the privacy of students who are eligible for or receive SES. 7. Provide the information the State needs to monitor the quality and effectiveness of the services offered by providers. 	<p>LEA SES responsibilities include 13 required criteria.</p> <ol style="list-style-type: none"> 1. Notify parents about the availability of services, at least annually. 2. Help parents choose a provider, upon request. 3. Apply fair and equitable procedures for serving students if not all students can be served. 4. Enter into an agreement with a provider selected by the parents of eligible students. 5. Assist the TEA in identifying potential providers within the district. 6. Protect the privacy of students who are eligible for or receive SES. 7. NEW! Ensure that eligible students with disabilities and limited English proficiency (LEP) receive appropriate services. 8. NEW! Prominently display on their website, in a timely manner (beginning with data for the 2007-08 school year): 1) the number of students who were eligible for and the number of students who participated in SES, and 2) the list of providers approved by the TEA that can serve the district, including the locations where services are provided. 9. NEW! Meet its 20% reservation obligation. 10. NEW! Implement procedures to ensure that a minimum of 90% of students requesting SES begin services within 30 days of submitting enrollment forms. 11. NEW! Implement procedures to ensure the prompt payment of all SES invoices for services rendered. 12. NEW! LEAs that have complaints or concerns with approved providers must immediately contact the provider regarding the complaint or concern and attempt to quickly resolve the issue(s). Before submitting formal complaints to TEA, LEAs must make good faith efforts to resolve any issue(s).

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Prior to April 8, 2009	April 8, 2009 and After
	13. LEAs are required to address parent concerns related to inaccessibility of SES immediately. LEAs must provide the TEA with a written plan addressing such concerns.
<p>LEA notice to parents contains five (5) required criteria.</p> <ol style="list-style-type: none"> 1. Identify each approved SES provider within the district or in its general geographical location, including providers that are accessible through technology, such as distance learning. 2. Describe briefly the services, qualifications, and evidence of effectiveness for each provider. 3. Describe the procedures and timelines that parents must follow in selecting a provider to service their child. 4. Include an explanation of how the LEA will set priorities in order to determine which eligible students receive services if there are insufficient funds to serve all eligible students that request SES. 5. Be easily understandable, in a uniform format, including alternate formats upon request, and to the extent practicable, in a language parents can understand. 	<p>LEA notice to parents contains nine (9) required criteria.</p> <ol style="list-style-type: none"> 1. Identify each approved SES provider within the district or in its general geographical location, including providers that are accessible through technology, such as distance learning. 2. Describe briefly the services, qualifications, and evidence of effectiveness for each provider. 3. Describe the procedures and timelines that parents must follow in selecting a provider to service their child. 4. Include an explanation of how the LEA will set priorities in order to determine which eligible students receive services if there are insufficient funds to serve all eligible students that request SES. 5. Be easily understandable, in a uniform format, including alternate formats upon request, and to the extent practicable, in a language parents can understand. 6. NEW! Explain how parents can obtain SES for their child. 7. NEW! Indicate providers that are able to serve students with disabilities or LEP. 8. NEW! Include an explanation of the benefits of receiving SES. 9. NEW! The notice is clear and concise, and clearly distinguishable from other information on school improvement that districts send to parents.