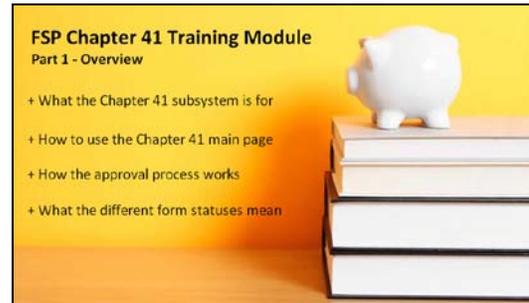




Slide 1



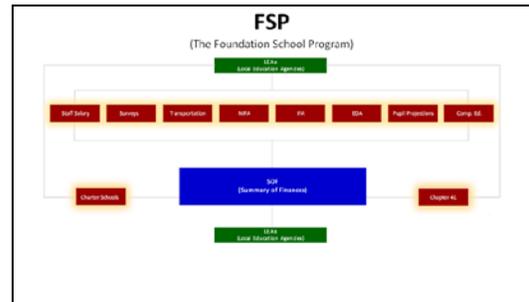
Slide 2

Welcome to the Overview part of the FSP Chapter 41 training module. In this part, you will learn... What the Chapter 41 subsystem is for, How to use the Chapter 41 main page, How the approval process works, and What the different form statuses mean.



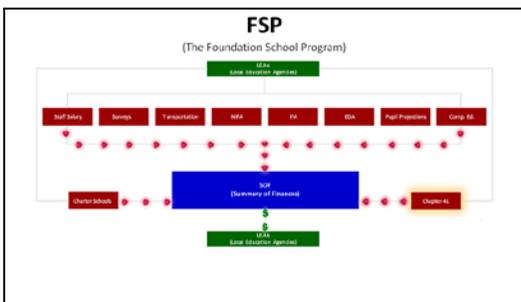
Slide 3

Chapter 41 is the section of the Texas Education Code that mandates wealth equalization among school districts. School districts that exceed certain per-WADA wealth levels are required to exercise one or more of several options to provide funding to districts with lower wealth levels. These wealthier districts are often referred to as Chapter 41 districts.



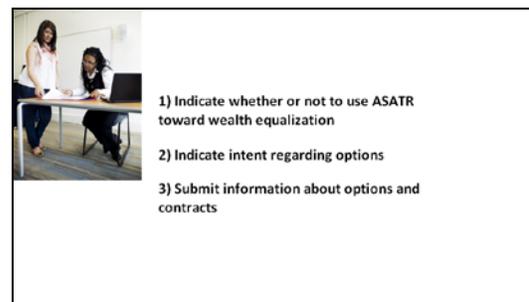
Slide 4

The Chapter 41 subsystem is one of many data collection components of the Foundation School Program *(FSP)* online system.



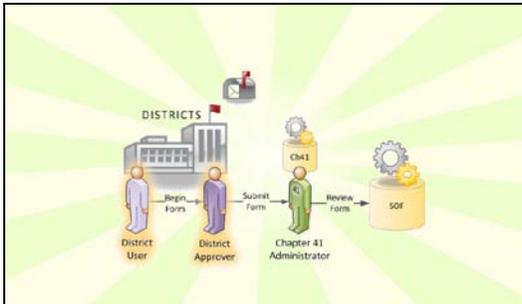
Slide 5

The data that districts enter through Chapter 41 are used as part of the calculations determining each district's Foundation payments.



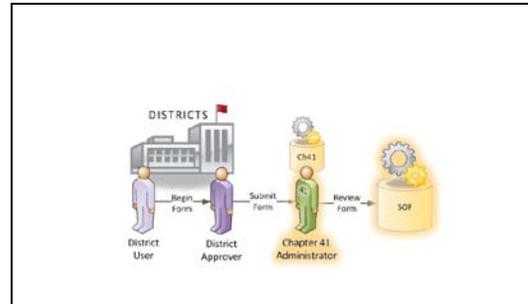
Slide 6

There are three main functions that districts perform through the Chapter 41 subsystem: they indicate whether or not to use funds from their Additional State Aid for Tax Reduction (or A-S-A-T-R) toward wealth equalization, they indicate their intent regarding wealth equalization options, and they submit information about options and contracts.



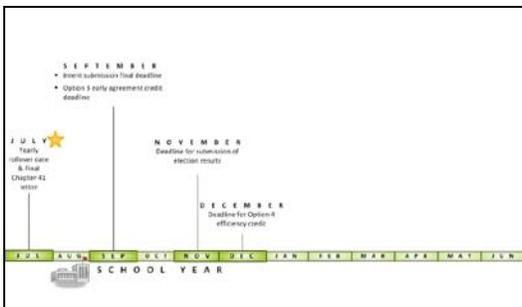
Slide 7

Each of the three sets of information is submitted independently, but they all follow the same approval process. The data may be entered by a district user *or* a district approver, (usually the superintendent), but only the district approver can submit forms to TEA for review. In addition, the district must mail supporting documentation (such as signed contracts) to TEA before their forms can be approved.



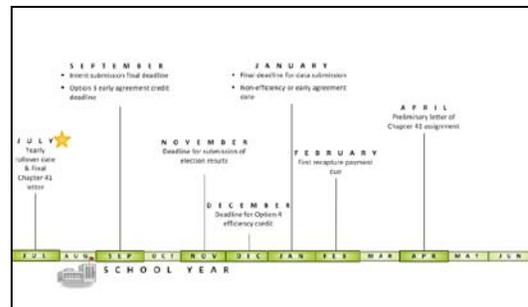
Slide 8

At TEA, the Chapter 41 admin reviews all submitted information and approves or returns it. When approved, the Chapter 41 information is sent to Summary of Finances to be used in calculating Foundation payments.



Slide 9

The Chapter 41 program has a number of important annual deadlines. The yearly rollover date is in July: at that point, TEA sends districts letters informing them of their Chapter 41 designation, and "current year" forms become available online for the upcoming school year. In September, the intent form must be submitted and early agreements for Option 3 are due. The deadline for submitting election results is in November, and the deadline for option



Slide 10

January is the final deadline for data submission and for non-efficiency or early agreements, and the first recapture payment is due in February. Then, preliminary Chapter 41 letters are sent out in April to alert districts that they have been designated as Chapter 41 for the upcoming year.

Practice Question

How is a district classified as Chapter 41?

- A) By exceeding a certain per-WADA wealth level
- B) By having lower than certain per-WADA wealth levels
- C) By having an unusually high rate of population growth
- D) By having an unusually low rate of population growth

Correct - Click anywhere or press 'Y'

Incorrect - Click anywhere or press 'Y'

Try again

You must answer the question before continuing

Reverse letter (R, T, W, Y, Z)

Question 1 of 5

Clear Back Skip Submit

Slide 11

How is a district classified as Chapter 41?

A district is classified as Chapter 41 because it exceeds certain per-WADA wealth levels.

Slide 12

A district is classified as Chapter 41 because it exceeds certain per-WADA wealth levels.

Practice Question

What is the Chapter 41 subsystem for?

- A) To enable wealthier districts to select options for wealth equalization
- B) To determine eligibility for EDA and IFA funding
- C) To calculate ASATR payments owed to the district
- D) To allow poorer districts to locate an external source of funding

Review Date
(4/27/10) (5/26/10)

Question 2 of 5

Clear Back Skip Submit

Correct - Click anywhere or press 'Y'

Incorrect - Click anywhere or press 'Y'

Try again

You must answer the question before continuing

Slide 13
What is the Chapter 41 subsystem for?

- Option: District Consolidation
- Option: District property to another district
- Option: Purchase attendance orders from TEA
- Option: Success partner district students
 - Technique Consortium units available if options 3 and 4 selected
- Option: Tax base consolidation

The purpose of the Chapter 41 subsystem is to enable wealthier districts to identify options for wealth equalization.

Slide 14
The purpose of the Chapter 41 subsystem is to enable wealthier districts to identify options for wealth equalization.

Practice Question

Who can submit forms to TEA for review?

- A) Only the district approver can submit forms to TEA
- B) Either the district approver or the district user
- C) Only the district users
- D) Only the State Funding Manager

Review Date
(4/27/10) (5/26/10)

Question 3 of 5

Clear Back Skip Submit

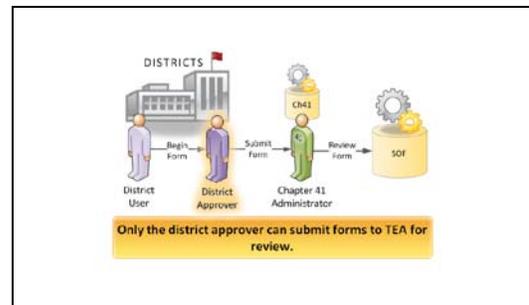
Correct - Click anywhere or press 'Y'

Incorrect - Click anywhere or press 'Y'

Try again

You must answer the question before continuing

Slide 15
Who can submit forms to TEA for review?



Slide 16
Only the district approver can submit forms to TEA for review.



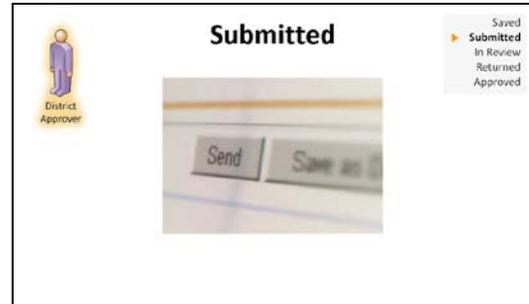
Slide 17
At each stage of the approval process, your form is assigned a different status. The status may be... new... saved... submitted... in review... returned... or approved.



Slide 18
New status means that the form has just been created and no data have been entered and saved.



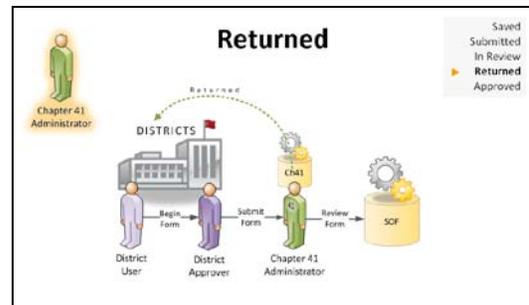
Slide 19
 Saved status means that a district user or approver has begun and saved a form, but the approver has not yet submitted it to TEA. Note that when a district user submits the form to their superintendent, the status remains *Saved.* The status will only change to *Submitted* after the superintendent submits the form to TEA.



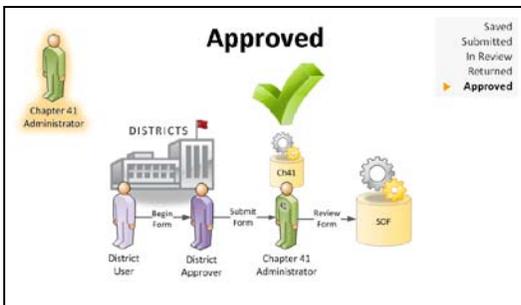
Slide 20
 In *Submitted* status, a district approver has submitted the form to TEA for review.



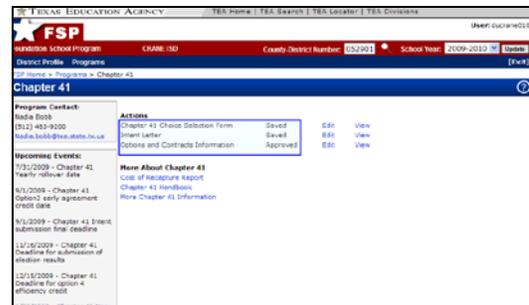
Slide 21
 In Review means that a TEA administrator has begun the process of reviewing the form. At this point, it is not possible for districts to edit and resubmit the application.



Slide 22
 Returned means that TEA is returning the form for corrections or for further information. Before TEA can consider the form, it must be corrected and resubmitted promptly.



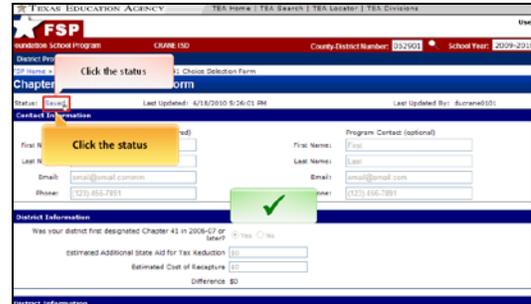
Slide 23
 And finally, *Approved* means that TEA has approved the form and forwarded the data to SOF. Note that it is not possible to edit and resubmit a form that has been approved.



Slide 24
 You can check the status of your forms on the main page by looking in the column just to the right of the forms.



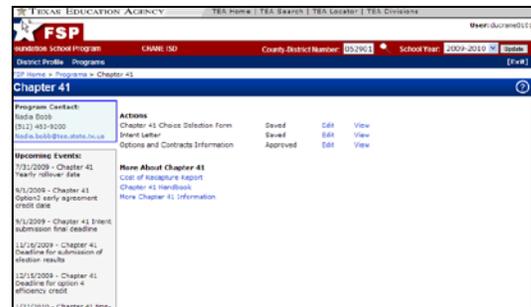
Slide 25
For more detail on the status of a form, click *View* to open it...



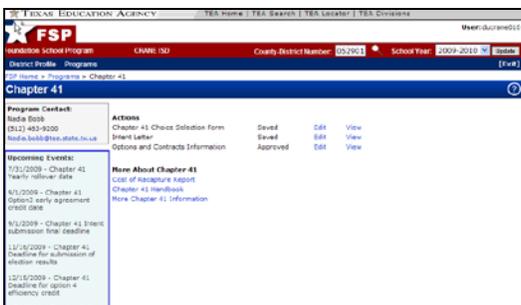
Slide 26
... and when the form opens, click the status link in the top left.



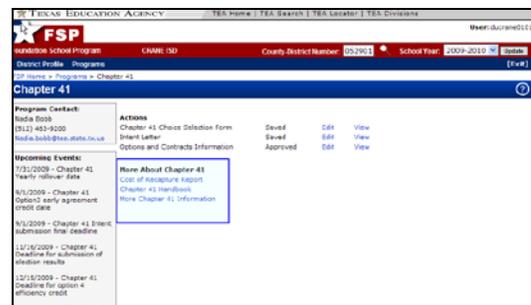
Slide 27
A pop-up appears showing the form's history and any comments attached by TEA.



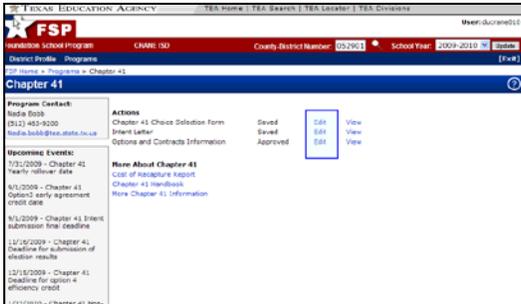
Slide 28
If you have any questions, the *Program Contact* information at the top left directs you to the name, phone number, and email of the TEA administrator who can help you.



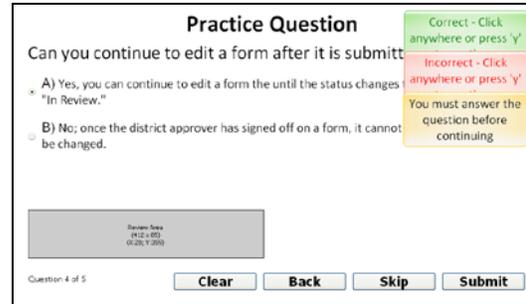
Slide 29
The Chapter 41 main page contains a number of other useful items. For example, the *Upcoming Events* section lists the dates for key deadlines in the Chapter 41 process.



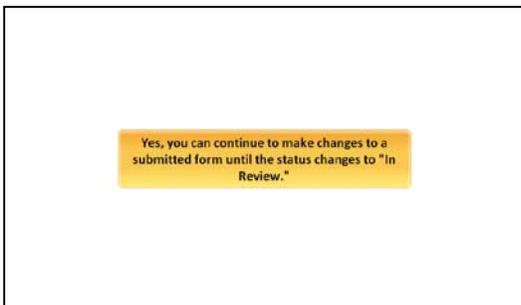
Slide 30
In addition, under the *More About Chapter 41* heading, the main page lists important reference materials that you may need to consult as you prepare your Chapter 41 forms.



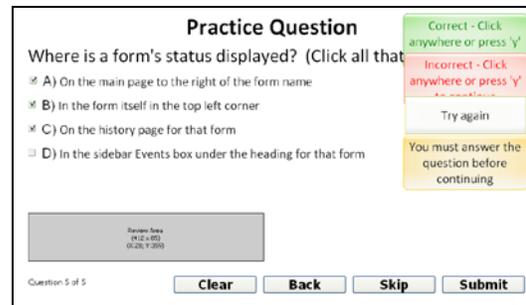
Slide 31
Finally, to create or edit a form, click the Create or Edit link next the form under the *Actions* menu.



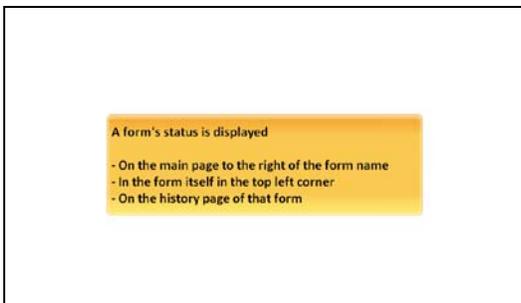
Slide 32
Can you continue to edit a form after it is submitted to TEA?



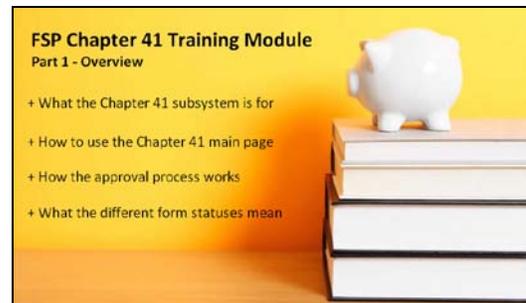
Slide 33
Yes, you can continue to make changes to a submitted form until the status changes to "In Review."



Slide 34
Where is a form's status displayed? (Click all that apply.)



Slide 35
A form's status is displayed... On the main page to the right of the form name; In the form itself, in the top left corner; and On the history page of that form.



Slide 36
Congratulations! You have completed the Overview part of the FSP Chapter 41 training module. You learned... What the Chapter 41 subsystem is for, How to use the Chapter 41 main page, How the approval process works, and What the different form statuses mean. To view the rest of this module, return to the FSP training table of contents and select the next part.