

Texas Education Agency  
Division of NCLB Program Coordination

Title I Committee of Practitioners  
SEDL First Floor Conference Room  
4700 Mueller Blvd.  
Austin, Texas  
January 27 & 28, 2010  
9:00 AM - 3:00 PM

**MINUTES**

**Members Present:** Martha Anderson, Tori Austin, Mark Beaty, Pete Bega, Shirley Coleman, Eileen Lytle, Margaret Parks Conner, Belinda Rojas, Terri Stafford, Jayne Tavenner, Mary Thomas, and Michael Turner

**Members Absent:** Ronald Cavazos, Margaret McGettrick, Richard Mik, and Richard Vasquez

**TEA Staff Present:** Cory Green, Anita Villarreal, Ken Cogdell, Erica Coppic, Rita Ghazal, Shannon Housson, Scott Lewis, Becca Marsh, Heather Mauzé, Vivian Smyrl, Christina Villarreal, Esther Regalado, and Randy Willis

**SIRC Staff Present:** Gwen Davis, Leticia Govea, and Michael Greenwalt

**Welcome**

The meeting was called to order by Terri Stafford. Ms. Stafford welcomed the COP members present and informed them of upcoming events that may be of interest to them: USDE Parent Forum in Galveston January 29, 2010 and the Management Institute in Austin June 2-4, 2010. Jamie Yount at Doubletree has offered \$99.00 rooms (free parking and internet) to COP members.

**Reading and Review of November 10, 2009, Minutes**

Ms. Stafford requested the COP members to read and review the minutes from the November meeting.

**A motion was made by Shirley Coleman to accept the minutes as read. The motion was seconded by Mark Beaty. The motion carried.**

**AYP Update** – Shannon Housson, Director of Accountability Unit, and Ester Regalado, TEA Division of Performance Reporting

Mr. Housson and Ms. Regalado discussed the following issues with the COP members regarding the Final Decisions on the Proposed Amendments to the 2010 Texas AYP Workbook;

1. Graduation rates;
2. Use in AYP;
3. Long-term statewide Goal;
4. Calculations for 4 year and 5 year rates;
5. Targets for 2011; and
6. Student Group Definition changes

Requested Graduation Rate Changes to the Texas Consolidated State Application Accountability Workbook - The Texas information template submitted to the United States Department of Education (USDE) for peer review contains the proposed changes in the Adequate Yearly Progress (AYP) graduation rate calculations, as required under final regulations issued by the USDE on October 29, 2008. The website highlighting this was shown to members- [http://ritter.tea.state.tx.us/ayp/grad\\_temp.pdf](http://ritter.tea.state.tx.us/ayp/grad_temp.pdf). There are no significant changes anticipated. USDE is currently

conducting a peer review and we are awaiting approval. Ms. Regalado reviewed the Proposed Amendments explaining the 4 step calculation (refer to handout) and the change in definition for LEP students.

Ms. Regalado opened the floor for questions and comments.

**Comprehensive Needs Assessment (CNA) Validations** – Scott Lewis, State Program Director Ed-Flex, HQT, TEA Division of NCLB Program Coordination, provided the following updates to CNA validations:

This year we are examining 40 randomly chosen LEAs requesting information on their Campus Needs Assessment and their District Needs Assessment. The findings indicate:

1. Title of Meeting is not on all documents (specific meeting titles should be on forms);
2. Minutes lack references to a review of the previous meeting(s). Ideally individuals should identify the needs evaluation tool and how that impacts the current CNA;
3. LEAs often lump all documentation together when asked for CNA. TEA would like to see just the material requested and possibly information regarding influences that impact the CNA; and
4. The connection between the needs and what the LEA/campus has been identified for lack of follow up documentation in the minutes.

Mr. Lewis informed members that LEAs have a document of CNA available through the CD mailed out to districts and a Pdf version of the document available through ESC 20 website. This will be used in the annual training to improve the statewide system.

Mr. Lewis opened the floor for questions and comments. There were none.

**Highly Qualified Updates-** Scott Lewis, State Program Director Ed-Flex, HQT, TEA Division of NCLB Program Coordination, provided the following updates to HQ:

1. Letter went out to LEAs January 22, 2010 informing them of the USDE Ruling on the New Interpretation;
2. New Interpretation was granted in terms of applicability of the requirements to elementary school teachers new to the profession;
3. Waiver granted to new elementary teachers who teach only classes in areas outside the general elementary curriculum (art, music, foreign languages); and
4. A webinar is scheduled for February 1, 2010 at 9:30. Information went out on the Listserv as well as in the Letter to the Administrator Addressed. Final regulations have been issued.

Mr. Lewis opened the floor for questions and comments. There were none.

**U.S. Department of Education (USDE) Monitoring Updates** – Vivian Smyrl, State Program Director, Title I, Part D, TEA Division of NCLB Program Coordination, provided the following updates on monitoring:

1. Currently clearing findings from 2006 monitoring report
2. USDE to return in May
3. Program review checklist (handout) to LEAs that receive Migrant funding
4. Funds are not consolidated in Schoolwide Programs
5. All MEP funds were supplemental
6. Canvassed all Migrant programs to determine compliance
7. Will conduct a random sample of each component through a checklist format of our data collection.

Ms. Smyrl opened the floor for questions and comments. There were none.

**Initial Compliance Review (ICR) Indicators-** Vivian Smyrl, State Program Director, Title I, Part D, TEA Division of NCLB Program Coordination, Ms. Smyrl provided the following information regarding the ICRs:

1. Review of the Indicators for Initial Compliance with proposed changes in red;
2. Major additions were reviewed:

- a. Indicator 25 was divided into two indicators (25 & 98) regarding SES PNL
  - b. Number 81 which was read only will be real this year
  - c. Number 84 will remain report only for one more year
  - d. Number 95 and on are new; and
3. The ICR draft will be made available for public comment in February on the NCLB website. Responses will be brought before the committee in March.

Ms. Smyrl opened the floor for questions and comments.

A member asked what data is used to determine roll forward. Final Expenditure Report (ER) in September is used to calculate.

There were no further questions or comments.

**NCLB Report Card Updates-** Vivian Smyrl, State Program Director, Title I, Part D, TEA Division of NCLB Program Coordination, Ms. Smyrl provided the following information regarding the NCLB Report Card:

1. Posting of the NCLB Report Card will be going live Friday;
2. Website entry points give access to state, district, and campus reports;
3. Sample Parent Notification Letter (PNL) is posted (English and Spanish) in addition to a glossary of terms; and
4. LEAs must post and send notification by March 1, 2010

Ms. Smyrl opened the floor for questions and comments. There were none.

**Title I Part D –** Vivian Smyrl, State Program Director, Title I, Part D, TEA Division of NCLB Program Coordination, provided the following Title I, Part D updates and handouts:

1. Draft of longitudinal data study provided and reviewed;
2. Reviewed Program Review Checklist Title I, Part D, Subpart 1 directed to SEA;
3. Reviewed Program Review Checklist Title I, Part D Subpart 2 directed to LEA;
4. Discussed overall program impact, noting a more cumulative impact on subpart 2;
5. Noted implications for LEAs in using checklist as a tool for their CNA; and
6. Currently surveying needs for Title I, Part D.

Ms. Smyrl opened the floor for questions and comments. There were none.

**Migrant Education Program Update –** Christina Villarreal, State Program Director for Migrant Education, TEA Division of NCLB Program Coordination, provided the following Migrant Education Updates:

1. Updates on the Statewide Evaluation for Migrant were delivered;
2. The February/March deadline has been delayed;
3. Perceptual survey is asking for input from Migrant Programs relating to local projects, services, and programs;
4. Survey was made available on-line last week. The 45 minute survey captures perceptual data only;
5. Final dates for the 2 week monitoring visit in May (May 10-14 for LEA site visits and May 17-21 for TEA);
6. Title I monitoring visit is May 3, 2010. Attempting to incorporate Title I, Part C into Title I, Part A;
7. New Guidance coming out – Final Non-Regulatory Guidance to be released sometime in March; and
8. No additional work for LEAs is anticipated as a result.

Ms. Villarreal opened the floor for questions and comments. There were none.

**Website Update –** Heather Mauzé, State Coordinator Title II, Part A, TEA Division of NCLB Program Coordination, provided the following COP Website Updates:

1. The COP website will be live following the COP meeting pending approval of contact information;

2. Passed around contact sheet and updated appropriately;
3. Reviewed the website showing links to a general information page, an agenda/minutes page, a COP membership page, and a rules of governance page; and
4. Members will be able to access documents pertinent to meetings via the website

Ms. Mauzé opened the floor for questions and comments. There were none.

**Supplemental Educational Services (SES)** – Rita Ghazal, State Coordinator of SES and SC, TEA Division of NCLB Program Coordination:

Mr. Green began the discussion of SES noting the National platform does not have the focus on SES that previous administrations have had. Nonetheless, the statute requires we meet the guidelines until changes are ratified in reauthorization.

Ms. Ghazal provided the following updates and handouts on SES:

1. Reviewed current numbers being served in comparison with last year. Noting the increase in first semester's 09-10 data comparable to the full year snapshot last year.
2. Noted this is the first time that 1 out of 4 LEAs in Texas has met their 20% set aside;
3. Number of students requesting services has increased
4. Number of students participating has increased
5. LEAs have brought management issues (EZSES) forth and both TEA and SIRC have listened to and responded to the issues
6. TEA released new program guidance
7. Draft of PPA FAQ is available

Ms. Ghazal opened the floor for questions and comments. A member asked what is to attribute for the marked increase. Mr. Green responded attributing the successes of the program to Ms. Ghazal's efforts, further noting that TEA has dedicated a full time person to the program. There were no further comments of questions.

**Formula Funding Update** – Cory Green, Senior Director, TEA Division of NCLB Program Coordination, presented the following discussion and action items:

1. **Should we redistribute current year ARRA/Stimulus Non-Participant allocations for T1PA, T1PD Sub 2 and T2PD to current year participants?**

If not, what happens to these allocations? Return as not used monies?

If yes, how should this be accomplished? The T2PD formula is pretty straight forward and a proportionate share algorithm based upon current Maximum Entitlements would probably work and conform to statute formula.

T1PA and T1PD Sub2 on the other hand is much more complicated due to formula (Hold Harmless, School Improvement Extract, State Administration Extract). Should the non-participant monies for T1PA and T1PD Sub 2 ARRA/Stimulus be used to reduce LEA burden of funding the Section 1004b State Administration (Maximum \$12,882,537 plus \$600,000 special amount) currently being funded from the T1PA/T1PD2 Regular Appropriation?

Current data implies that:

- T1PA – 16 LEA Non-Participants equaling \$508,630

- T1PD2 – 4 LEA Non-Participants equaling \$193,807
- T2PD – 89 LEA Non-Participants equaling \$165,964

E. Lytle moved to keep the same processes in place when addressing the funds. T. Austin seconded. Discussion indicated that monies should be reallocated by normal process. The motion carried.

## 2. SIP Academy Roll Only grant funds

If a campus is not participating do we let funds lapse or can we move to regular T1-SIP for reallocation?

Some campuses chose not to apply for the 1003(g) funding. For the funds that have previously been referred to as the SIP Academy grant we will have to consult with USDE if that money can be rolled into new funding source. It is not our intent to let funds lapse.

## 3. Retention of the 2008-2009 COP approved T1PA and T1-SIP Reallocation formulas for 2009-2010

Current reallocation criteria is:

- Available regular Title I, Part A reallocation funds - Only to LEAs with 0% roll
- Available regular Title I SIP reallocation percentage split three ways:
 

Title I, Part A	70% - to LEAs with 15% or less roll forward
Title I, SIP	20% - to campuses with 25% or less roll forward
SIRC	10% - ESCs for additional technical assistance

T. Austin moved that the reallocation formulas remain the same. M. Parks-Connor seconded. Discussion ensued regarding the 10% reallocation. The motion carried.

## 4. Is there a cap (\$500,000 maybe?) on T1-SIP formula allocations calculated at the Campus level for 2009-2010?

In March of 2007, COP approved a "Simplified Funding Structure" that allocated T1-SIP funds based upon Stage of Improvement and Campus Size from which Formula Funding's current formula is modeled from. At that time, Stage 5 Large campuses had a \$300,000 allocation target and with normal T1-SIP Grant funding from Title I, Part A appropriations, this allocation target was achieved within a +/-5% margin when those types of campuses existed.

This year we have the additional \$36,052,035 in T1-SIP funding to LEA's from the T1PA ARRA appropriation and while all types of campuses will see a significant increase in funding as compared to the COP allocation model, the 20 Stage 5 Large campuses are projected to receive approximately \$596,000 each in new T1-SIP funding. While developing our current formula model with Liz Garrett and NCLB in 2007, I seem to remember a possibility of an allocation cap being discussed as part of COP's Simplified Funding Structure and found the attached reference in the Federal Register Vol. 75, No. 13 dated January 21, 2010.

M. Beaty moved to keep the allocation formulas. T. Austin seconded. Discussion ensued reflecting the desire to maintain the formulas that have been previously used. The motion carried.

Mr. Green opened the floor for further questions and comments. There were none.

**Texas Title I Priority Schools (TTIPS) Application** – Cory Green, Senior Director, TEA Division of NCLB Program Coordination, provided the following updates:

1. Lists of Top Priority Schools are posted on the NCLB website referenced as Persistently Low Achieving(PLA);
2. Thursday an additional set of regulations were released from USDE;
3. Congress passed the 2010 Appropriation giving more flexibility to states in regards to the new eligibility criteria, for Texas it does not align;
4. A PowerPoint presentation reviewed the present set of regulations and guidance concerning Tier 1, Tier II, and Tier III schools and the 4 SIG Intervention Models (Turnaround, Restart, Closure, and Transformation)
5. Funding cap was change from \$500,000 to 2 million dollars; thereby reducing the number of grant awards;
6. SIRC will provide technical assistance to help LEAs build capacity;
7. Funding timeline reflects a three year timeline, funds will not roll forward past 2013;
8. If the LEA or campus ISD not meeting the requirements of the grant funds will be pulled;
9. Timeline for implementation presents some challenges and concerns. TEA is proposing an alternate timeline to address planning/implementation of model. Although the three year timeline is non-negotiable the alternate timeline would allow some flexibility in implementation of model; and
10. Only provision effecting the Supplement/Not Supplant is the schoolwide provision banning the reduction of state or local funding;
11. Currently taking comments on waivers, there has been no opposition to the pursuing of the waivers
12. Looking for input from COP in regards to the T3 criteria. The state writes the model for T3. Committee members asked that "may" be added to replace principal, add 'principal to "identify and reward staff," add "outside" technical assistance

T. Austin motioned that we move forward with a flexible timeline within the constraints of the three year timeline. M. Parks-Conner seconded. The motion passed.

E. Lytle moved that the state make the grant available to the largest group of schools possible. M. Turner seconded. Discussion ensued. T1 and T2 schools will automatically receive priority points, they won't reflect the bottom 5% rather the bottom 20%. New eligibility criteria for all Tier schools on eligibility list. The PLA list would be alternative schools, smaller schools, special education schools, charter schools. The motion passed by majority. One vote was in opposition to the motion.

Mr. Green asked if there were questions or comments. There were none.

### **Reading of Provider Applications**

Meeting Adjourned at 3:00 P.M.

### **Thursday**

Continue Provider Review

Meeting Adjourned at 1:30 P.M.