

April 12, 2017:

**ACTION
REQUIRED**

TO THE ADMINISTRATOR ADDRESSED:

Subject: 2016-2017 Data Validation Monitoring of Student Assessment

The purpose of this letter is to provide districts, including charter schools, with 2016-2017 intervention staging information for data validation monitoring of student assessment (DVM-SA).

The 2016 student assessment data validation indicators district and student reports were posted to the [TEA Secure Environment \(TEASE\)](#) Accountability application the week of December 12, 2016. Reports are *only* available for districts that triggered one of the fourteen DVM-SA indicators. Districts were encouraged to review and analyze these reports to ensure the student assessment data that they submit reflect the requirements of the student assessment program, including the requirements contained in the 2016 District and Campus Coordinator Manual, and other student assessment resources. Based on that review, districts should have determined whether any new or additional procedures needed to be implemented to ensure the appropriate implementation of student assessment procedures and the submission of accurate student assessment data.

For the 2016-2017 year, intervention staging for DVM-SA was determined after review of the type and number of indicators triggered. Intervention stages for all districts that triggered any DVM-SA indicator are currently posted in the Intervention State and Activity Manager (ISAM) application in [TEASE](#). Through ISAM, a district can determine which stage of intervention has been assigned for DVM-SA. All districts with anomalous data for any DVM-SA indicator have been assigned an intervention stage.

Districts assigned to stage 1

Completion of the DVM-SA workbook for identified indicator(s) and development of a DVM-SA corrective action plan (DVM-SA CAP) to address any discrepancies and/or noncompliance in the coding or documentation of student assessment data is required of districts assigned to stage 1. **The due date for completion is May 12, 2017.** Districts in stage 1 will maintain the DVM-SA workbook, DVM-SA CAP, and supporting documentation locally. These districts will submit intervention and supporting documentation only upon request of the Texas Education Agency (TEA). **New this monitoring cycle, stage 1 districts will complete and submit a Superintendent Attestation Statement to the agency through ISAM by May 12, 2017. This Attestation Statement confirms that district intervention activities are complete and ready for submission to the agency, if requested.**

Districts assigned to stage 2 or 3

Completion of the DVM-SA workbook for identified indicator(s) and development of a DVM-SA CAP to address any discrepancies and/or noncompliance in the coding or documentation of student assessment data is required of districts assigned to stage 2 or 3. **The due date for completion and submission to TEA is May 12, 2017.** Further, districts assigned to stage 3 will engage in follow-up support activities to help ensure the successful implementation of corrective actions and the submission of accurate assessment data. Specific follow-up activities will be determined after the review of the submitted DVM-SA workbook(s) and DVM-SA CAP.

Additionally, all districts assigned a stage of intervention will need to designate a DVM-SA program contact in ISAM. Step-by-step instructions for completing this task are outlined in the presentation title, [ISAM Contact Instructional Guide](#).

Data validation interventions are coordinated with performance interventions to the extent possible and tailored to data accuracy concerns. If a district staged for interventions in the DVM system also is identified for an on-site program effectiveness review through the Performance-Based Monitoring Analysis System (PBMAS), the on-site review will include a review of data quality and data reporting systems.

Resources

Information related to the DVM-SA indicators is available in the [2016 Student Assessment Data Validation Manual](#).

Intervention documents and tools for conducting the DVM-SA intervention activities are currently available in ISAM and are posted to the [DVM-SA Intervention Guidance and Resources](#) webpage.

For questions about indicators and information provided in the *2016 Student Assessment Data Validation Manual*, please contact the Performance-Based Monitoring Division by phone at (512) 936-6426 or by e-mail at pbm@tea.texas.gov.

For questions about interventions, intervention resources, due dates, or submission extension requests, please contact the Division of School Improvement by phone at (512) 463-5226 or by e-mail at SIdivision@tea.texas.gov.

Education service center (ESC) contacts will also serve as a resource to districts as they complete DVM-SA intervention requirements.

We appreciate your support of data validation monitoring and its focus on a data-driven, performance-based approach to assist districts in their ongoing efforts to improve student achievement and data accuracy.

Sincerely,

C. Lizette Ridgeway
Director, Division of School Improvement