A photograph of a female teacher with short dark hair and glasses, wearing a white t-shirt, sitting on the floor and reading a book to two young boys. The boys are also sitting on the floor, looking at the book. They are in a classroom setting with bookshelves in the background containing various books and blue storage bins.

Master Scheduling Considerations for Tutoring and Beyond

Adapted/Updated 7.13.23

Principles of Master Scheduling

Scheduling: What does the research tell us?



Best Practices:

- Schedule at least three sessions per week, each at least 30 minutes long
- Build tutoring sessions into the master schedule, if possible
- Never replace core instruction with tutoring
- Avoid scheduling models that stigmatize students receiving tutoring
- Dedicate time and resources to scheduling and rescheduling

Sources:

<https://edtrust.org/wp-content/uploads/2021/03/Targeted-Intensive-Tutoring-as-a-Strategy-to-Solve-Unfinished-Learning-March-2021.pdf>

https://www.nber.org/system/files/working_papers/w27476/w27476.pdf

https://studentsupportaccelerator.org/sites/default/files/Accelerator_Research_Agenda.pdf

Under HB 1416, students cannot be removed from:

- **Instruction in grade level content** for the foundation curriculum, i.e. reading, math, science, etc.
- **Instruction in enrichment curriculum** for the grade in which the student is enrolled, i.e. LOTE, Fine Arts, CTE, Health/P.E., Technology Apps, etc.
- **Recess or physical activity** that is available to other students enrolled in the same grade

Key Principles of Master Scheduling



- Decisions and tradeoffs are informed by data
- Equitable access to opportunities and resources
- Prioritize the student and teacher experience
- Strengthen and sustains instructional priorities and is responsive to changing needs

Process for Creating a Strong Master Schedule

Plan

1. Create your team
2. Establish realistic timeline
3. Lock-in your priorities
4. Collect and review data
5. Stakeholder approvals

Build

1. Select tools
2. Draft schedule
3. Collect feedback
4. Iterate
5. Finalize schedule

Evaluate

1. Communicate schedule
2. Implement
3. Evaluate
4. Adjust
5. Long-term planning

Considerations for Scheduling for HB 1416



Identify scheduling priorities first and make those non-negotiable



Consider **innovative time solutions** like adjusting blocking, rotations, time before or after school, and blended learning



Consider **other staffing obligations** if using teachers as tutors (e.g., reading academies, extra-curricular sponsorships/coaching)



Consider **extending the school day or year** to create more opportunities for tutoring

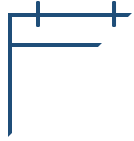


Leverage additional resources to purchase access to **time-saving scheduling software**



Plan a second schedule that varies the time allotted **for Tier 2 instruction** at key intervals or plan for schedule revisions over time

Calendar Considerations to Support Tutoring



Afterschool Programming

*21st Century
Community Learning
Centers, TCLAS
Decision 11, or other
afterschool
opportunities*



Summer Programming

*Additional funding through
Additional Days School
Year (PK-5), 21st Century,
TCLAS Decision 8, or local
summer programming
funding*



Intersessional Calendars

*Additional funding
through Additional Days
School Year (PK-5)*



Year-Round Programming

*Additional funding
through Additional Days
School Year (PK-5)*

Fewer Operational Considerations

More Operational Considerations

District Panel

SPRING ISD - District Overview

ESC Region	04
Total Student Enrollment 20/21 SY	33,537
Number of Schools	41
Percent Economically Disadvantaged	87.5%
Number of Full Time Teachers	2,257



Matthew Pariseau, Ed.D
Chief of Innovation

Corpus Christi ISD - District Overview

ESC Region	02
Total Student Enrollment 20/21 SY	34,422
Number of Schools	58
Percent Economically Disadvantaged	71.4%
Number of Full Time Teachers	2,233



Dr. Brandi Garza
ESSR III Coord/Instructional Teacher Advisor

Amanda Cameron
Director of Title I & State Comp

Corpus Christi ISD – Elementary Schedule

2021-2022						
PK	Kinder	First	Second	Third	Fourth	Fifth
Breakfast/Morning Circle/Good Things 7:50 - 8:10	Breakfast/Morning Circle/Good Things 7:50 - 8:10	Breakfast/Morning Circle/Good Things 7:50 - 8:10	Breakfast/Morning Circle/Good Things 7:50 - 8:10	Breakfast/Morning Circle/Good Things 7:50 - 8:10	Breakfast/Morning Circle/Good Things 7:50 - 8:10	Breakfast/Morning Circle/Good Things 7:50 - 8:10
RLA 120 Min Block 8:10 - 8:35	RLA 120 Min Block 8:10 - 8:35	RLA 120 Min Block 08:10 - 9:30	WIN 08:10 - 8:55	RLA/SS 120 Min Block 08:10 - 10:10	Math 90 Min Block 8:10 - 9:40	Math 90 Min Block 8:10 - 9:40
PE 8:35 - 9:25	PE 8:35 - 9:25	PE 9:30 - 10:20	Math Block 08:55 -10:25	WIN 10:15 - 11:00	RLA/SS 120 Min Block 9:40 - 11:40	RLA/SS 120 Min Block 9:40 - 11:40
RLA 120 Min Block 9:30 - 10:55	WIN 9:30 - 10:15	RLA 120 Min Block 10:25 - 11:05	PE 10:25 - 11:15	Sci Block 11:00 - 11:35	Recess 11:45 - 12:00	Sci Block 11:40 - 12:10
Lunch 11:00-11:30	RLA 120 Min Block 10:15 - 11:00	Lunch 11:10 - 11:42	Recess 11:15 - 11:30	Lunch 11:39 - 12:12	Lunch 12:06 - 12:36	Lunch 12:12 - 12:45
Sci/SS Block 11:30- 12:00	Lunch 11:00 - 11:36	Sci/SS Block 11:45 - 12:15	Lunch 11:33 - 12:06	PE 12:15-1:05	Sci Block 12:40-1:10	Recess 12:45 1:00
Nap 12:00 - 12:50	RLA 120 Min Block 11:40 - 12:30	WIN 12:15 - 1:00	RLA 120 Min Block 12:10 - 2:10	Math 90 Min Block 1:10 - 2:40	PE 1:10-2:00	Sci Block 12:45 - 1:15
Recess/Snack 12:50-1:20	Recess 12:30- 12:45	Recess 1:05 1:20	Sci/SS Block 2:10 - 2:55	Recess 2:40 - 2:55	WIN 2:05 - 2:50	WIN 1:15 - 2:00
Math 90 Min Block 1:25-2:50	Math 90 Min Block 12:50 - 2:20	Math 90 Min Block 1:25 - 2:55	Launch/Dismissal Prep 2:55 - 3:10	Launch/Dismissal Prep 2:55 - 3:10	Launch/Dismissal Prep 2:55 - 3:10	PE 2:05-2:55
Launch/Dismissal Prep 2:50 - 3:10	Sci/SS Block 2:20 - 2:55	Launch/Dismissal Prep 2:55 - 3:10				Launch/Dismissal Prep 2:55 - 3:10
	Launch/Dismissal Prep 2:55 - 3:10					

Corpus Christi ISD – Middle School Schedule

6th Grade				7th Grade				8th Grade			
Period	Start Time	End Time	Minutes	Period	Start Time	End Time	Minutes	Period	Start Time	End Time	Minutes
1st	8:50	9:41	51	1st	8:50	9:41	51	1st	8:50	9:41	51
2nd	9:44	10:35	51	2nd	9:44	10:35	51	2nd	9:44	10:35	51
3rd	10:38	11:29	51	3rd	10:38	11:29	51	3rd	10:38	11:29	51
Lunch	11:32	12:02	30	4th	11:32	12:23	51	4th	11:32	12:23	51
Advisory	12:05	12:35	30	Lunch	12:26	12:56	30	5th	12:26	1:17	51
4th	12:38	1:29	51	Advisory	12:59	1:29	30	Lunch	1:20	1:50	30
5th	1:32	2:23	51	5th	1:32	2:23	51	Advisory	1:53	2:23	30
6th	2:26	3:17	51	6th	2:26	3:17	51	6th	2:26	3:17	51
7th	3:20	4:10	50	7th	3:20	4:10	50	7th	3:20	4:10	50
Lunch A				Lunch B							
Period	Start Time	End Time	Minutes	Period	Start Time	End Time	Minutes				
1st	8:50	9:41	51	1st	8:50	9:41	51				
2nd	9:44	10:35	51	2nd	9:44	10:35	51				
3rd	10:38	11:29	51	3rd	10:38	11:29	51				
Lunch A	11:32	12:02	30	Advisory B	11:32	12:02	30				
Advisory A	12:05	12:35	30	Lunch B	12:05	12:35	30				
4th	12:38	1:29	51	4th	12:38	1:29	51				
5th	1:32	2:23	51	5th	1:32	2:23	51				
6th	2:26	3:17	51	6th	2:26	3:17	51				
7th	3:20	4:10	50	7th	3:20	4:10	50				

Austwell-Tivoli ISD - District Overview

ESC Region	3
Total Student Enrollment 20/21 SY	136
Number of Schools	2
Percent Economically Disadvantaged	52.9%
Number of Full Time Teachers	20



William Lumpkins
High School Counselor

Austwell-Tivoli ISD – Elementary Schedule

2021-2022 Austwell-Tivoli Master Schedule

	7:50-8:00	8:05-8:50	8:55-9:45	9:50-10:40	10:45-11:00	11:00-11:30						
	Begin Day	Plan	Pk-1 PE (9-9:40)	2-3 PE (9:45-10:25)	4-5 PE (10:40-11:20)	Lunch						
	7:50-8:00	8:05-8:50	8:55-9:45	9:45-11:00	11:00-11:30	11:30-12:15	12:15-1:00	1:00-1:30	1:30-1:55	1:55-2:25	2:25-3:25	
	Begin Day	Morning Meeting; Interactive Read Aloud; Literacy Centers	Plan	ELAR	Lunch	Story Time/Restrooms/Rest	Math and Math Centers	Science/Social Studies/Project Centers	CPU/Art/Guid.	Science, SS	Writing; Learning Centers; Enrichment	
	7:50-8:00	8:30-8:50	8:50-9:45	9:45-11:00	11:00-11:30	11:30-12:00	12:00-1:15	1:15-1:45	1:45-2:35	2:35-3:25		
	Begin Day	MM/Phonics	Plan	ELAR	Lunch	CPU/Art/Guid.	Math	Rest	Science/Social Studies	Small Group		
	7:50-8:00	8:00-9:00	9:00-9:45	9:45-11:00	11:00-11:30	11:30-12:00	12:00-12:30	12:30-1:30	1:30-2:00	2:00-2:25	2:25-3:25	
	Begin Day	MM/Writing (30),SS(30)	Plan	ELAR	Lunch	Recess/Bathroom Breaks	Science	Math	CPU/Art/Guid.	Snack/Recess	RTI/HB45435/CLL	
	7:50-8:00	8:00-8:30	8:30-9:40	9:45-10:25	10:25-10:55	11:00-11:30	11:30-12:00	12:00-1:00	1:00-1:25	1:25-1:55	1:55-2:25	2:25-3:25
	Begin Day	MM/ Writing	ELAR	Plan	SS	Lunch	Recess/Bathroom	Math Warmup	CPU/ Art/ Guid.	Math	Science	RTI/HB45435/CLL
	7:50-8:00	8:05-8:30	8:30-9:45	9:45-10:25	10:45-11:00	11:00-11:30	11:30-12:45	12:45-1:15	1:15-1:45	1:50-2:25	2:25-3:25	
	Begin Day	Morning Meeting	Math	Plan	Handwriting/Word Study	Lunch	ELAR	Social Studies	Science	Art/CPU/Guid.	RTI/HB45435/CLL	
	7:50-8:00	8:00-9:30	9:30-10:45	10:45-11:20	11:30-12:00	12:00-12:30	12:30-1:00	1:00-1:40	1:40-2:25	2:25-3:25		
	Begin Day	Math	ELAR	Plan	Lunch	Bathroom/Handwriting	CPU/Art/Gud	Science	Social Studies	RTI/HB45435/CLL		
	7:50-8:00	8:00 - 9:30	9:30 - 10:05	10:05-10:40	10:40-11:20	11:30-12:00	12:00-12:30	12:30-2:25		2:25-3:25		
	Begin Day	Math	Science	SS	Plan	Lunch	CPU/Guid./Art	ELAR		RTI/HB45435/CLL		
	7:50-9:30		9:30-10:57	10:57-11:27	11:27-12:12	12:15-12:45	12:49-1:39	1:42-2:32	2:35-3:25			
	Math		ELAR	Science	Tutorial	Lunch	Art/PE	Art/PE	SS			

CORRIGAN-CAMDEN ISD - District Overview

ESC Region	06
Total Student Enrollment 20/21 SY	788
Number of Schools	3
Percent Economically Disadvantaged	69%
Number of Full Time Teachers	65



CORRIGAN-CAMDEN

DeAnna Prunes M.Ed

Director of Curriculum, Federal Grants, and
Child Nutrition

1st period	2nd Period	3rd Period	4th Period	5th Period	6th Period	7th Period	8th Period
ABU	INC/ABU	CONF	INC/ABU	R.MATH	R.ELA	DAILY LIVING	ABU
6th WIN	CONF	6th ELA	6th ELA	6th ELA	6th WIN	6th ELA	6th ELA
6th WIN	READ IMPROVE	CONF	6th MATH	6th MATH	6th WIN	6th MATH	6th MATH
6th SS	6th SS	6th SS	6th SS	HSB ATH	CONF	6th B PRE-ATH	7/8 B ATH
7th TX HIST	6th HEALTH	6th HEALTH	7th TX HIST	6th HEALTH	7th TX HIST	7th TX HIST	CONF
7/8 G ATH	6th SCIENCE	6th SCIENCE	6th SCIENCE	6th SCIENCE	6th SCIENCE	CONF	HSG ATH
7th ELA	CONF	ESL	7th ELA	7th ELA	7th ELA	7th WIN	7th ELA
7th MATH	7th MATH	CONF	7th WIN	7th MATH	7th MATH	7th WIN	7th MATH
CONF	7th SCIENCE	7th SCIENCE	7th WIN	7th SCIENCE	7th SCIENCE	7th WIN	7th SCIENCE
CONF	7th TD.	7th TD.	7th TD.	7th TD.	6th KEYBOARD	8th PRIN.BU	6th KEYBOARD
6/7/8 P.E.	7th/8th HEALTH	7th/8th HEALTH	6/7/8 P.E.	HSB ATH	CONF	6/7/8 P.E.	7/8 B ATH
CONF	8th MATH	GT	8th MATH	7th/8th FD	7th/8th FD	8th MATH	8th MATH
8th HISTORY	8th HISTORY	8th HISTORY	8th HISTORY	HSB ATH	CONF	6th B PRE-ATH	7/8B ATH
8th SCIENCE	8th SCIENCE	8th SCIENCE	6th G PRE-ATH	8th WIN	8th SCIENCE	CONF	8th WIN
8th ELA	CONF	8th ELA	8th ELA	8th WIN	8th ELA	8th ELA	8th WIN
CONF	6th BAND	JH BAND	HS BAND	DAEP	CONF	HS	6th BAND
HS	HS	HS	HS	8th AG	8th AG	HS	HS
7/8 G ATH	HS	HS	HS	HS	HS	HS	HSG ATH
INC. - Lewis	INC. - Perkins	INC. - Harvey	INC. - Harvey	Lunch/Lunch	INC. - Perkins/Harvey	INC. - Perkins/Harvey	INC. - Dewberry/Mochman
INTERVENTION	PLANNING	PLANNING	INTERVENTION	INTERVENTION	INTERVENTION	INTERVENTION	INTERVENTION
INC. - Kirkindoff	INC. - Kirkindoff	INC. - Roden	INC. - Smith	Lunch/Lunch	INC. - Clarke	INC. - Ortiz	INC. - Capps
7/8 G ATH	ABU	ABU	ABU	Lunch/Lunch	ABU	ABU	HSG ATH
LIB/LL	BUDGET/LL	LIB/LL	LIB/LL	LIB/LL	LIB/LL	LIB/LL	LIB/LL

- This schedule is for a 4-day instructional week.
- One Friday each month is dedicated to professional development.

POTEET ISD - District Overview

ESC Region	20
Total Student Enrollment 20/21 SY	1,601
Number of Schools	4
Percent Economically Disadvantaged	60.8%
Number of Full Time Teachers	121



Sherry Mills
Executive Director of
Curriculum & Instruction



Bell Schedule 3:30 Dismissal

	A Schedule	B Schedule	C Schedule
Homeroom	7:30 - 8:00	7:30 - 8:00	7:30 - 8:00
1st Period	8:00 - 8:47	8:00 - 8:47	8:00 - 8:47
Advisory-2nd period	8:51 - 9:26	8:51 - 9:26	8:51 - 9:26
3rd Period	9:29 - 10:16	9:29 - 10:16	9:29 - 10:16
4th Period	10:20 - 11:07	10:20 - 11:07	10:20 - 11:07
Lunch/ 5th Period/ 6th Period	11:07 - 11:37 (Lunch)	11:10 - 11:57 (5th Period)	11:10 - 11:57 (5th Period)
	11:40 - 12:27 (5th Period)	11:57 - 12:27 (Lunch)	12:00 - 12:47 (6th Period)
	12:30 - 1:17 (6th Period)	12:30 - 1:17 (6th Period)	12:47 - 1:17 (Lunch)
Study Hall-7th Period	1:20 - 1:50	1:20 - 1:50	1:20 - 1:50
8th Period	1:54 - 2:41	1:54 - 2:41	1:54 - 2:41
9th Period	2:44 - 3:30	2:44 - 3:30	2:44 - 3:30

Advisory Class: Announcements, 7 Mindsets, Interventions
 Study Hall: Interventions, Homework and Make-up work
 All teachers will have an advisory class and study hall

Q&A

Additional Tools and Resources for Scheduling

Tools:

[Unlocking Time: Schedule Library and Bell Schedule Builder](#)

Resources:

[NSSA: High Impact Tutoring District Playbook](#)

[ERS: Three Steps to a Strategic Schedule](#)

[CCASN: Master Schedule Guide](#)

[Reimagining the School Day \(article with examples\)](#)

[Example Schedules](#)

[Accelerated Learning Website](#)

[HB 1416 FAQ](#)

Additional HB 1416 questions: Accelerated.instruction@tea.texas.gov