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Waiver Request Checklist

Step 1- All Waiver Requests

Waiver Request Type	Specific Required Elements	Applicable Resource
All Waiver Requests	 Type of waiver requested Superintendent Signature Affected school year(s) Justification for waiver requested Board Resolution, see below for required criteria: Meeting held in compliance with Texas Open 	State Waiver Guidebook
	 Meeting held in compliance with Texas Open Meeting Act (Reference: Texas Open Meetings Act) Resolution heading contains name of school Board action preceded by "Be it resolved that" Resolution clearly states action directed by the board Language of resolution mirrors language of the school's amendment request Approval signed electronically or physically by 	
	quorum of board members Board members signing the resolution must have been in attendance at the meeting as reflected in the minutes (Reference: Government Code §551.021) Date of resolution matches date of meeting agenda Date of resolution does not predate board's action as indicated in minutes Requested amendment effective date does not	
	o Requested amendment effective date does not predate the board resolution	

Note: All waivers are filed through TEAL in the Waivers application.

Step 2- Common Types of Waiver Requests

The expansion will be effective no earlier than the start of the fourth full school year at the affected charter school. Timeline The amendment request is received no earlier than the first day of January and no later than the first day of March, not to exceed 36 months preceding the effective date of the expansion 90% rule The most recent district rating for the charter school is "academically acceptable" and the most recent campus rating for at least 90% of the campuses operated under the charter school is "academically acceptable" Charter FIRST The most recent district financial accountability rating for the charter school is "academically acceptable" Charter FIRST The most recent district financial accountability rating for the charter school in the Financial Integrity Rating System of Texas (FIRST) for Charter Schools is "Satisfactory" Accreditation The charter school has an accreditation status of "Accredited"	Waiver Request Type	Waiver Description	Relevant Code
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accreditation status of "Accredited"		Schools is "Satisfactory"	
"Accredited"	Accreditation	The charter school has an	19 TAC §100.1033(b)(9)(A)(v)
		accreditation status of	
200 F		"Accredited"	
CSPF The most recent <u>19 TAC §100.1033(b)(9)(A)(vi)</u>	CSPF	The most recent	19 TAC §100.1033(b)(9)(A)(vi)
designation for the charter		designation for the charter	
school under the CSPF is		school under the CSPF is	
"Tier 1" or "Tier 2"		"Tier 1" or "Tier 2"	
50% of student population Charter school campus 19 TAC §100.1033(b)(10)(E)(i)	50% of student population	Charter school campus	19 TAC §100.1033(b)(10)(E)(i)
in tested grades (new site under which the proposed	l	under which the proposed	
associated with a campus) new site will be assigned	_	1	
currently has at least 50%			
of the student population			
in grades assessed			

Waiver Request Type	Waiver Description	Relevant Code
50% of student population	Charter school campus	19 TAC §100.1033(b)(10)(D)(ii)
in tested grades (new	under which the proposed	
campus)	new campus will be	
	assigned currently has at	
	least 50% of the student	
	population in grades	
	assessed	

For questions, please reach out to your portfolio coordinator.

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